

# APPOINTMENTS PANEL

## AGENDA



**31<sup>st</sup> July 2024**

**at 9.00 a.m.**

**in Committee Room 'C'  
Civic Centre, Hartlepool**

**MEMBERS: APPOINTMENTS PANEL:**

Councillors Buchan, Clayton, Hargreaves, Harrison, Holbrook, Little, Thompson,  
Vacancy

Chair of Children's Services Committee – Councillor Creevy

- 1. APOLOGIES FOR ABSENCE - Councillor Buchan**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 4 June 2024 (reconvened on the 5 July 2024)
- 4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

### **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

- 6. ITEMS REQUIRING DECISION**
  - 6.1 Appointment of Assistant Director, Early Intervention, Performance and Commissioning (*Director of Children's and Joint Commissioning Services*)
- 7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**APPOINTMENTS PANEL**  
**MINUTES AND DECISION RECORD**  
**5 JULY 2024**

The meeting was reconvened from 4 June 2024 and commenced at 2.00 pm in the Civic Centre, Hartlepool.

**Present:**

Councillor: Thompson (In the Chair);

Councillors: Councillors Clayton, Hargreaves, Harrison, Holbrook

Also Present: Councillor Rachel Creevy, Chair of Children's Services Policy Committee.

Officers: Denise McGuckin, Managing Director  
Sally Robinson, Executive Director of Children's and Joint Commissioning Services  
Hayley Martin, Director of Legal, Governance and Human Resources  
Gillian Laight, HR Manager

**8. Apologies for Absence**

Councillors Buchan and Hargreaves.

**9. Declarations of Interest**

None.

**10. Local Government (Access to Information) (Variation Order) 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraphs referred to below.

Minute 11 – Appointment of Assistant Director – This item contains exempt information under Part 1 of Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para. 1) , Information relating to any individual and (para. 2) Information which is likely to reveal the identity of an individual.

## **11. Appointment of Assistant Director, Early Intervention, Performance and Commissioning** *(Executive Director of Children's and Joint Commissioning Services)*

This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para. 1 and 2).

### **Purpose of report**

To enable Members to shortlist the candidates to be interview for the above post and to agree the presentation topics and interview questions.

### **Issue(s) for consideration**

The Executive Director of Children's and Joint Commissioning Services reported that following the approval to recruit to the post at the meeting on 4 June 2024, an advert was published internally and on North east Jobs on the 5 June 2024. This was followed by adverts in Public Sector News, Social Care Today, LocalGov Jobs and the Management Journal on 13 June 2024.

Details of the applicants and an assessment and shortlisting report were presented by the Executive Director of Children's and Joint Commissioning Services. Together with the report, Members also considered the potential interview questions and suggested presentation topic for the candidates.

### **Decision**

Details are included within the exempt section of the minutes.

The meeting concluded at 2:30pm

CHAIR