

LICENSING SUB-COMMITTEE

AGENDA



Wednesday 7th August 2024

at 10.00 am

**in Committee Room A,
Civic Centre, Hartlepool**

MEMBERS: LICENSING SUB-COMMITTEE:

Councillors Clayton, Little and Nelson

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **ITEMS FOR DECISION**
 - 3.1 Application for a new premises licence – Hartlepool Rugby Club (Pitch), Mayfield Park, Easington Road, Hartlepool – *Assistant Director, Regulatory Services*

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

LICENSING ACT 2003

Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.

LICENSING SUB-COMMITTEE

7th August 2024



Report of: Assistant Director, Regulatory Services

Subject: APPLICATION FOR A NEW PREMISES LICENCE -
HARTLEPOOL RUGBY CLUB (PITCH), MAYFIELD
PARK, EASINGTON ROAD, HARTLEPOOL.

1. COUNCIL PLAN PRIORITY

Hartlepool will be a place:
- where people are enabled to live healthy, independent and prosperous lives.
- where those who are vulnerable will be safe and protected from harm.
- of resilient and resourceful communities with opportunities for all.
- that is sustainable, clean, safe and green.
- that has an inclusive and growing economy.
- with a Council that is ambitious, fit for purpose and reflects the diversity of its community.

2 PURPOSE OF REPORT

- 2.1 To consider an application for a new Premises Licence in respect of Hartlepool Rugby Club (Pitch) Mayfield Park, Easington Road, Hartlepool, TS24 9BA. A Summary of the application is outlined below:

2.2 Applicant: Hartlepool Rugby Club

Premises: Mayfield Park (Pitch)
Easington Road
Hartlepool
TS24 9BA

2.3 The applicant has amended their original application following consultation with Responsible Authorities and are seeking a Licence for the following revised activities: -

Outdoor Events (Maximum of 5 event days per year)

1. Live Music (on the premises only)	Monday – Sunday	12:00 – 22:00
2. Recorded Music (on the premises only)	Monday – Sunday	12:00 – 22:00
3. Supply of Alcohol (on the premises only)	Monday – Sunday	12:00 – 22:00

Opening hours

Outdoor Area

Monday – Sunday 12:00 – 22:30

A copy of the original application is attached as **Appendix 1**.

Street view images of the premises are attached as **Appendix 2** and a map of the area is attached as **Appendix 3**.

2.4 The applicant states on the application that the premises pitch licence will be used for sports and social events for a maximum of five days per calendar year.

3. BACKGROUND

3.1 The application has been advertised in the prescribed manner and one representation has been received by the Licensing Authority.

3.2 The representation has been provided by a member of the public, the representation is attached as **Appendix 4**. The representation is based on the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance

3.3 The applicant has agreed conditions for the premises license with Responsible Authorities. The agreed Police conditions are attached as **Appendix 5**. The agreed Environmental Health (Environmental Protection) conditions are attached as **Appendix 6**.

4. PROPOSALS

- 4.1 As a relevant representation has been received, a hearing must be held for Members to consider the application (unless all parties agree a hearing is unnecessary).
- 4.2 Having regard to the representations received, Members may take any of the following steps for the promotion of the licensing objectives:
- i) To approve the application in its entirety
 - ii) To approve the application in part - with or without the addition of further conditions
 - iii) To reject the whole or part of the application
- 4.3 Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

5. OTHER CONSIDERATIONS/ IMPLICATIONS

Risk Implications	None
Financial Considerations	If the licence was not granted and the applicant appealed the decision there would be financial implications to the Local Authority.
Legal Considerations	Appeal by the applicant if the licence was to be refused
Equality and Diversity Considerations	None
Staff Considerations	None
Asset Management Considerations	None
Environmental, Sustainability and Climate Change Considerations	None

6. RECOMMENDATIONS

- 6.1 That Members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

7. REASONS FOR RECOMMENDATIONS

None

8. BACKGROUND PAPERS

None

9. CONTACT OFFICERS

- 9.1 Rachael Readman
Trading Standards and Licensing Manager

Sylvia Pinkney
Assistant Director (Regulatory Services)



Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We HARTLEPOOL RUGBY CLUB
(Insert name(s) of applicant)
apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description <u>HARTLEPOOL RUGBY CLUB</u> <u>MAYFIELD PARK</u> <u>GLASINGTON ROAD</u>			
Post town	<u>HARTLEPOOL</u>	Postcode	<u>TS24 9BA</u>

Telephone number at premises (if any)	
Non-domestic rateable value of premises	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate Please tick as appropriate

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
i	as a limited company/limited liability partnership		please complete section (B)
ii	as a partnership (other than limited liability)		please complete section (B)
iii	as an unincorporated association or		please complete section (B)
iv	other (for example a statutory corporation)		please complete section (B)



c)	a recognised club	<input checked="" type="checkbox"/>	please complete section (B)
d)	a charity	<input type="checkbox"/>	please complete section (B)
e)	the proprietor of an educational establishment	<input type="checkbox"/>	please complete section (B)
f)	a health service body	<input type="checkbox"/>	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/>	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/>	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	<input type="checkbox"/>	please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					
Share Code:					

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)
Surname			First names	
Date of birth or over		I am 18 years old		Please tick yes
Nationality				
Current residential address if different from premises address				
Post town			Postcode	
Daytime contact telephone number				
E-mail address (optional)				
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)				
Share Code:				

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	HARTLEPOOL RUGBY CLUB
Address	HARTLEPOOL RUGBY CLUB MAYFIELD PARK, EASINGTON ROAD HARTLEPOOL TS24 9BA
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc.)	
RUGBY CLUB	
Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD MM YYYY
09 07 2024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY
[] [] [] [] [] [] [] []

Please give a general description of the premises (please read guidance note 1)

SPORTS AND SOCIAL EVENTS
ON OUTSIDE AREA MAIN PITCH.

for a maximum of 5 days per calendar year.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	✓
f)	recorded music (if ticking yes, fill in box F)	✓
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
Provision of late night refreshment (if ticking yes, fill in box I)		
Supply of alcohol (if ticking yes, fill in box J)		✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			Please give further details here (please read guidance note 4)			
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	
			Indoors	
			Outdoors	
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish		
Mon			Please give further details here (please read guidance note 4) LIVE MUSIC MAY BE PERFORMED ON OCCASIONS AT CHARITY AND FUNDRAISING EVENTS	
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 5) POTENTIALLY ON BANK HOLIDAYS IF AN EVENT IS ORGANISED	
Thur				
Fri	18:00	22:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	14:00	22:00		
Sun	14:00	18:00		

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	
			Indoors	<input checked="" type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)	
Mon			MUSIC MAY BE PLAYED AT CHARITY AND FUNDRAISING EVENTS AND ALSO AT PRIVATE FUNCTIONS	
Tue				
Wed				
Thur			State any seasonal variations for the playing of recorded music (please read guidance note 5)	
			POSSIBLY ON BANK HOLIDAYS IF AN EVENT IS ORGANISED.	
Fri	14:00	22:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	14:00	22:00		
Sun	14:00	22:00		

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	09:00	23:30			
Tue	09:00	23:30			
Wed	09:00	23:30			
Thur	09:00	23:30			
Fri	09:00	23:59			
Sat	09:00	23:59			
Sun	09:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	[REDACTED]
Date of birth	27/12/1966
Address	[REDACTED]
Postcode	[REDACTED]
Personal licence number (if known)	[REDACTED]
Issuing licensing authority (if known)	[REDACTED]

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

WE HAVE RUGBY FOR ALL AGES INCLUDING MALE AND FEMALE TEAMS WITH ALL COACHES HAVING A DBS CHECK IN PLACE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	09:00	23:30	PUBLIC HOLIDAYS, CHRISTMAS, EASTER etc
Tue	09:00	23:30	
Wed	09:00	23:30	
Thur	09:00	23:30	
Fri	09:00	23:59	
Sat	09:00	23:59	
Sun	09:00	23:30	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

THE CLUB IS A FAMILY ORIENTATED CLUB WITH A GROUP OF VOLUNTEERS, MEMBERS AND COMMITTEE IN A VARIETY OF ROLES PROVIDING A SAFE ENVIRONMENT FOR FAMILIES ADULTS AND CHILDREN TO ENJOY THE FACILITIES AT HARTLEPOOL RUGBY CLUB

b) The prevention of crime and disorder

ALL STAFF AND COMMITTEE MEMBERS ARE FULLY AWARE OF THEIR OBLIGATIONS TO ALL MEMBERS, FAMILIES AND VISITORS ON MAINTAINING A SAFE ENVIRONMENT FOR EVERYONE. THIS INCLUDES THE USE OF CCTV AND MONITORING EVERYONE TO IDENTIFY AND DEAL WITH ANY POTENTIAL ISSUES ON THE CLUB GROUNDS

c) Public safety

THE PUBLIC AND THEIR SAFETY ARE PARAMOUNT AT HARTLEPOOL RUGBY CLUB WITH EVERYONE MADE TO FEEL WELCOMED AND ENCOURAGED TO ENJOY THE FAMILY ATMOSPHERE. SIGNATURE INFORMING EVERYONE OF THE USE OF CCTV FOR CUSTOMER SAFETY IS DISPLAYED WITHIN THE CLUB

d) The prevention of public nuisance

MEASURES ARE IN PLACE TO ALLEVIATE POSSIBLE DISTURBANCE TO LOCAL PROPERTIES DUE TO NOISE LEVELS AND POTENTIAL DISTURBANCES WHEN LEAVING. LOCALS ARE INFORMED OF ANY MAJOR EVENTS TAKING PLACE AND THE PARKING OF VEHICLES IS MONITORED SO NOT TO AFFECT ANY LOCALS.

e) The protection of children from harm

THE CLUB HAS AN ESTABLISHED SAFEGUARDING POLICY WHICH HAS BEEN RECOGNISED AS GOOD PRACTICE BY THE RFU. THERE ARE RESTRICTIONS ON CHILDREN BEING IN THE CLUB AND ALL MEMBERS ARE FULLY AWARE OF THEIR BEHAVIOUR WHERE MINORS ARE AT THE CLUB EITHER INSIDE OR OUTSIDE

Checklist:**Please tick to indicate agreement**

• I have made or enclosed payment of the fee.	
• I have enclosed the plan of the premises.	✓
• I have sent copies of this application and the plan to responsible authorities and others where applicable.	✓
• I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	✓
• I understand that I must now advertise my application.	✓
• I understand that if I do not comply with the above requirements my application will be rejected. • [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	✓

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right
Signature	
Date	
Capacity	

For joint applications, signature of 1st applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

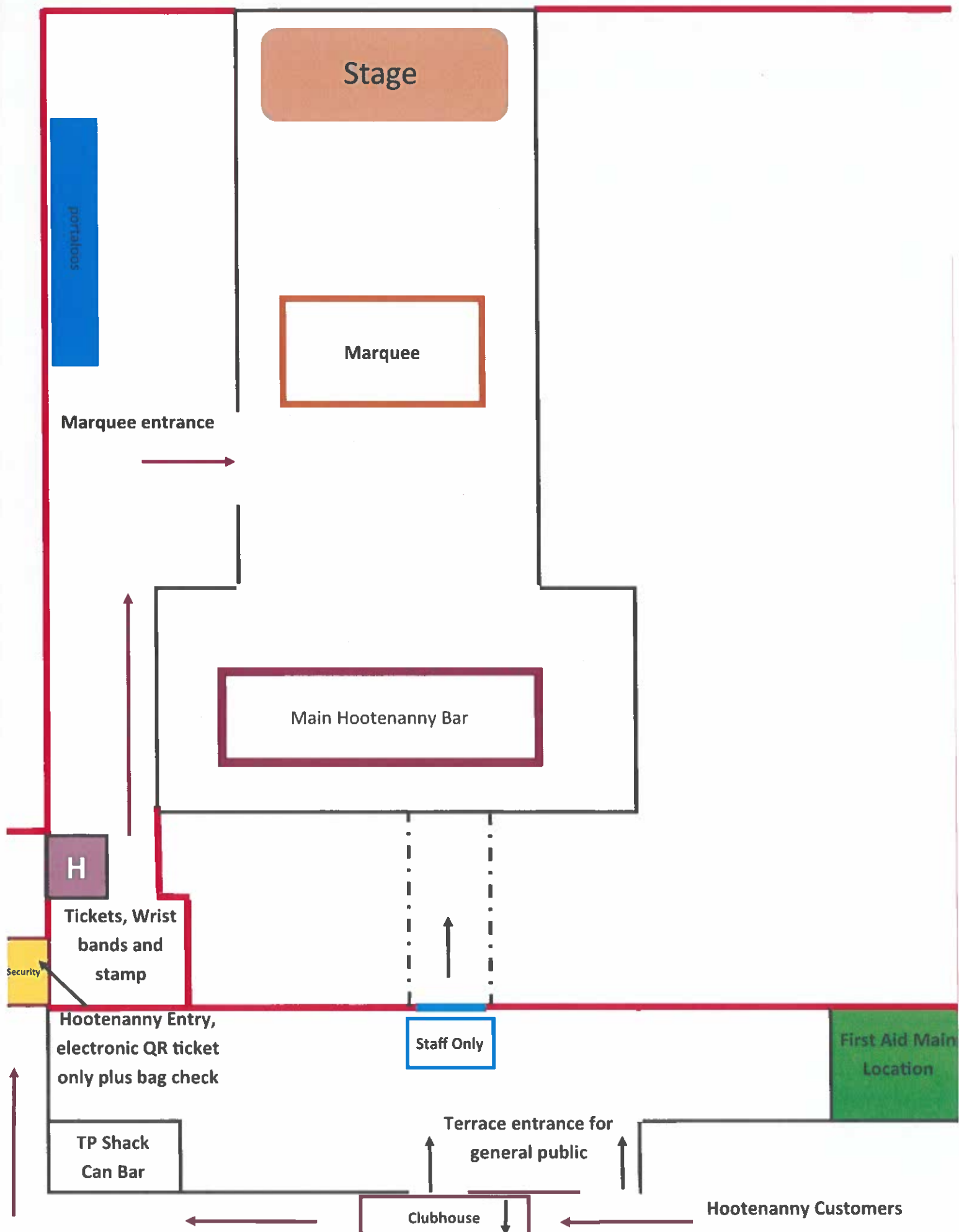
To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

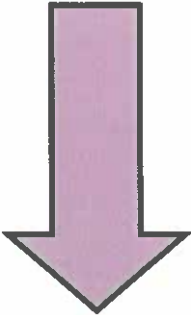
In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not

subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

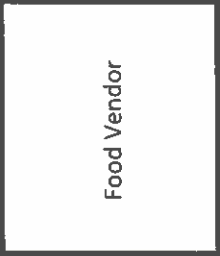




Public access to Beer Festival Marquee



Clubhouse



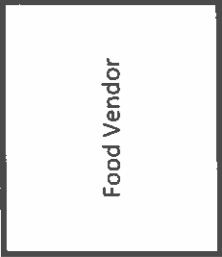
Food Vendor



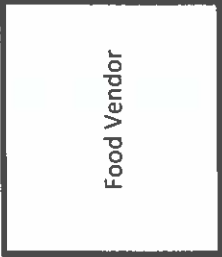
Food Vendor



Gas House



Food Vendor



Food Vendor



Smoking Shelter

Club Entrance

Main Entrance



Staff Parking

Pitch



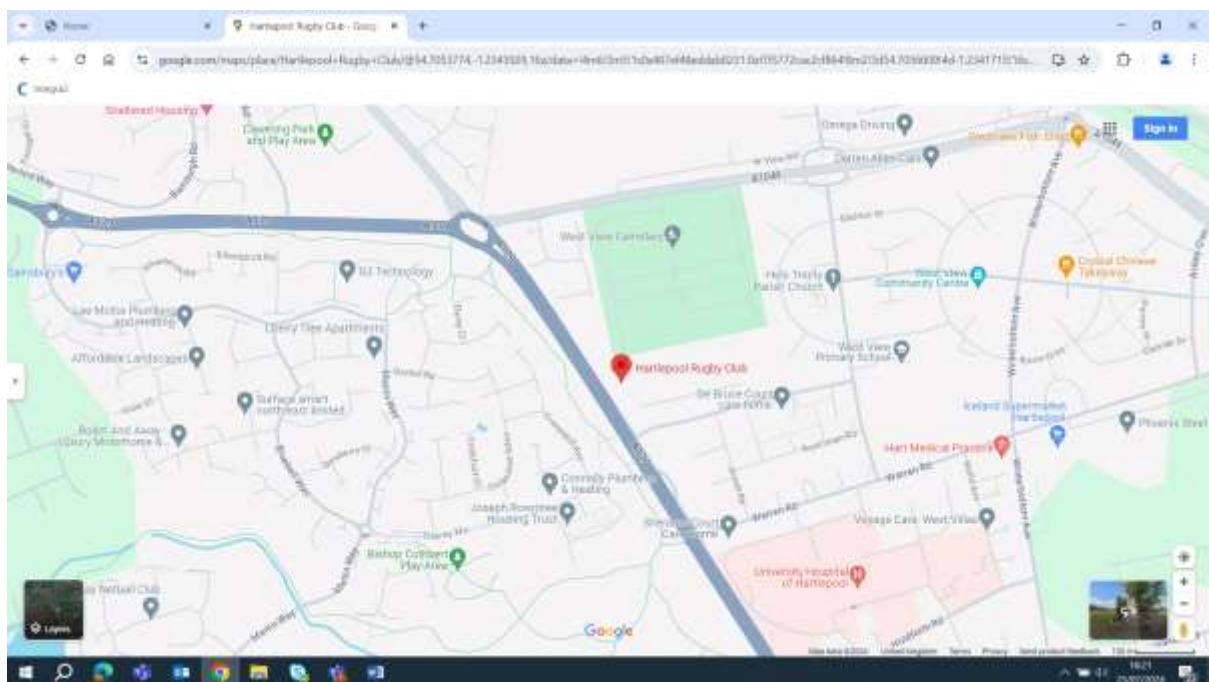
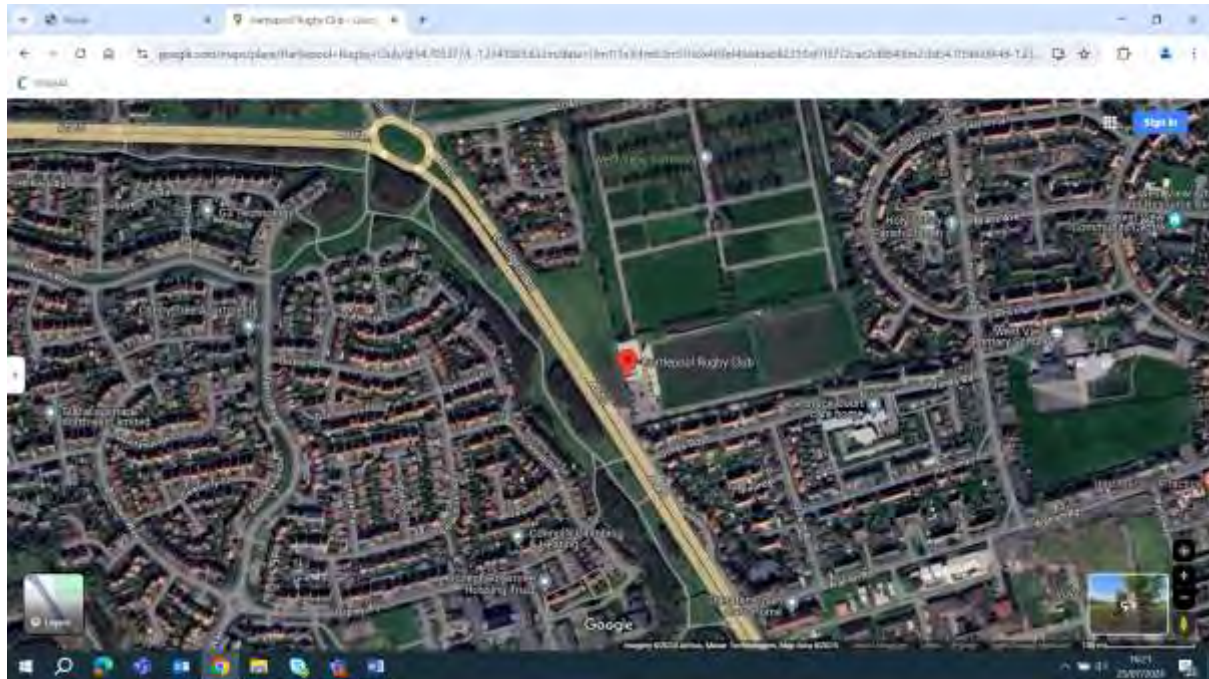
Appendix 2 – Street View Images, Hartlepool Rugby Club



Appendix 2 – Street View Images, Hartlepool Rugby Club



Appendix 3 – Map of the area Hartlepool Rugby Club



To whom it may concern,

I wish to voice my concerns regarding the licensing of the Old Boys Club on Casington Road, Hartlepool.

Whilst I'm happy that the Club is popular and seems to be doing well also helping lots of people of all ages to enjoy sports and exercise they do need to consider their neighbors and respect that they need to be able to enter and leave their homes freely and safely and also to enjoy a certain level of peace and privacy in their gardens especially in the fine weather unfortunately this isn't always possible as on an almost weekly basis at certain times of the year the street is full of cars lots of them badly parked i.e. over our drives, on double yellow lines (at the top of the street) dangerously close to the junction at the top of the street where they often turn right (there's no right turn) to gain access to the Club. Very often it is impossible for vehicles to get up or down the street thus a danger in the case of emergency vehicles.

My neighbor, a retired nurse has been in tears, unable to get her car out to go to church, she's afraid to complain being a woman or her own son's been abused by some people parking outside.

In a lot of cases these people are in a hurry to get to training they leave a stream of fast food wrappers and cups in their wake, at the time the club encouraged the younger members to litter pick this doesn't happen now I'm afraid it's left to residents and the kind actions of local volunteers.

The associated noise is a real concern I appreciate the Club does a lot for charity which is very admirable but can attract a certain amount of unpleasant patrons many of whom arrive in taxis to the top of our street, I have witnessed a couple sit on the wall sniffing a substance from the back of their hands then proceed to the outside celebrations and also on several occasions males urinating into my neighbours ledge.

A couple of weeks ago we had Raveka till just before midnight all windows and doors wide (they face our bedroom and living room) making sleep impossible when the "music" ceased the staff carried bottles etc to the bins which are across the car park near our houses, this done they wished each other goodnight and left in their vehicles - noise carries - I'm not a kill joy but I don't find this acceptable surely if they're leaving late there should be an official of the Club there to make sure they leave in a reasonable manner and they're safely in their vehicles and the premises are secure.

Let's the weather is fine there's fast food vans present on a Friday evening, this seems to be popular attracting families to enjoy a drink and

something to eat but also they have music which depending on mind direction comes so we can sit in our garden and enjoy the evening there's often a group of youths kicking a football around till after eleven.

It's not just a case of it becomes quiet once the entertainment stops because this isn't the case certain parties then have their own music on and don't seem to be asked to go inside and play the music, sing along or do whatever they want indoors.

We have never been forewarned by the Club whenever they've had any outdoor functions

I do think they're very inconsiderate in a lot of respects and I know that people don't complain in case they "send the lads round"

my husband's family have lived in this house since it was built long before the Old Boys were on that land and I think they could do things better.

I respectfully ask that you bear my concerns in mind when you're issuing the license and I will keep the relevant departments informed should there be further problems.

Appendix 5 – Agreed Police Conditions

Outdoor Events (Maximum of 5 event days per year)

1. Live Music	Monday – Sunday	12:00 – 22:00
2. Recorded Music	Monday – Sunday	12:00 – 22:00
3. Supply of Alcohol	Monday – Sunday	12:00 – 22:00

Opening hours

Outdoor Area

Monday – Sunday 12:00 – 22:30

SUGGESTED ANNEX 2 – Conditions consistent with the Operating Schedule

1. The licence holder shall submit an Event Management Plan (EMP) (first draft) to Hartlepool Borough Council's Safety Advisory Group (SAG) a minimum of 120 days prior to each event taking place and shall engage with the SAG, as required, during the entirety of the event. The EMP shall contain detailed proposals for each event in policies and plans covering health and safety and fire risk assessments, communication, medical provision, transport management, noise and crowd management.
2. A final EMP shall be made available to the SAG no less than **30 days** before the start of the event. The final EMP must be to the satisfaction of the SAG. The EMP shall be fully complied with for the duration of the event.
3. All special effects including but not limited to smoke machines, pyro techniques, CO2 jets, flame effects and anything similar will be documented within the Event Management Plan (EMP). Suitable risk assessments will be provided for all effects. All effects will be operated by a confident and competent operator.
4. Suitable electrical safety measures shall be in place to protect all on site including members of the public, staff and performers.
5. For any event held at the premises and under the authority of a Premises Licence, an event manual for the event shall be produced and sent to all responsible authorities at least 28 days prior to the event taking place. Within the event manual a site map will show the exact locations of where licensable activities will take place.

Appendix 5 – Agreed Police Conditions

6. Licensable activity will only be permitted within the secure fenced area that maybe sited anywhere within the highlighted area on the map provided.
7. The DPS will ensure all license conditions are met along with current legislation.
8. All staff engaged in licensable activity at the premises will receive training and information in relation to the following:
 - a. The Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable.
 - b. The hours and activities permitted by the premises issued under the Licensing Act 2003 and conditions attached to the licence.
 - c. How to complete and maintain the refusal register and incident log in operation at the premises.
 - d. Recognising the signs of drunkenness.
 - e. Dealing with persons who are in the possession of/or incapacitated through the use of drugs or the combined effect of drugs and alcohol.
 - f. The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase.
 - g. Action to be taken in the event of an emergency, including reporting an incident to the emergency services.
 - h. Any other policy and procedure in place at the premise.
9. Training records signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months.

All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

Training records will be retained for at least 12 months.

10. Local residents shall be informed 28 days in advance of any events taking place.
11. A written drugs policy shall be in place and operated at the premises. It must detail the actions taken to minimise the opportunity to use or supply illegal substances within the premises.

The policy must be made available for inspection and copying upon request by an authorised officer of a responsible authority.

Appendix 5 – Agreed Police Conditions

Appropriate security arrangements will be in place including toilet areas and other similar areas being regularly checked for evidence of drugs. The date and times of all checks will be recorded in a register kept for that purpose and be available for inspection and copying on request of an authorised officer of a responsible authority.

Signage shall also be placed in the toilet areas advising patrons that checks are conducted regularly.

12. A search policy shall be in place for all events operating under the premise license.

Appropriate numbers of SIA door supervisors will be employed and shall be in accordance with the following ratio:-

A minimum of 2 door supervisors will be employed for the first 200 customers regardless of the event.

If the event is to allow under 18 year olds to attend i.e. family fun days the following ratios will be utilised

500 attendees – minimum 5 SIA security staff

1000 attendees – minimum 5 SIA security staff plus 5 marshals or stewards

2000 attendees - minimum 5 SIA security staff plus 10 marshals or stewards

Marshals or stewards can be in a voluntary capacity and when employed wear a uniform stating their role.

Any event attracting more than 2000 attendees' advice will be taken from the safety advisory group about appropriate levels of security staffing.

If the event is to be an over 18 only event a risk assessment will be completed by the premises licence holder, and where appropriate any relevant authority will be consulted to determine numbers of appropriate SIA security staff deployed with regards to the number of attendees.

All SIA licensed door supervisors shall wear distinctive clothing or insignia to clearly identify them as door supervisors. Door supervisors on duty at the entrance(s) shall wear 'high visibility' clothing (such as a jacket or waistcoat). All licensed door supervisors engaged in searching persons shall be fully trained in the use of their powers to do so.

Appendix 5 – Agreed Police Conditions

13. The premise will operate a no glass policy. All drinks shall be served in plastic/paper/toughened glass or polycarbonate containers. Any cans or bottles sold will be decanted into such containers

Any drink purchased from inside the premise that is to be taken outside will be decanted into a plastic/paper/toughened glass or polycarbonate containers.

14. Drinking water (tap water) will be available to patrons upon request.
15. The premise license holder shall notify all relevant bodies of proposed events via the Safety Advisory Group. The relevant bodies will include, police, fire, ambulance.
16. Only 5 event days will be permitted each year.
17. A challenge 25 policy will be in place when alcohol is being sold, with Challenge 25 posters displayed predominantly around the venue in all licensed areas.
18. An incident book must be kept at the Premises and maintained up to date (no later than 24 hours after the incident) at all times and will record the following:
- a. Time date and details of all incidents/complaints of crime and disorder or anti-social behaviour
 - b. All crimes reported to the venue
 - c. All ejections of patrons
 - d. All seizures of drugs or offensive weapons
 - e. Any faults in the CCTV system, searching equipment or scanning equipment
 - f. Any visit by a relevant authority or emergency service

The incident book must be made available to Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

19. Staff must require ID in the form of a current ten year passport, photo card driving licence or PASS Hologram identity card from any customer who appears to be under the age of 25 and verify the customer is over the age of 18 before any sale of alcohol is made.
20. An alcohol sales refusal register shall be kept at the premises and be maintained to include details of all alcohol sales refused. The register will include:-
- i. The date and time of refusal
 - ii. The reason for refusal

Appendix 5 – Agreed Police Conditions

- iii. Details of the person refusing the sale
- iv. Description of the customer
- v. Any other relevant observations.

The refusals register will be made available for inspection and copying on the request of an authorised officer of a responsible authority. All entries must be made within 24 hours of the refusal.

The refusals record must be made available to the Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

The Premises Licence Holder or the Designated Premises Supervisor must monitor the Refusals Register every month and must sign and date the Refusals Register when this has been completed, or if the Refusals Register is electronic the check and date and time of the check must be clearly recorded.

- 21. There will be a minimum of two notices displayed at each bar area indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.
- 22. No alcoholic drink will be taken outside of the licensed area.
- 23. Clear and legible signage must be prominently displayed in the premise specifying that no drinks are to be taken outside the licensed.
- 24. Noise levels will be monitored during all events, and written records will be maintained.

Appendix 6 – Agreed Environmental Protection Condition

From:

Sent: 03 July 2024 12:31

To: Zoe Craig <Zoe.Craig@hartlepool.gov.uk>

Subject: Re: Hartlepool Rugby Club Conditions

Hi Zoe

I am happy for the condition as we already have a policy in place for noise levels.

Cheers

Sent from [Outlook for iOS](#)

From: Zoe Craig <Zoe.Craig@hartlepool.gov.uk>

Sent: Wednesday, July 3, 2024 12:08:58 PM

To:

Subject: Hartlepool Rugby Club Conditions

Good morning,

I understand you've already spoken with Claire from the police and agreed to set conditions, which have been signed. However, after review there is one additional condition that needs your acceptance before we can proceed and I can agree from Public protection side.

Could you please confirm that you're okay with adding the following condition?

Condition: Noise levels will be monitored during all events, and written records will be maintained.

If you need to discuss this further, feel free to give me a call. If you are happy with it just confirm in a reply e-mail please.

Kind regards,

Zoe

Zoe Craig | Environmental Health Manager (Environmental Protection)

Hartlepool Borough Council

Tel: (01429) 523325

Email: zoe.craig@hartlepool.gov.uk

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