

PERSONNEL SUB-COMMITTEE (HOME TO SCHOOL TRANSPORT APPEAL) AGENDA



Wednesday 19 June 2024

at 2.00 pm

**in Committee Room 'C',
Civic Centre, Hartlepool**

MEMBERS: PERSONNEL SUB-COMMITTEE

To be appointed at Audit and Governance Committee on 11 June 2024

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 14 FEBRUARY AND 11 MARCH 2024**
- 4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

- 6. ITEMS FOR DECISION**
 - 6.1 Home to School Travel Assistance – *Executive Director of Development, Neighbourhoods and Regulatory Services* (para 2)
- 7. ANY OTHER CONFIDENTIAL BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

**PERSONNEL SUB COMMITTEE (HOME TO
SCHOOL TRANSPORT APPEAL)
MINUTES AND DECISION RECORD
14 FEBRUARY 2024**

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool.

Present:

Councillors: Pamela Hargreaves (In the Chair)

Rachel Creevy

Also Present: In accordance with Council Procedure Rule 4.2, Councillor David Nicholson was in attendance as substitute for Councillor Christopher Groves

Officers: Jayne Brown, Head of Transport Services
Laura Stones, Solicitor
Denise Wimpenny, Principal Democratic Services Officer

1. Apologies for Absence

Apologies for absence were received from Councillor Christopher Groves.

2. Declarations of Interest

None.

3. To confirm the minutes of the meeting held on 17 November 2022

Confirmed.

4. **Local Government (Access to Information) (Variation Order) 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 5 – Home to School Travel Assistance Appeal – This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para 2) information likely to reveal the identity of an individual.

5. **Home to School Travel Assistance Appeal** *(Executive Director of Neighbourhoods and Regulatory Services)* This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para 2).

The Sub Committee gave consideration to an appeal against a decision to refuse home to school transport for a Hartlepool School pupil. Details are set out in the Exempt Section of the minutes.

Recommended

The Sub Committee's decision is set out in the Exempt Section of the minutes.

The meeting concluded at 10.35 am.

CHAIR

PERSONNEL SUB COMMITTEE

MINUTES AND DECISION RECORD

11 MARCH 2024

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool.

Present:

Councillor: Christopher Groves.

Also Present: Councillor Gary Allen as substitute for Councillor Rachel Creevy in accordance with Council Procedure Rule 4.2.
Councillor Cameron Sharp as substitute for Councillor Pamela H in accordance with Council Procedure Rule 4.2.

Officers: Rachel Clark, Head of Human Resources (Panel Advisor)
David Cosgrove, Democratic Services Team

Sally Robinson, Executive Director of Children's and Joint
Commissioning Services
Jaysen Grey, HR Advisor.

1. Apologies for Absence

Councillors Rachel Creevy and Pamela Hargreaves.

2. Appointment of Chair

In the absence of the Chair of the Sub Committee, a nomination to Chair this meeting was sought and Councillor Groves was nominated and agreed.

Councillor Groves in the Chair.

3. Declarations of interest by members

None.

4. Confirmation of the minutes of the meeting held on 21 April 2023

Confirmed.

5. Local Government (Access to Information) (Variation) Order 2006

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 6 – Stage 3 Grievance Hearing - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

6. Stage 3 Grievance Hearing (*Executive Director of Children's and Joint Commissioning Services*) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1)

The Committee was convened to consider a Stage 3 Grievance Hearing requested by a Council employee in the Children's and Joint Commissioning Services Department. The meeting followed the procedure as set out in the Council's approved HR Policies and Procedures. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

7. Any Other Items which the Chairman Considers are Urgent

None.

The meeting concluded at 3.30 pm.

CHAIR