

PERSONNEL SUB-COMMITTEE

AGENDA



Friday 21 April 2023

at 9.30 am

**in Committee Room C,
Civic Centre, Hartlepool.**

MEMBERS: PERSONNEL SUB-COMMITTEE

Councillors Cowie, Creevy and D Nicholson (as substitute for Councillor Cook)

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES - TO CONFIRM THE MINUTES OF THE MEETING HELD ON 23 MARCH 2022.**
- 4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

- 6. ITEMS FOR DECISION**
 - 6.1 Stage 3 Grievance Hearing –*Director of Neighbourhoods and Regulatory Services* (para. 1)
- 7. ANY OTHER CONFIDENTIAL BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

PERSONNEL SUB COMMITTEE

MINUTES AND DECISION RECORD

23 MARCH 2022

The meeting commenced at 9.30 am in the Civic Centre, Hartlepool.

Present:

Councillor: Rob Cook (in the Chair)

Councillors: Moss Boddy and Carl Richardson.

Officers: Rachel Clark, Head of Human Resources
David Cosgrove, Democratic Services Team

Gemma Ptak, Assistant Director, Prevention and Community Based
Services
Jaysen Gray, HR Advisor

1. Apologies for Absence

None.

2. Declarations of interest by members

None.

3. Confirmation of the minutes of the meeting held on 16 April 2021

Confirmed.

4. Local Government (Access to Information) (Variation) Order 2006

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 5 – Redundancy Dismissal Appeal This item contains exempt information under Schedule 12A Local Government Act 1972 as

amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

5. Redundancy Dismissal Appeal (*Assistant Director, Preventative and Community Based Services*) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1)

The Committee was convened to consider a Redundancy Dismissal Appeal Hearing relating to a Council employee in the Adult and Community Based Services Department. The meeting followed the procedure as set out in the Council's approved HR Policies and Procedures. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

6. Any Other Items which the Chairman Considers are Urgent

None.

The meeting adjourned at 2.40 pm

The meeting reconvened at 11.00 am on Friday 1 April, 2022 in the Civic Centre, Hartlepool.

Present:

Councillor: Rob Cook (in the Chair)

Councillors: Moss Boddy and Carl Richardson.

Officers: Hayley Martin, Chief Solicitor
Rachel Clark, Head of Human Resources
Amanda Whitaker, Democratic Services Team

- 7. Redundancy Dismissal Appeal** (*Assistant Director, Preventative and Community Based Services*) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1)

The Committee was reconvened to further consider a Redundancy Dismissal Appeal Hearing relating to a Council employee in the Adult and Community Based Services Department. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

The meeting adjourned at 12.00 noon.

The meeting reconvened at 9.45 am on Thursday 7 April, 2022 in the Civic Centre, Hartlepool.

Present:

Councillor: Rob Cook (in the Chair)

Councillors: Moss Boddy and Carl Richardson.

Officers: Denise McGuckin, Managing Director
Rachel Clark, Head of Human Resources
David Cosgrove, Democratic Services Team

Gemma Ptak, Assistant Director, Prevention and Community Based Services
Jaysen Gray, HR Advisor

- 8. Redundancy Dismissal Appeal** (*Assistant Director, Preventative and Community Based Services*) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1)

The Committee was reconvened to further consider a Redundancy Dismissal Appeal Hearing relating to a Council employee in the Adult and Community Based Services Department. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

The meeting adjourned at 11.22 am.

The meeting reconvened at 2.30 pm on Monday 25 April, 2022 in the Civic Centre, Hartlepool.

Present:

Councillor: Rob Cook (in the Chair)

Councillors: Moss Boddy and Carl Richardson.

Officers: Neil Wilson, Assistant Chief Solicitor
Rachel Clark, Head of Human Resources
Amanda Whitaker, Democratic Services Team

- 9. Redundancy Dismissal Appeal** (*Assistant Director, Preventative and Community Based Services*) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1)

The Committee was reconvened to further consider a Redundancy Dismissal Appeal Hearing relating to a Council employee in the Adult and Community Based Services Department. The meeting followed the procedure as set out in the Council's approved HR Policies and Procedures. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

The meeting closed at 3.00 pm.

CHAIR