

LICENSING SUB-COMMITTEE

AGENDA



Monday 27th March 2023

at 10.00am

**in Committee Room C,
Civic Centre, Hartlepool**

MEMBERS: LICENSING SUB-COMMITTEE:

Councillors Cassidy, Little and Martin-Wells.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **ITEMS FOR DECISION**
 - 3.1 Application for a new premises licence – Grayfields, Jesmond Gardens, Hartlepool – *Assistant Director (Regulatory Services)*

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

LICENSING ACT 2003

Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.

Report of: Assistant Director (Regulatory Services)

Subject: APPLICATION FOR A NEW PREMISES LICENCE:
GRAYFIELDS, JESMOND GARDENS,
HARTLEPOOL

1. PURPOSE OF REPORT

- 1.1 To consider an application for a new premises licence in respect of Grayfields, Jesmond Gardens, Hartlepool.

2. SUMMARY OF APPLICATION

- 2.1 Applicant: FCH Enterprise Limited

- 2.2 The applicant has applied for a new premises licence for the following activities and times: -

Films (Indoor & Outdoor)	12:00 – 21:00 hours seven days a week
Live Music (Indoor)	12:00 – 22:00 hours seven days a week
Recorded Music (Indoor)	12:00 – 23:30 hours Mon – Sat
	12:00 – 22:30 hours Sunday
Supply of Alcohol (Indoor)	09:00 – 23:30 hours Mon – Sat
	09:00 – 22:30 hours Sunday

In addition to the above, and on no more than four occasions per calendar year:

Live Music (Outdoor)	12:00 – 22:00 hours
Recorded Music (Outdoor)	12:00 – 22:00 hours
Supply of Alcohol (Outdoor)	12:00 – 22:00 hours

A copy of the application is attached as **Appendix 1**.

A map of the area is attached as **Appendix 2**.

3. BACKGROUND

- 3.1 The application has been advertised in the prescribed manner and one representation has been received (**Appendix 3**).
- 3.2 The premises already holds a premises licence (**Appendix 4**) but this new application is being made so as to incorporate the potential for up to four outside events per year. If the new application is granted, the current licence would be surrendered.

- 3.3 One event took place on the same site in July 2022 (using a Temporary Event Notice) which involved outside live music and the outdoor sale and consumption of alcohol until 20:00 hours and no complaints were made to either the council's Licensing Team or Environmental Health Noise Team.

4. ISSUES

- 4.1 As a relevant representation has been received, a hearing must be held for Members to consider the application.
- 4.2 Having regard to the representations received, Members may take any of the following steps for the promotion of the licensing objectives:
- i) To approve the application in its entirety
 - ii) To approve the application in part - with or without the addition of further conditions
 - iii) To reject the whole or part of the application
- 4.3 The licensing objectives are:
- i) The prevention of crime and disorder
 - ii) Public safety
 - iii) The prevention of public nuisance, and
 - iv) The protection of children from harm
- 4.4 Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

5. RECOMMENDATIONS

- 5.1 That Members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We FCH ENTERPRISE LTD

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
THE PAVILION BAR GRAYFIELDS SPORTS PAVILION TESMOND GARDENS HARTLEPOOL			
Post town	TS24 8PJ Hartlepool	Postcode	TS24 8PJ

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ / N/A

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** Please tick as

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
i	as a limited company/limited liability partnership	✓	please complete section (B)
ii	as a partnership (other than limited liability)		please complete section (B)
iii	as an unincorporated association or		please complete section (B)
iv	other (for example a statutory corporation)		please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					
Share Code:					

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					
Share Code:					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	FCH ENTERPRISE LIMITED
Address	EXCHANGE BUILDINGS 66 CHURCH STREET HARTLEPOOL - TS24 7DN
Registered number (where applicable)	13383702
Description of applicant (for example, partnership, company, unincorporated association etc.)	
Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

1500

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	✓
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	✓
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
Provision of late night refreshment (if ticking yes, fill in box I)		
Supply of alcohol (if ticking yes, fill in box J)		✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both</u> – <u>please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
Day	Start	Finish	Both <input checked="" type="checkbox"/>		
Mon	12.00	21.00	Please give further details here (please read guidance note 4) <i>Hiring of an outdoor Cinema Screen</i>		
Tue	12.00	21.00			
Wed	12.00	21.00	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur	12.00	21.00			
Fri	12.00	21.00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	12.00	21.00			
Sun	12.00	21.00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) <i>Max. of 4 outdoor events per year.</i>		
Mon	12.00	22.00			
Tue	12.00	22.00			
Wed	12.00	22.00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	12.00	22.00			
Fri	12.00	22.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	12.00	22.00			
Sun	12.00	22.00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (please read guidance note 4) <i>Max. of 4 outdoor events per year. Mon-Sun 12:00-22:00</i>		
Mon	9.00	23.30			
Tue	9.00	23.30			
Wed	9.00	23.30	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	9.00	23.30			
Fri	9.00	23.30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	9.00	23.30			
Sun	9.00	23.30			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	9.00	23.30	State any seasonal variations for the supply of alcohol (please read guidance note 5) <i>Max. of 4 outdoor events per year Mon-Sun 12:00-22:00</i>		
Tue	9.00	23.30			
Wed	9.00	23.30			
Thur	9.00	23.30	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	9.00	23.30			
Sat	9.00	23.30			
Sun	9.00	22.30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	[REDACTED]
Date of birth	[REDACTED]
Address	[REDACTED]
Postcode	[REDACTED]
Personal licence number (if known)	[REDACTED]

Issuing licensing authority (if known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	9.00	23.30	Max. of 4 outdoor events per year Mon-Sun 12:00-22:00
Tue	9.00	23.30	
Wed	9.00	23.30	
Thur	9.00	23.30	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	9.00	23.30	
Sat	9.00	23.30	
Sun	9.00	22.30	

Prem/01

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

* CONDITIONS AS CURRENT LICENCE.
(SEE ATTACHED)
(Annex 2 Cond 1-14)

b) The prevention of crime and disorder

*

c) Public safety

*

d) The prevention of public nuisance

*

e) The protection of children from harm

ALL CHILDREN MUST BE ACCOMPANIED BY
AN ADULT
*

ANNEX 2 – Conditions consistent with the Operating Schedule

1. The DPS or representative shall attend the Hartlepool Licensing Association/Pubwatch meetings held bi-monthly.
2. The Premises shall have a CCTV system that complies to a minimum approved standard set in partnership with Cleveland Police. The System will also be maintained at regular service intervals and always record when the premises is open for business. Where more than one camera is in operation, at least one shall be permanently directed at the sales counter so as to record all sales taking place. Images recorded by the system shall be retained for a minimum of 28 days and shall be made available to police officers or other authorised officers on request within a reasonable time frame (usually within 24-72 hours) unless the circumstances are serious enough that the footage be required immediately.
3. A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
4. Toughened glasses, plastic or polycarbonate vessels will be used for both inside and outside the licensed premises.
5. Alcohol shall not be removed from the designated licensed area in open containers.
6. Signs shall be displayed in prominent positions requesting customers to leave the premises in a quiet and orderly manner and to consider the neighboring residents.
7. A "Challenge 25" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a "Challenge 25" policy.

8. Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age.
9. All staff will be fully trained and the training must include the laws relating to the sale of alcohol to underage persons, persons buying on behalf of under 18s (proxy sales) , persons appearing to be under the influence of alcohol and also the operation of the associated 'Challenge 25' policy. Staff will receive refresher training at least every 6 months.
10. Training records, signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.
11. The business will maintain an incident book to record all instances where the staff deal with people who have been unruly, drunk, abusive, and aggressive or have committed criminal acts regardless of whether there has been a call police for such incidents. This shall include the date and time of the incident, together with a description of the incident and whether the police were called/attended. The Designated Premise Supervisor/Store Manager/Business Owner will check and sign each page and the incident book will be made available to the Licensing Authority and/or Responsible Authorities upon request.
12. There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under age the age of 18 are committing an offence.
13. No glass bottles or other materials shall be deposited in the waste containers outside between 23:00 and 08:00 on any day.

14. There shall be no unsupervised children on the licensed premises.

Checklist:**Please tick to indicate agreement**

<ul style="list-style-type: none">• I have made or enclosed payment of the fee.	<input checked="" type="checkbox"/>
<ul style="list-style-type: none">• I have enclosed the plan of the premises.	<input checked="" type="checkbox"/>
<ul style="list-style-type: none">• I have sent copies of this application and the plan to responsible authorities and others where applicable.	<input checked="" type="checkbox"/>
<ul style="list-style-type: none">• I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	<input checked="" type="checkbox"/>
<ul style="list-style-type: none">• I understand that I must now advertise my application.	<input checked="" type="checkbox"/>
<ul style="list-style-type: none">• I understand that if I do not comply with the above requirements my application will be rejected.• [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	<input checked="" type="checkbox"/>

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.


Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

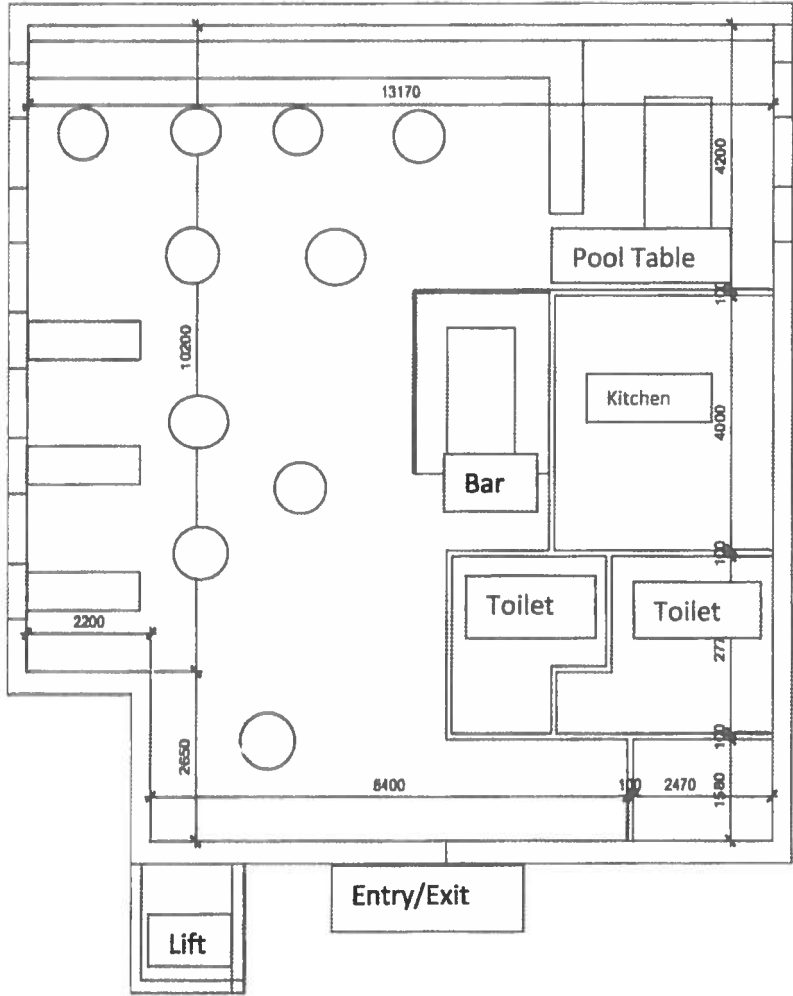
Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15).
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

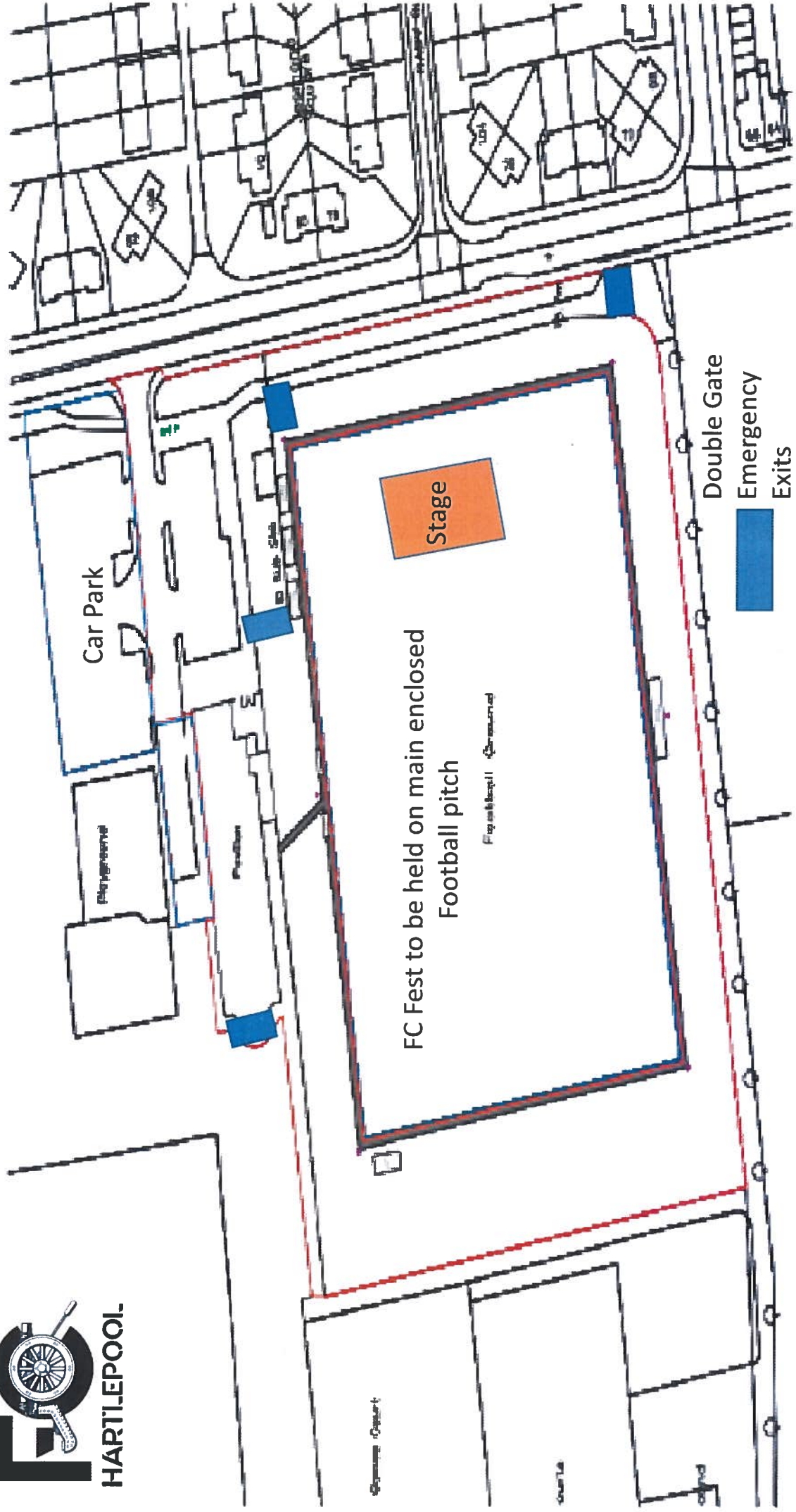
Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
 Grayfields Sport Pavilion Club House Jesmond Road			
Post town	Hilpool	Postcode	TS248PJ
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

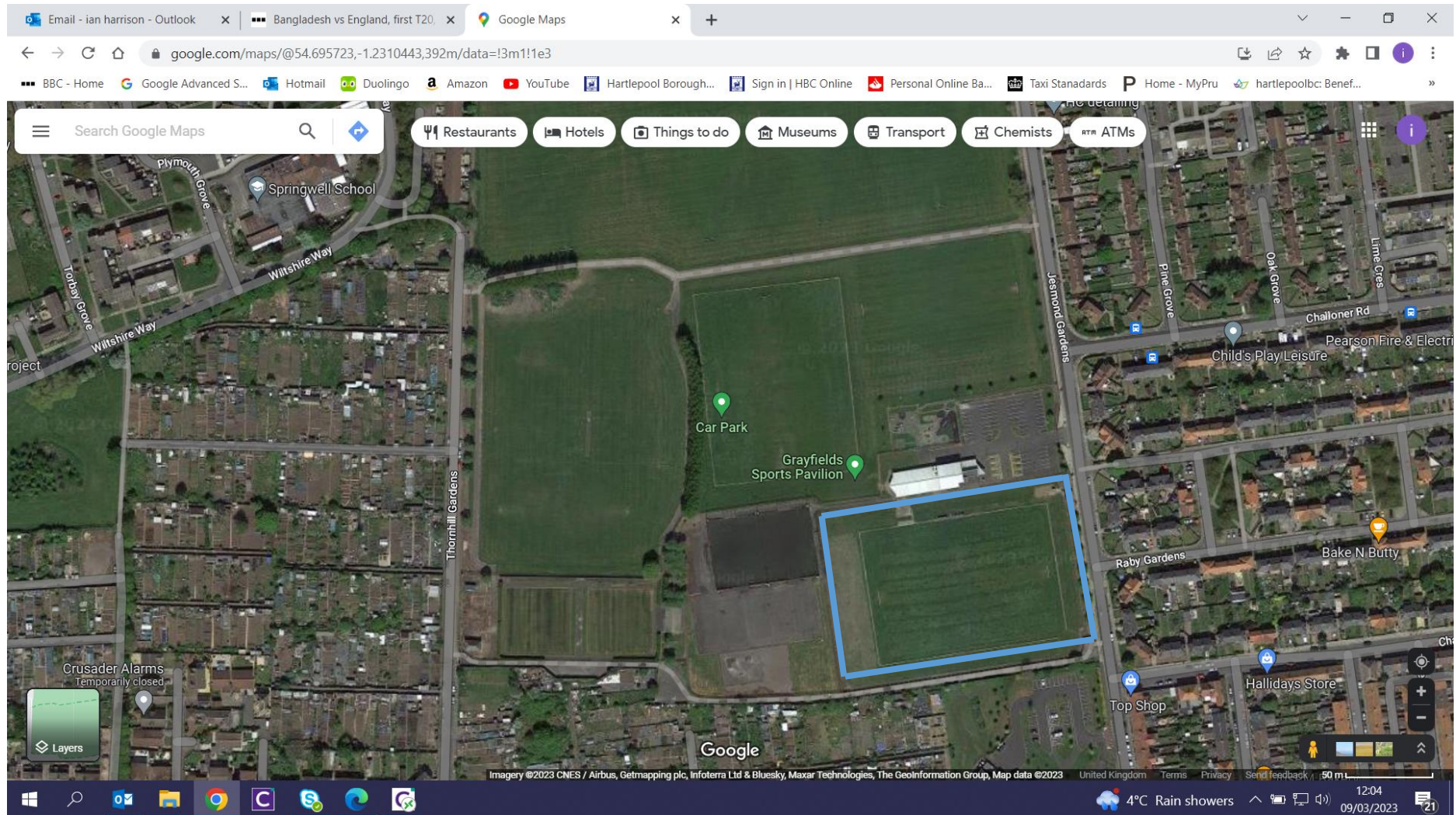
FC Hartlepool Club house Plan



FC Hartlepool - Outdoor Events



Appendix 2 (Map showing proposed outside licensed area – four occasions per year)



1 March 2023 .

i would like to object on the grounds of ;-

1. will encourage drunkenness .
2. will encourage anti-social behaviour .
3. will encourage under age drinking .
4. will be detrimental to the area .
5. will encourage illegal parking / drink driving .
6. will influence children to drink .
7. will set a bad example to the football teams
8. this is against the efforts to stop alcoholism .
9. will result in litter contamination of the area .
10. will effect the ability of police to control the area .
11. the town already has a high level of drink / drug problems .
12. children's safety could be compromised due to drunkenness / drug use .
13. could affect the well being of the residents of the area due to crowds exiting / roaming streets .

plus many of the residents are elderly and require a safe environment .

THE LICENSING ACT 2003
PREMISES LICENCE (PART A)

Premises licence number

HART/PS/572

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference, or description

Grayfields Sports Pavillion Club House
Jesmond Gardens

Post Town Hartlepool

Post Code TS24 8PJ

Telephone number

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence. Any entertainment authorised by this licence is limited to indoors only, unless stated otherwise.

Alcohol Sales (On & Off Sales)

This licence does not authorise the provision of adult entertainment.

The time the licence authorises the carrying out of licensable activities.

Monday – Saturday	11:00 – 23:00
Sunday	12:00 – 22:30

The opening hours of the premises

Monday – Saturday	09:00 – 23:00
Sunday	09:00 – 22:30

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On & Off Sales

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

FCH Enterprises Limited
Exchange Buildings
66 Church Street
Hartlepool
TS24 7DN

Registered number of holder, for example company number, charity number (where applicable)

13383702

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Christopher Birbeck

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorizes for the supply of alcohol

Date licence granted: 13th December 2022

ANNEX 1 – Mandatory Conditions

1. No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2.
 - (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

3.
 - (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 - (2) For the purposes of the condition set out in paragraph 1—
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (a) “permitted price” is the price found by applying the formula—
$$P = D + (D \times V)$$
 - (b) where—
 - (I) P is the permitted price,
 - (II) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (III) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

“relevant person” means, in relation to premises in respect of which there is in force a premises licence—

- (c)
 - (i) the holder of the premises licence,

- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- “relevant person” means, in relation to premises in respect of which there is
- (d) in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

- Where the permitted price given by Paragraph (b) of paragraph 2 would
- (3) (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph
- (4) (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 – Conditions consistent with the Operating Schedule

1. The DPS or representative shall attend the Hartlepool Licensing Association/Pubwatch meetings held bi-monthly.
2. The Premises shall have a CCTV system that complies to a minimum approved standard set in partnership with Cleveland Police. The System will also be maintained at regular service intervals and always record when the premises is open for business. Where more than one camera is in operation, at least one shall be permanently directed at the sales counter so as to record all sales taking place. Images recorded by the system shall be retained for a minimum of 28 days and shall be made available to police officers or other authorised officers on request within a reasonable time frame (usually within 24-72 hours) unless the circumstances are serious enough that the footage be required immediately.
3. A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
4. Toughened glasses, plastic or polycarbonate vessels will be used for both inside and outside the licensed premises.
5. Alcohol shall not be removed from the designated licensed area in open containers.
6. Signs shall be displayed in prominent positions requesting customers to leave the premises in a quiet and orderly manner and to consider the neighboring residents.
7. A “Challenge 25” policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a “Challenge 25” policy.

8. Only valid passports, UK “photo card style” driving licence, PASS approved proof-of-age cards or Ministry of Defence “Form 90” identification cards shall be accepted as proof of age.
9. All staff will be fully trained and the training must include the laws relating to the sale of alcohol to underage persons, persons buying on behalf of under 18s (proxy sales) , persons appearing to be under the influence of alcohol and also the operation of the associated ‘Challenge 25’ policy. Staff will receive refresher training at least every 6 months.
10. Training records, signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.
11. The business will maintain an incident book to record all instances where the staff deal with people who have been unruly, drunk, abusive, and aggressive or have committed criminal acts regardless of whether there has been a call police for such incidents. This shall include the date and time of the incident, together with a description of the incident and whether the police were called/attended. The Designated Premise Supervisor/Store Manager/Business Owner will check and sign each page and the incident book will be made available to the Licensing Authority and/or Responsible Authorities upon request.
12. There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under age the age of 18 are committing an offence.
13. No glass bottles or other materials shall be deposited in the waste containers outside between 23:00 and 08:00 on any day.

14. There shall be no unsupervised children on the licensed premises.

ANNEX 3 – Conditions attached after a hearing by the Licensing Authority

ANNEX 4 - Plans

YOU ARE REMINDED THAT IT IS YOUR LEGAL OBLIGATION TO ATTACH THE CURRENT 'PLAN' TO THIS PREMISES LICENCE AND KEEP THIS LICENCE (OR A CERTIFIED COPY) IN A SECURE PLACE AT THE LICENSED PREMISES.

IT IS AN OFFENCE NOT TO PRODUCE YOUR PREMISES LICENCE (INCLUDING THE PLAN) UPON REQUEST BY A POLICE OFFICER, LOCAL AUTHORITY OFFICER OR AUTHORISED PERSON.