

LICENSING SUB-COMMITTEE

AGENDA



Thursday 20th July 2023

at 10.00am

**in Committee Room C,
Civic Centre, Hartlepool**

MEMBERS: LICENSING SUB-COMMITTEE:

Councillors Cassidy, Clayton and Cowie.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **ITEMS FOR DECISION**
 - 3.1 Application for the Variation of an Existing Club Certificate: Hartlepool Working Men's Club, Hartlepool - *Assistant Director (Regulatory Services)*

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

LICENSING ACT 2003

Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.

Report of: Assistant Director (Regulatory Services)

Subject: APPLICATION FOR THE VARIATION OF AN
EXISTING CLUB CERTIFICATE:
HARTLEPOOL WORKING MEN'S CLUB,
HARTLEPOOL

1. PURPOSE OF REPORT

- 1.1 To consider a Variation of a Club Certificate in respect of the Hartlepool Working Men's Club, King Oswy Drive, Hartlepool.

2. SUMMARY OF APPLICATION

- 2.1 Applicant: Mr Geoffrey Rowbotham (Club Secretary)
- 2.2 The Club currently holds a Club Certificate authorising the following Licensable Activities: -
- a. Plays: 1000 – 1230 (Wednesday only) (Christmas Pantomime)
 - b. Indoor Sporting Events: 0730 – 1030 (Friday only)
 - c. Live Music: 1900 – 2300 (Monday, Wednesday, Saturday & Sunday)
 - d. Recorded Music: 1400 – 2300 (Monday – Friday) 1200 – 2300 (Saturday & Sunday)
 - e. Performance of Dance: 1900 – 2300 (Monday, Wednesday, Saturday & Sunday)
 - f. Anything Similar to c, d & e above: 1900 – 2300 (Monday – Sunday)
 - g. Provision of Facilities for Dancing: 1900 – 2300 (Monday – Sunday)
 - h. Provision of Facilities for Anything Similar to 7: 1200 – 2400 (Monday – Sunday)
 - i. Supply of Alcohol: 1200 – 2400 (Monday – Sunday)

The applicant wishes to vary the Club Certificate to allow for the following Licensable Activities:

a. Plays:	Monday – Sunday	10:00 – 18:00
b. Indoor Sporting Events:	Monday – Sunday	12:00 – 23:30
c. Live Music:	Monday – Sunday	12:00 – 23:30
d. Recorded Music:	Monday – Sunday	12:00 – 23:30
e. Performance of Dance:	Monday – Sunday	12:00 – 23:30
f. Anything Similar to c, d & e above:	Monday – Sunday	12:00 – 23:30
g. Films:	Monday – Sunday	10:00 – 18:00
h. Boxing or Wrestling:	Monday – Sunday	18:00 – 23:30

A copy of the application is attached as Appendix 1.

A map of the area is attached as Appendix 2 and street view images of the premises are attached as Appendix 3.

A copy of the current Club Certificate is attached as Appendix 4.

3. BACKGROUND

- 3.1 The premises to which this application relates hold a premises Club Certificate and the Club Secretary is hoping to be able to extend the days and times in which they can provide Regulated Entertainment. Please Note the days and time have not changed in relation to the Sale of Alcohol.

4. ISSUES

- 4.1 The application has been advertised in the prescribed manner and one objection has been received. The objector, who is a nearby resident has exercised their right to remain anonymous. As such, and to avoid their identification through interpretation of the wording of their objection, it can be summarised as concerns regarding noise nuisance caused by regulated entertainment being offered on further dates and times to the original club certificate. The objector expresses concern over the proposed Boxing and Wrestling events due to previous events of a similar nature resulting in fighting in the club car park.
- 4.2 As relevant representations have been received, a hearing must be held for Members to consider the application, unless all parties agree a hearing is unnecessary.

4.3 Having regard to the representations received, Members may take any of the following steps for the promotion of the licensing objectives:

- i) To approve the application in its entirety
- ii) To approve the application in part - with or without the addition of further conditions
- iii) To reject the whole or part of the application

4.4 The licensing objectives are:

- i) The prevention of crime and disorder
- ii) Public safety
- iii) The prevention of public nuisance, and
- iv) The protection of children from harm

4.5 Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

5. RECOMMENDATION

5.1 That Members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

**Application to vary a club premises certificate to be granted
under the Licensing Act 2003**



PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

(Insert name of club)

club applies for a club premises certificate under section 84 of the Licensing Act 2003 for the premises named in Part 1 below

Club premises certificate number

HART / CL / 011

Part 1 – Club premises details

Name of club			
HARTLEPOOL WORKING MEN'S CLUB			
Postal address of premises, if any, or if none ordnance survey map reference or description			
KING OSWY DRIVE			
Post town	HARTLEPOOL	Postcode	TS24 9PF
Telephone number (if any)	01429 280188		
E-mail address (optional)	hartlepoolwmc@hotmail.co.uk		

Name of person performing duties of a secretary to the club			
GEOFFREY ROWBOTHAM			
Address of person performing duties of a secretary to the club			
14, CASTLE HOWARD CLOSE, CASTLE HILLS			
Post town	HARTLEPOOL	Postcode	TS27 3JL
Daytime contact telephone number (if any)	01429 282069		
E-mail address (optional)	geof.rowbotham@icloud.com		

Part 2 – Applicant details

Daytime contact telephone number (if any)		01429 282069 / 07526 371873	
E-mail address (optional)		geof.rowbotham@cloud.com	
Current postal address if different from premises address	11 CASTLE HOWARD CLOSE CASTLE HILLS		
Post town	HARLEPOOL	Postcode	TS27 3JL

Part 3 - Variation

Please tick

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

If not when do you want the variation to take effect from?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (See guidance note 1) ☐ Yes ☐ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

VARIATION NOTICE GENERATED IDENTIFYING WITH PROPOSED NEW DAYS & TIMES TO THAT CURRENTLY BELONGED TO THE EXISTING CLUB PREMISES CERTIFICATE HAZEL CL 011.

LICENSABLE ACTIVITIES ARE IDENTIFIED THUS

- INDOOR SPORTING EVENTS
- BOXING OR WRESTLING EVENTS
- LIVE MUSIC
- RECORDED MUSIC
- PERFORMANCE OF DANCE
- SIMILAR DISCRPTIONS TO ABOVE

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

Part 4 – Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

Provision of regulated entertainment (please read guidance note 3) **Please tick all that apply**

- a) plays (if ticking yes, fill in box A) ☒
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☒
- d) boxing or wrestling entertainments (if ticking yes, fill in box D) ☒
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☒

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I) ☐

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J) ☐

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) XMAS PANTOMINES, BANK HOLIDAY CHILDREN PARTIES & ENTERTAINMENT. MEMBERS CHILDREN/PRIVATE BIRTHDAY PARTIES.		
Mon	10.00	12.00			
Tue	10.00	12.00	<u>State any seasonal variations for performing plays</u> (please read guidance note 6) NOT APPLICABLE		
Wed	10.00	12.00			
Thur	10.00	12.00	<u>Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list</u> (please read guidance note 7) NOT APPLICABLE		
Fri	10.00	12.00			
Sat	10.00	12.00			
Sun	10.00	12.00			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors <input checked="" type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish			
Mon	10 00	18 00	Please give further details here (please read guidance note 5) ADDITION OF NEW CATEGORY TO CURRENT CLUB PREMISES CERTIFICATE. ADDED SPECIFICALLY FOR CHILDREN'S ENTERTAINMENT REASONS.		
Tue	10 00	18 00			
Wed	10 00	18 00	State any seasonal variations for the exhibition of film (please read guidance note 6) NOT APPLICABLE		
Thur	10 00	18 00			
Fri	10 00	18 00	Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 7) NOT APPLICABLE		
Sat	10 00	18 00			
Sun	10 00	18 00			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details here</u> (please read guidance note 5) REVISION TO CURRENT CLUB PREMISES CERTIFICATE RECORDS DAYS & TIMES WHICH NOW ARE CLASSIFIED AS LICENSABLE ACTIVITIES
Day	Start	Finish	
Mon	1200	23.30	
Tue	1200	23.30	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6) NOT APPLICABLE
Wed	1200	23.30	
Thur	1200	23.30	<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 7) NOT APPLICABLE
Fri	1200	23.30	
Sat	1200	23.30	
Sun	1200	23.30	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	1800	23.30	<u>Please give further details here</u> (please read guidance note 5) NEW ADDITION TO CURRENT PREMISES CERTIFICATE. TO ALLOW HWMC TO ORGANISE A BOXING EVENT / EVENING SHOULD IT WISH TO PROMOTE SPORT.		
Tue	1800	23.30			
Wed	1800	23.30	<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6) NOT APPLICABLE		
Thur	1800	23.30			
Fri	1800	23.30	<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 7) NOT APPLICABLE		
Sat	1800	23.30			
Sun	1800	23.30			

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	1200	23.30	Please give further details here (please read guidance note 5) REVISION TO CURRENT CLUB PREMISES CERTIFICATE DECLARATIONS DAYS & TIMES WHICH ARE NOW CLASSIFIED AS LICENSABLE ACTIVITIES. MUSIC MAY BE BOTH AMPLIFIED OR UNAMPLIFIED EARLIER START TIMES TO FACILITATE PRIVATE PARTIES.		
Tue	1200	23.30			
Wed	1200	23.30	State any seasonal variations for the performance of live music (please read guidance note 6) NOT APPLICABLE		
Thur	1200	23.30			
Fri	1200	23.30	Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 7) NOT APPLICABLE		
Sat	1200	23.30			
Sun	1200	23.30			

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	1200	23.30	<u>Please give further details here</u> (please read guidance note 5) REVISION TO CURRENT CLUB PREMISES CERTIFICATE REGARDS DAYS & TIMES WHICH ARE NOW CLASSIFIED AS LICENSABLE ACTIVITIES. MUSIC MAY BE BOTH AMPLIFIED OR UNAMPLIFIED. EARLIER START TIMES TO FACILITATE PRIVATE PARTIES / WEDDINGS ETC.		
Tue	1200	23.30			
Wed	1200	23.30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6) NOT APPLICABLE		
Thur	1200	23.30			
Fri	1200	23.30	<u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u> (please read guidance note 7) NOT APPLICABLE		
Sat	1200	23.30			
Sun	1200	23.30			

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	1200	23.30	<u>Please give further details here</u> (please read guidance note 5) REVISION TO CURRENT CLUB PREMISES CERTIFICATE RECORDS DAYS & TIMES WHICH ARE NOW CLASSIFIED AS LICENSABLE ACTIVITIES. EARLIER START TIMES TO FACILITATE/ ACCOMMODATE PRIVATE PARTIES / WEDDINGS ETC		
Tue	1200	23.30			
Wed	1200	23.30	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6) NOT APPLICABLE		
Thur	1200	23.30			
Fri	1200	23.30	<u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 7) NOT APPLICABLE		
Sat	1200	23.30			
Sun	1200	23.30			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment that the club will be providing PRIVATE PARTIES, WEDDINGS & CHRISTENING ETC. PRESENTATION NIGHTS, COMEDY SHOWS		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Mon	1200	23.30		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	1200	23.30	Please give further details here (please read guidance note 5) REVISION TO CURRENT CLUB PREMISES CERTIFICATE REGARDS DAYS & TIMES WHICH MAY BE CLASSIFIED AS LICENSABLE ACTIVITIES.		
Wed	1200	23.30			
Thur	1200	23.30	State any seasonal variations for this entertainment (please read guidance note 6) NOT APPLICABLE		
Fri	1200	23.30			
Sat	1200	23.30	Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 7)		
Sun	1200	23.30			
			NOT APPLICABLE		

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9) NO CHANGE REQUIRED TO CURRENT CPC FOR THIS ITEM (INCLUDING ANNEX 1 & 2)		On the premises	<input type="checkbox"/>
					Off the premises	<input type="checkbox"/>
Day	Start	Finish			Both	<input checked="" type="checkbox"/>
Mon	12.00	24.00	State any seasonal variations (please read guidance note 6) NOT APPLICABLE			
Tue	12.00	24.00				
Wed	12.00	24.00				
Thur	12.00	24.00	Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 7) NOT APPLICABLE			
Fri	12.00	24.00				
Sat	12.00	24.00				
Sun	12.00	24.00				

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	NO CHANGE REQUIRED TO CURRENT CPC ie "At the discretion of the club." (MAXIMUM HOURS ARE ADVISED)
Mon	10.00	24.00	
Tue	10.00	24.00	
Wed	10.00	24.00	
Thur	10.00	24.00	
Fri	10.00	24.00	
Sat	10.00	24.00	
Sun	10.00	24.00	
Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 7)			NOT APPLICABLE.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

The HWMC Managing Committee recognise the 4 licensing objectives, particularly "PROTECTION OF CHILDREN FROM HARM".

- PARENTAL CONTROL IS PROMOTED AND ENFORCED.
- HWMC RULES STIPULATE THAT ALL CHILDREN AND ITS ASSOCIATED ENTERTAINMENT BE COMPLETED AND OFF THE PREMISES BY 19.00HRS
- EVENTS ARRANGED SPECIFICALLY FOR CHILDREN ARE SUITABLY POLICED BY RESPONSIBLE HWMC OFFICIALS.

THEREFORE HWMC HAVE NO CONCERNS AT THIS TIME.
 REGULAR MANAGING COMMITTEE MEETINGS REVIEW HWMC OUTPUTS AND PROMOTE CONTINUAL IMPROVEMENT IN ITS PERFORMANCE FOR THE MEMBERS & GUESTS OF THE CLUB.

L

Please identify those conditions currently imposed on the certificate which you believe could be removed as a consequence of the proposed variation you are seeking.

ADDITIONS AND REVISED DAYS/TIMES ONLY.
NO ITEMS TO BE REMOVED

Please tick as appropriate

- I have enclosed the club premises certificate ☒
- I have enclosed the relevant part of the club premises certificate ☐

If you have not ticked one of these boxes, please fill in reasons for not including the certificate or part of it below

Reasons why the club has not enclosed the club premises certificate or relevant part of it:

THE "ORIGINAL" CLUB PREMISES CERTIFICATE WAS SUPPLIED TO HBC WHEN THE HWMC RESPONSIBLE PERSON WAS CHANGED.

- HWMC CURRENTLY ONLY HAVE A PHOTOCOPY OF THE CPL. THIS IS ATTACHED.

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

- INDUCTION OF NEW MEMBERS INCLUDES HSE POLICY
- fortnightly managing committee meeting of which HSE & SECURITY IS AN AGENDA ITEM.
- HWMC PERFORMANCE FOR EACH PERIOD IS DISCUSSED AND ANY CONTINUAL IMPROVEMENT IDENTIFIED IS ADOPTED BY HWMC
- HWMC RULES ADDRESS MIS-CONDUCT AND THE CONSEQUENCES OF BREAKING THE RULES IS ENFORCED

b) The prevention of crime and disorder

- CCTV IS UTILISED THROUGHOUT THE CLUB PREMISES incl OUTDOOR COVERAGE.
- SWIPE CARD ENTRY SYSTEM IN USE FOR GAINING ACCESS INTO BUILDING
- SECURITY ALARM SYSTEM IN USE, MONITORED BY 3RD PARTY, FOR OUT OF HOURS.
- PERIMETER FENCE WITH LOCKABLE GATES.
- APPROPRIATE SIGNAGE DISPLAYED IN CLUB.

c) Public safety

- MAINTENANCE STRATEGY IN PLACE FOR HWMC PLANT WITH APPROPRIATE CERTIFICATION AS REQUIRED.
- HSE INSPECTIONS COMPLETED AND ANY ISSUES REPORTED TO MANAGING COMMITTEE FOR ACTION.
- REGULAR REVIEWS OF HSE POLICY & RULES.

d) The prevention of public nuisance

- SELF POLICING BY MANAGING COMMITTEE BACKED UP BY CCTV
- ENFORCEMENT OF CLUB PREMISES CERTIFICATE MANDATORY REQUIREMENTS AS DETAILED ANNEX 1 AND ANNEX 2.
- APPROPRIATE SIGNAGES DISPLAYED IN CLUB

e) The protection of children from harm

- NO CHILDREN ALLOWED IN CLUB AFTER 19.00 HRS
- CHILDREN RESTRICTED TO LOUNGE AND CONCERT ROOM
 - PARENTAL GUIDANCE REQ'D BEFORE ENTRY INTO LOUNGE
 - CONCERT ROOM ENTRY IS UNDER HWMC SUPERVISION (CHILDREN PARTIES)
- GAMING M/C'S ARE MONITORED 24/7 incl VIA CCTV COVERAGE.
- GAMING M/C'S ARE NOT LOCATED IN ROOMS FREQUENTED BY CHILDREN, AND CAN BE LOCKED DOWN IF REQUIRED BY THE MANAGING COMMITTEE IN THEIR CURRENT LOCATIONS

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have sent copies of this application and the plan to responsible authorities. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the club premises certificate or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

I Geoffrey Rowbottom

(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	<u>C Rowbottom</u>
Date	
Capacity	<u>CLUB SECRETARY</u>

Address for correspondence associated with this application (please read guidance note 13)

THE CLUB SECRETARY
HARTLEPOOL WORKING MEN'S CLUB
KING OSMY DRIVE

Post town	<u>HARTLEPOOL</u>	Postcode	<u>TS24 9PF</u>
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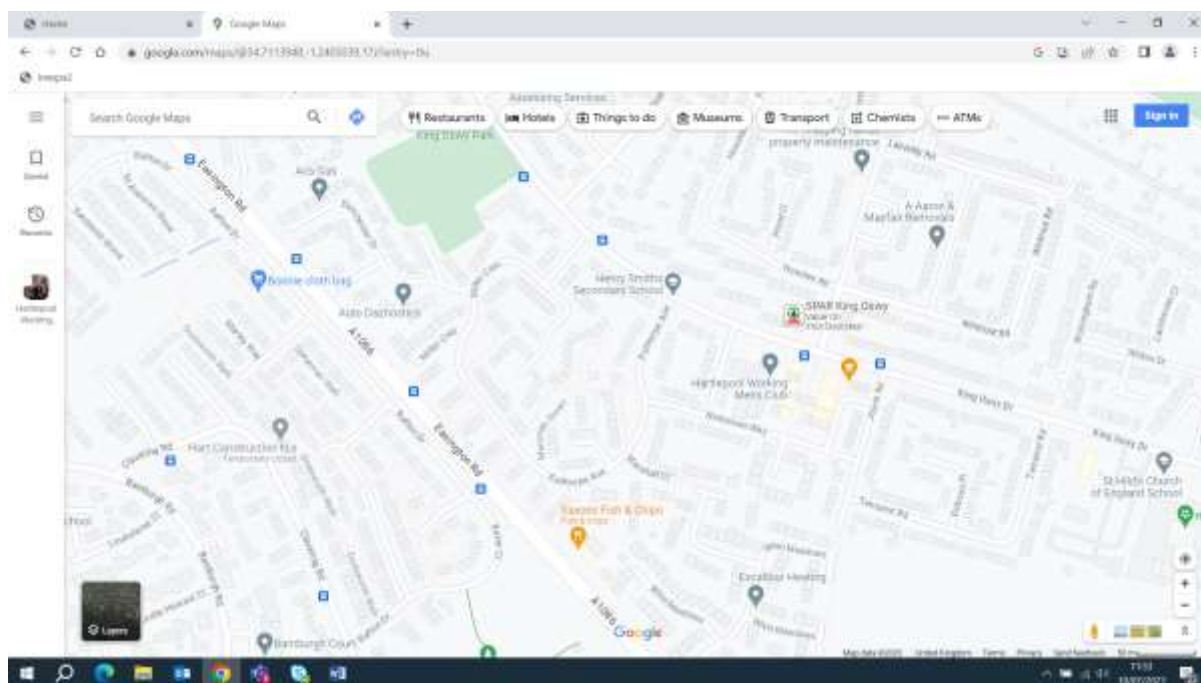
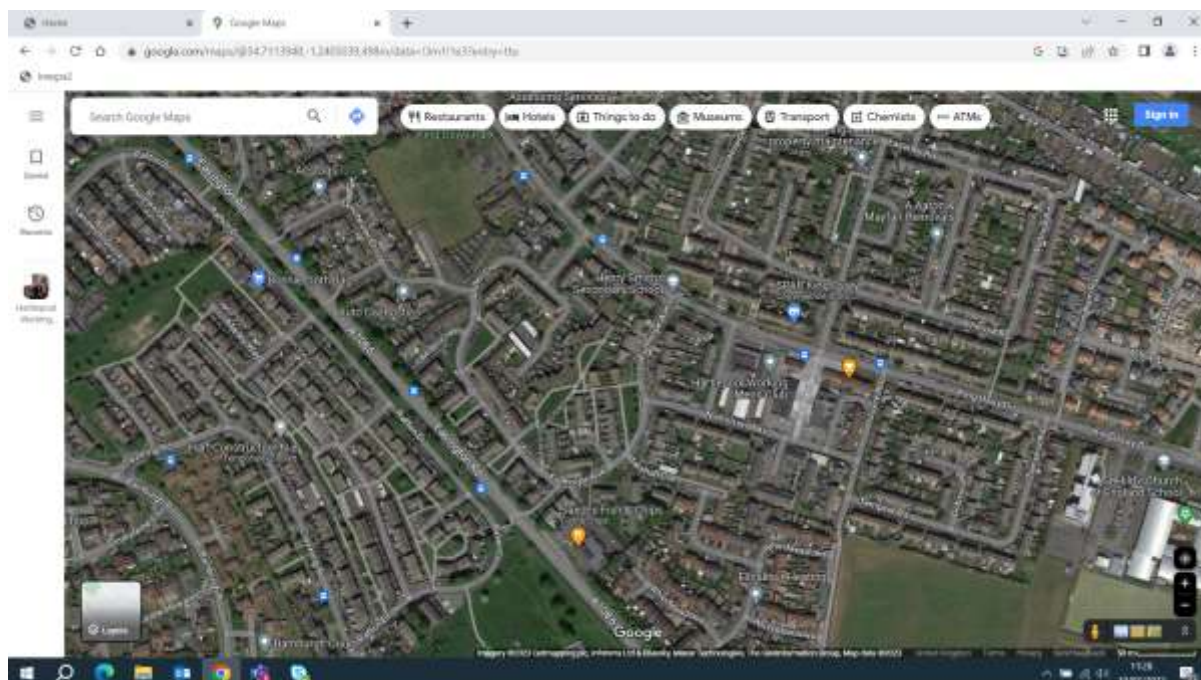
Telephone number (if any)	<u>01429 280188</u>
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If you would prefer us to correspond with you by e mail, your e mail address (optional)

hartlepoolwmc@hotmail.co.uk

**The Licensing Team
Hartlepool Borough Council
Civic Centre
Hartlepool
TS24 8AY**

Hartlepool Working Mens Club – King Oswy Drive





Part A

Club Premises Certificate Hartlepool Borough Council

Club premises certificate number

HART/CL/011

Club details

Name of club in whose name this certificate is granted and relevant postal address of club	
Hartlepool Working Mens Club	
Address	
King Oswy Drive	
Post town Hartlepool	Post code TS24 9PF
Telephone number 01429 280188	

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference of description	
N/A	
Post town	Post code
Telephone number	

Where the club premises certificate is time limited the dates
N/A

Qualifying club activities authorised by the certificate	
1. Plays	7. Provision of Facilities for Dancing
2. Indoor Sporting Events	8. Provision of Facilities for anything similar to 7 above
3. Live Music	9. Supply of Alcohol
4. Recorded Music	
5. Performance of Dance	
6. Anything Similar to 4 & 5	

The times the certificate authorises the carrying out of qualifying club activities

1. Plays: 1000 – 1230 (Wednesday only) (Christmas Pantomime)
2. Indoor Sporting Events: 0730 – 1030 (Friday only)
3. Live Music: 1900 – 2300 (Monday, Wednesday, Saturday & Sunday)
4. Recorded Music: 1400 – 2300 (Monday – Friday) 1200 – 2300 (Saturday & Sunday)
5. Performance of Dance: 1900 – 2300 (Monday, Wednesday, Saturday & Sunday)
6. Anything Similar to 3, 4 & 5 above: 1900 – 2300 (Monday – Sunday)
7. Provision of Facilities for Dancing: 1900 – 2300 (Monday – Sunday)
8. Provision of Facilities for Anything Similar to 7: 1200 – 2400 (Monday – Sunday)
9. Supply of Alcohol: 1200 – 2400 (Monday – Sunday)

The opening hours of the club

At the discretion of the Club

Where the certificate authorises supplies of alcohol whether these are on and /or off supplies

On & Off the Premises

Annex 1 – Mandatory conditions

1. The supply of alcohol must be made at a time when the premises are open for the purpose of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises

Any alcohol supplied for consumption off the premises must be in a sealed container.

Any supply of alcohol for consumption off the premises must be made to a member of the club in person
2. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
3. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
4. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
6. The responsible person shall ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

Annex 2 – Conditions consistent with the Club Operating Schedule (Part 1)

1. Alcohol shall not be sold or supplied except during permitted hours. In this condition, permitted hours also includes:

On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

The above restrictions do not prohibit:

- (a) during the first twenty minutes after the above hours, the consumption of the alcohol on the premises;
 - (b) during the first twenty minutes after the above hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
 - (c) during the first thirty minutes after the above hours, the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied as ancillary to the meals;
 - (d) the supply to, or consumption by, any person of alcohol in any premises where they are residing
2. Except with the prior written approval of the Licensing Authority and subject to any conditions which may be attached to such approval: -
 - (a) No special effects, naked flames, smoke production or any process creating a risk of fire, or the illusion of smoke or fire shall be used on the premises.
 - (b) No explosives or highly flammable substances shall be brought into or used on the premises.

Except with the prior written approval of the Licensing Authority and subject to any condition, which may be attached to such approval, no special effects shall be used or displays given on the premises which consist of or include the use of lasers. Applications for consent, giving detailed descriptions of the equipment to be used and details of the event, including dates and times must be made not less than 28 days before the date of the event.

3. The licensee must ensure that the electrical socket outlets in the licensed premises, which are used for the purpose of providing licensed entertainment are protected by a residual current device being a 30 MA tripping circuit.
4. There shall be maintained on the premises at all times an adequate and appropriate supply of first aid equipment and materials for use by patrons.

Annex 2 – Conditions consistent with the Club Operating Schedule (Part 2)

5. In the event of the fire alarm being activated a suitable relay must be provided so that the electrical power supply to all sound amplification system in the licensed premises must be immediately intercepted so that the alarm can be clearly heard in all parts of the licensed premises.
6. A CCTV System shall be provided and maintained.
7. A minimum of 2 door staff shall be used to control entry and exit.
8. The Club shall ensure responsible drinks promotions.
9. The Club shall carry out an annual Health & Safety, and Fire System Inspection.
10. Customers shall be encouraged to leave the premises quietly.
11. All children shall be accompanied by a parent or responsible adult.
12. All children shall vacate the premises by 1900 hours.
13. All doors and windows shall be kept closed when regulated entertainment is being provided, except in the case of an emergency.

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

Annex 4 – Plans

As Attached