

PERSONNEL SUB-COMMITTEE

AGENDA



Monday 11 March 2024

at 2.00 pm

**in Committee Room A,
Civic Centre, Hartlepool.**

MEMBERS: PERSONNEL SUB-COMMITTEE

Councillor Groves

Councillor Allen (as substitute for Councillor Creevy)

Councillor Sharp (as substitute for Councillor Hargreaves)

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 21 APRIL 2023**
- 4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

- 6. ITEMS FOR DECISION**
 - 6.1 Stage 3 Grievance Hearing – *Executive Director of Children's and Joint Commissioning Services* (para. 1)
- 7. ANY OTHER CONFIDENTIAL BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers.

A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone.

The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

PERSONNEL SUB COMMITTEE MINUTES AND DECISION RECORD

21 APRIL 2023

The meeting commenced at 9.30 am in the Civic Centre, Hartlepool

Present:

Councillors: Brian Cowie and Rachel Creevy.

Also present: Councillor David Nicholson as substitute for Councillor Rob Cook in accordance with Council Procedure Rule 4.2

Officers: Gillian Laight, HR Manager (Advisor to the Sub Committee)
David Cosgrove, Democratic Services Team

Kieran Bostock, Assistant Director, Place Management
Christopher Pendlington, HR Advisor

1. Appointment of Chair

In the absence of the Chair, Councillor Rob Cook, Councillor Rachel Creevy was appointed Chair for this meeting.

Councillor Creevy in the Chair

2. Apologies for Absence

Councillor Rob Cook.

3. Declarations of interest by members

None.

4. Confirmation of the minutes of the meeting held on 23 March 2022

Confirmed.

5. Local Government (Access to Information) (Variation) Order 2006

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 6 – Stage 3 Grievance Hearing - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

6. Stage 3 Grievance Hearing (*Director of Neighbourhoods and Regulatory Services*) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

The Committee was convened to consider a Stage 3 Grievance Hearing relating to a Council employee in the Neighbourhoods and Regulatory Services Department. The meeting followed the procedure as set out in the Council's approved HR Policies and Procedures. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

7. Any Other Items which the Chairman Considers are Urgent

None.

The meeting concluded at 11.40 am

CHAIR