

LICENSING SUB-COMMITTEE

AGENDA



Monday 12th August 2024

at 10.00 am

**in Committee Room C,
Civic Centre, Hartlepool**

MEMBERS: LICENSING SUB-COMMITTEE:

Councillors Bailey-Fleet, Thompson and Young

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 24th June 2024

3.2 To confirm the minutes of the meeting held on 22nd July 2024

4. ITEMS FOR DECISION

4.1 Application for a new premises licence – The Fens Local, 394 Catcote Road, Hartlepool – *Assistant Director, Regulatory Services*

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone.

The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

LICENSING SUB COMMITTEE

MINUTES AND DECISION RECORD

24 June 2024

4. **Application for a New Premises Licence: 19 Navigation Point, Hartlepool** – *Assistant Director, Regulatory Services*

Following the withdrawal of the objections in relation to the application, the meeting was abandoned. The Chair and members of the Sub-Committee had been advised of the situation prior to the meeting.

CHAIR

LICENSING SUB COMMITTEE

MINUTES AND DECISION RECORD

22 July 2024

The meeting commenced at 10.00am in the Civic Centre, Hartlepool.

Present:

Councillor: Martin Dunbar (In the Chair)

Councillors: Rob Darby and Michael Jorgeson

Officers: Rachael Readman, Trading Standards and Licensing Manager
Tony Macnab, Solicitor
Angela Armstrong, Principal Democratic Services and Legal Support Officer

Also present:

Ashley Johns (Applicant)
Joanna Thomas and Tony Saunders (Occupier of Neighbouring premises)

5. Apologies for Absence

None.

6. Declarations of interest by Members

None.

7. Application for a New Premises Licence: 117 York Road, Hartlepool *(Assistant Director, Regulatory Services)*

The Trading Standards and Licensing Manager gave details of an application for a new premises licence to allow live music 1900-2330 hours, recorded music 1200-2330 hours and supply of alcohol 1200-2315, Monday – Sunday (on the premises only). A copy of the application was attached at Appendix 1. Representations had been provided by two members of the public, namely local businesses within very close proximity to the application premise these representations were attached at Appendix 4 and Appendix 5. A number of conditions had been agreed by the Applicant with Cleveland Police, Trading Standards and Environmental Health (Environmental Protection) and there were no further representations from those responsible authorities. The premises does not have planning

permission and was subject to consideration at the meeting of the Planning Committee on 14 August 2024.

The Trading Standards and Licensing Manager indicated there were representations from the owners of two nearby businesses premises relating to all four of the Licensing Objectives and she read one of the representations to the Committee as that business owners was unable to attend the hearing. The other business owner who had made representations was in attendance and addressed the Committee. They confirmed that the room where hearing tests were undertaken had an adjoining wall to the premises and that this room required quiet in order to carry out tests. The Applicant confirmed that this room was adjacent to the kitchen and that a noise barrier was to be installed and noise testing would be undertaken to check the noise levels and ascertain if sound insulation was required. It was noted that the noise levels had been high during the building works within the premises but that consideration had been given with works undertaken after office hours when requested. The business owner confirmed that they had taken legal advice and acknowledged that there would be a music and noise limiter installed but had requested that no karaoke/discos take place before 1730 which was their operating hours. It was noted that the application included provision for a coffee bar until 7pm and the Applicant confirmed that the café bar would have low level background music and that the noise levels would be monitored through the noise limiter by Environmental Health. In response to a question from a Member, the applicant confirmed that the licence application was for the sale of alcohol until 2315 although the premises would be open until 2330. The Applicant indicated that he had nothing further to add as he considered that the agreed conditions met the concerns that had been raised by the occupiers of the neighbouring premises.

The representative referred to concerns that had been raised by another occupier of their premises, however the Trading Standards and Licensing Manager confirmed that these representations had not been received. The representative of the neighbouring premises added that the concerns of the other occupier were included within their own representations.

Clarification was sought on the provision of SIA door staff at the venue. The Applicant confirmed that the provision of security was by an off-site team that was a two minute walk away from the premises. However, he added that experience had shown that Friday and Saturday were the busiest days but that at any one time, the most people they had in their previous venue was 30 people for a specific Battle of the Bands event. It was noted that the venue made provision for people with autism by having quieter times on a regular basis.

The Chair thanked everyone for their attendance at the hearing and their responses to Elected Members' questions. All parties left the meeting to enable Members to deliberate and form a decision.

During the deliberations, Members were reassured to note that noise limiters would be installed and that operating noise levels would be monitored by Environmental Health. In addition to this, Members considered that the conditions attached to the licence that had already been agreed would satisfy the concerns that the representatives from the neighbouring properties had raised.

All parties rejoined the meeting.

Decision

All parties were informed that the application for a new premises licence at 117 York Road was approved.

Members determined the application in accordance with the promotion of the licensing objectives and having regard to the Statutory Guidance. They considered the representations put forward by the applicant and the written representations and oral from the proprietors of the business who attended and from the written representation of the other local business.

Members were satisfied with the agreed conditions and considered that the Licensing Objectives would be promoted by granting the application and therefore granted the application.

Members considered that this decision is appropriate and proportionate for the promotion of the licensing objectives.

The meeting concluded at 10.50am

CHAIR

LICENSING ACT 2003

Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.

LICENSING SUB-COMMITTEE
12th August 2024



Report of: Assistant Director Regulatory Services

Subject: APPLICATION FOR A NEW PREMISES LICENCE:
 THE FENS LOCAL, 394 CATCOTE ROAD,
 HARTLEPOOL, TS25 2LS

1. COUNCIL PLAN PRIORITY

Hartlepool will be a place:
- where people are enabled to live healthy, independent and prosperous lives.
- where those who are vulnerable will be safe and protected from harm.
- of resilient and resourceful communities with opportunities for all.
- that is sustainable, clean, safe and green.
- that has an inclusive and growing economy.
- with a Council that is ambitious, fit for purpose and reflects the diversity of its community.

2 PURPOSE OF REPORT

2.1 To consider an application for a new Premises Licence in respect of The Fens Local, 394 Catcote Road, Hartlepool, TS25 2LS. A Summary of the application is outlined below:

2.2 Applicant: Pahitaran Sribalarasa

Premises: The Fens Local
394 Catcote Road
Hartlepool
TS25 2LS

2.3 The applicant has amended their original application following consultation with Responsible Authorities and are seeking a Licence for the following revised activities: -

1. Supply of Alcohol (off the premises only)	Monday – Sunday	07:00 – 23:00
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Opening hours

Monday – Sunday 06:00 – 00:00

A copy of the original application is attached as Appendix 1.

Street view images of the premises are attached as Appendix 2 and a map of the area is attached as Appendix 3.

2.4 The applicant states on the application that the premises will be a local convenience store. The store will join a retail group to offer choice of products to customers. The applicant states that the store would be a great addition and benefits the local customers with choice and cost. The applicant further states that the store will be fitted to high standards.

3. BACKGROUND

3.1 The application has been advertised in the prescribed manner and five representations have been received by the Licensing Authority.

3.2 Four representations have been submitted by members of the public, the representations are attached as Appendix 4, Appendix 5, Appendix 6 and Appendix 9. The representations are based on the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public Safety

3.3 The licensing Authority have submitted a representation which is attached as Appendix 7. The Licensing Authority representation makes reference to the following three licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- Public Safety

3.4 The applicant has agreed conditions for the premises license with Cleveland Police, these conditions are attached as Appendix 8.

4. PROPOSALS

4.1 As a relevant representation has been received, a hearing must be held for Members to consider the application (unless all parties agree a hearing is unnecessary).

4.2 Having regard to the representations received, Members may take any of the following steps for the promotion of the licensing objectives:

- i) To approve the application in its entirety
- ii) To approve the application in part - with or without the addition of further conditions
- iii) To reject the whole or part of the application

4.3 Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

5. OTHER CONSIDERATIONS/ IMPLICATIONS

Risk Implications	None
Financial Considerations	If the licence was not granted and the applicant appealed the decision there would be financial implications to the Local Authority.
Legal Considerations	Appeal by the applicant if the licence was to be refused
Equality and Diversity Considerations	None
Staff Considerations	None
Asset Management Considerations	None
Environmental, Sustainability and Climate Change Considerations	None

6. RECOMMENDATIONS

- 6.1 That Members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

7. REASONS FOR RECOMMENDATIONS

None

8. BACKGROUND PAPERS

None

9. CONTACT OFFICERS

- 9.1 Rachael Readman
Trading Standards and Licensing Manager

Sylvia Pinkney
Assistant Director (Regulatory Services)



Hartlepool
Application for a premises licence
Licensing Act 2003

For help contact
licensing@hartlepool.gov.uk
Telephone: 01429 523354

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

1394

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

PAHITHARAN

* Family name

SRIBALARASA

* E-mail

Main telephone number

Include country code.

Other telephone number

- Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

- Yes No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

- Yes No

Business name

THE FENS LOCAL

If the applicant's business is registered, use its registered name.

VAT number

- NONE

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

PAHITHARAN

Family name

SRIBALARASA

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>
* Nationality	<input type="text"/>
Right to work share code	<input type="text"/>

[Documents that demonstrate entitlement to work in the UK](#)

[Right to work share code if not submitting scanned documents](#)

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS FORMERLY A PHONE SHOP. THE STORE WILL NOW BE LOCAL CONVENIENCE STORE. THE STORE WILL JOIN A RETAIL GROUP TO OFFER CHOICE OF PRODUCTS FOR CUSTOMERS. THIS WILL BE GREAT ADDITION AND BENEFITS THE LOCAL CUSTOMERS WITH CHOICE AND COST. THE STORE WILL FITTED TO HIGH STANDARDS. APPLICANT IS ALSO WELL EXPERIENCED LOCALLY IN LICENSED RETAIL.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing recorded music?

- Yes No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	<input type="text"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

1. A Comprehensive recordable CCTV system will be installed and maintained covering the trade areas whilst encompassing all ingress and egress to the premises. The system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. The system must be capable of providing pictures of evidential quality, in particular facial recognition. All recordings must be stored for a minimum period of 31 days with date and time. Recordings must be made available immediately upon the request of a Police or Authorised Officer.
2. A Challenge 25 proof of age scheme will be operated at all times. Anyone attempting to purchase alcohol that appears to be under 25 years of age will be asked for proof of their age.
3. The only forms of acceptable identification shall be either a valid photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo. Failure to produce satisfactory proof of age when purchasing alcohol will result in a refused sale.
4. Clear and prominent signage informing customers of the age verification policy in operation will be clearly displayed at all entrances to the premises. At the point of sale and in close proximity to the alcohol displayed.
5. The refusal record will be kept on the premises for production, on request, to an officer of a Responsible Authority. Deliveries of alcohol shall only be made to residential or to business addresses, where the relevant details of the purchaser have been recorded as part of the original sale.
6. Deliveries of alcohol shall not be made to public places.
7. Persons undertaking deliveries shall be over 18 years of age.
8. Information regarding refusals to sell alcohol and refusals to deliver alcohol shall be recorded and retained in useable form and made available to authorised officers upon request.
9. New staff shall receive induction training at the commencement of their employment at the premises, including dealing with incidents and prevention of crime and disorder, underage sales training, and serving to persons in drink and proxy sales prior to being allowed to sell alcohol. This training shall be recorded.
10. All staff involved in the sale/delivery of alcohol shall receive training in underage sales, serving to persons in drink and how to deal with abusive and aggressive

b) The prevention of crime and disorder

AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES

c) Public safety

AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES

Continued from previous page...

d) The prevention of public nuisance

AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES

e) The protection of children from harm

AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

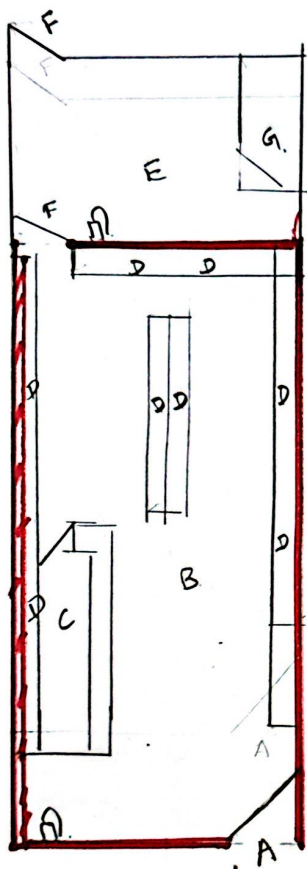
1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hartlepool/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="1394"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>



THE FENS LOCAL
 394 CATCOTE ROAD
 THE FENS SHOPPING CENTRE
 HARTLEPOOL
 TS 25 2LS

SCALE 2:100

A: MAIN ENTRANCE

B: RETAIL FLOOR.

C: SALES COUNTER.

D: DISPLAY SHELVES / FRIDGES

E: STORE ROOM

F: FIRE EXITS.

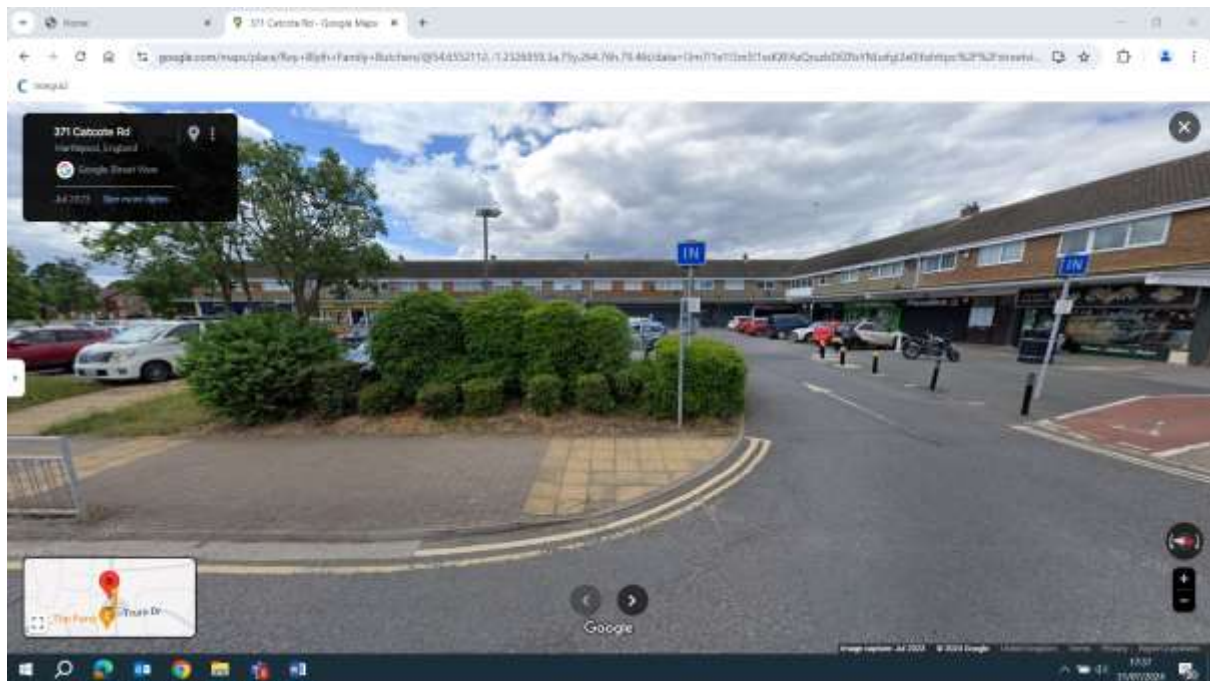
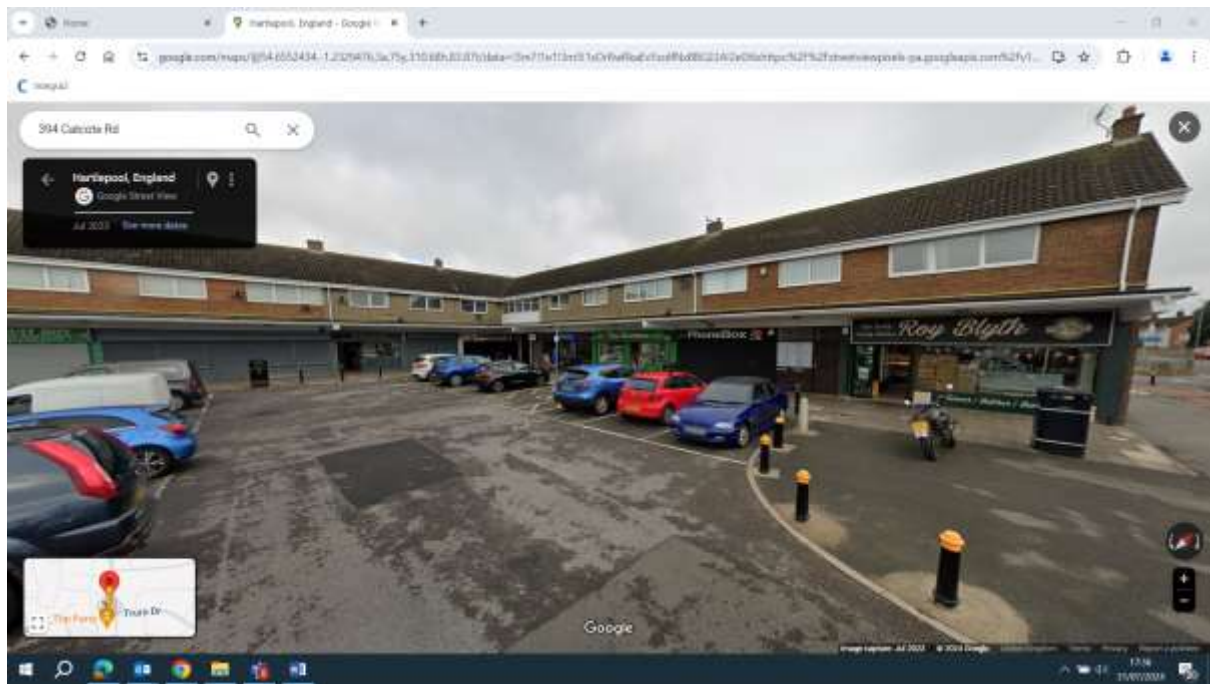
G: TOILET

□: FIRE EXTINGUISHERS

▭: LICENSABLE AREA

▨: ALCOHOL DISPLAY.

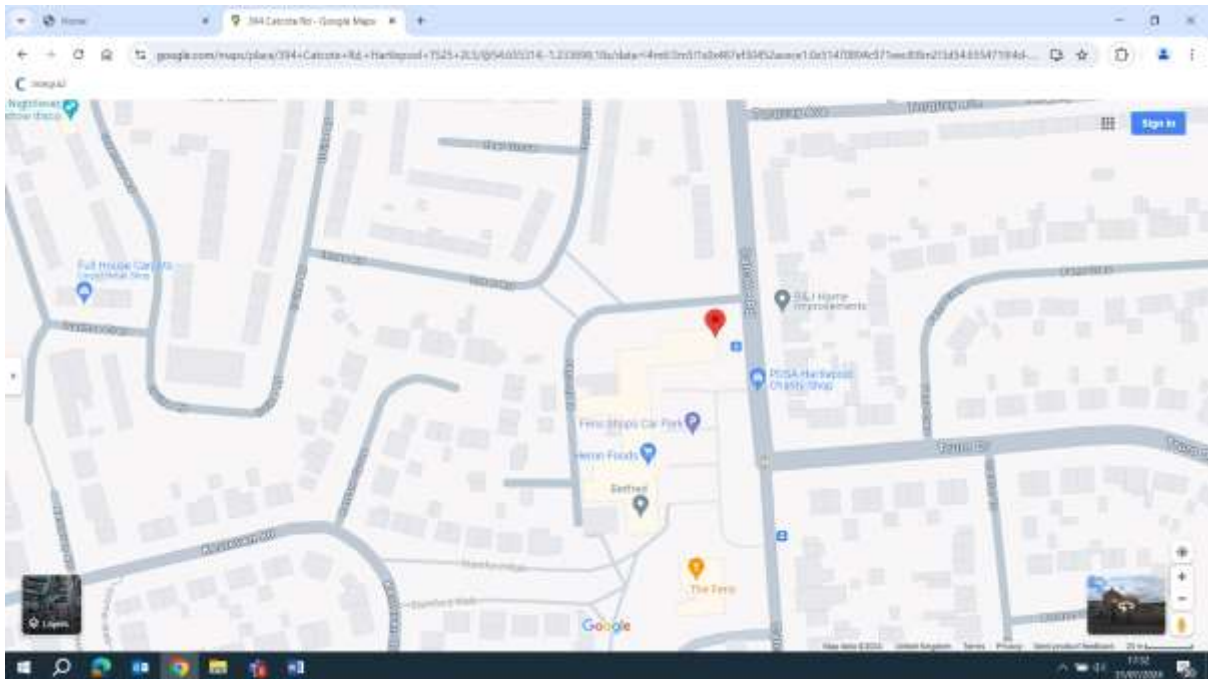
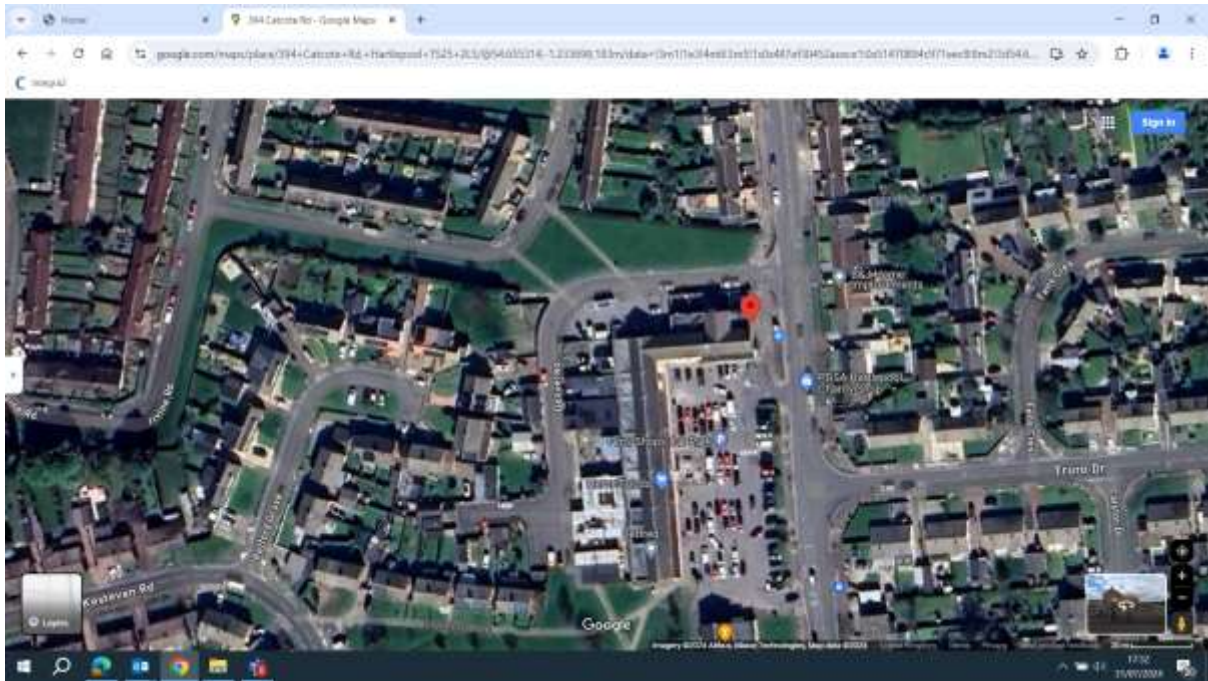
Appendix 2 – Street View Images of 394 Catcote Road



Appendix 2 – Street View Images of 394 Catcote Road



Appendix 3 – Map of the area 394 Catcote Road



APPENDIX 4 – PUBLIC REPRESENTATION PJ

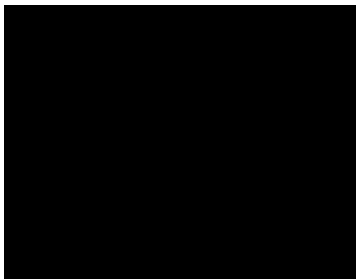


I would like to STRONGLY OBJECT to the application of an Alcohol licence . On the grounds of ;-

1. problems with the times of sales .
2. problems with alcohol abuse in the town of Hartlepool.
3. problems in the town of "ALCOHOLISM "
4. the anti social behaviour it causes .
5. the police are fully stretched with out more drink related call outs.
6. the ambulances are fully stretched .
7. leads to family breakdowns .
8. children being left to bring themselves up .
9. etc . etc .

regards who was brought up in a household with an ALCOHOLIC .

APPENDIX 5 – PUBLIC REPRESENTATION AB



Dear Sir/Madam

I am writing to register my objection to the proposed application for a premises license for the retail sale of alcohol at 394 Catcote Road Fens shopping centre Hartlepool and particularly the proposed hours 6am -12 pm. Monday- Sunday.



The nature and hours of business are not acceptable to tenants residing above the shops. I would like to point out no other businesses are open these hours on the shopping block and trading at these hours will cause noise and nuisance issues for residents above (most have bedrooms on the front) traffic, cars driving in all hours and the type of clientel it will attract at this time of the night and morning. What about people who are sick or have to get up for work early ,what rest are they going to have?

It will also bring a lot of undesirables to the area. There will be an increase in Anti Social behaviour again (area has just begun to calm down a little now)from underage drinking, drugs, Vandalism etc. all of which have been an issue for residents in the past and it's unacceptable to subject residents to it again.

I also feel it would be unsafe for me to use my rear door as it is all enclosed in the same yard at the rear of the premises especially in the dark winter nights as anyone could be lurking there.

Many years ago approx. (15-20 years) The premises was originally an off license but at least the trading hours were 10 am.- 10 pm not the unsociable hours proposed, however we were tortured on a regular basis with attempted burglaries at the rear of the shop nearly every month. It made us a bad life for a long time.

There was also issues of knife crime and robbery where staff were held at knifepoint and a whole lot of other anti social behaviour all emanating from the business. It eventually closed down.

I feel that granting a licence and especially the hours proposed will be very detrimental to the area.

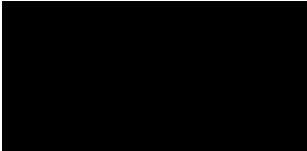
I would also question is there really a need for another shop supplying cigarettes and alcohol in the area?

The Fens pub is open everyday for drinking on the premises normally closes at 11pm
Tesco selling cigarettes and alcohol open until 11pm
and there are numerous other shops in the nearby vicinity selling the same, cigarettes and alcohol.

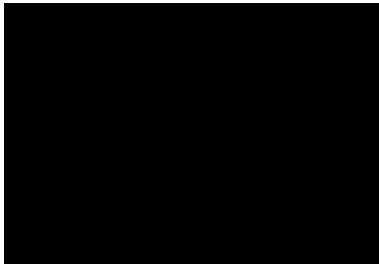
I also have fears that Premises like these trading these kind of hours are only a front for illegal supply of contraband cigarettes and alcohol and even drugs.

I would like the council and licensing authority to consider the area ,we need to keep it clean and nice and a better life for people not destroy it

In view of all the above I would therefore urge the licensing Authority to refuse the application because of the detrimental effect on the area the threat of more anti social behaviour and the impact it will have on the residents or at least an amendment to more acceptable hours .



APPENDIX 6 – PUBLIC REPRESENTATION MW



To Whom it may concern

Please accept this letter as my objection to the proposed Premises Licence for the sale of alcohol off the premises 394 Catcote Road ,Fens shopping centre ,Hartlepool.TS25 2LS. Mon-Sunday 6am-12.pm



I have concerns and fears relating to the nature of the business and especially the hours of 6am.-12pm



I am now very worried about the issues that will arise if this proposal goes ahead.

There has been a lot of anti social behaviour in the area in the past and I have been subject to it.

I have had my rear door kicked in and broken many times due to gangs and underage drinking ,drugs and vandalism and it left me very fearful as it was direct access to my flat and now I fear this could renew the problem again in the area.

Then there is the issue of added noise it will bring at that time of night . No other premises on the shopping centre are open at that time and then it will bring cars driving up underneath bedrooms which are above and people hanging around at all hours.

I am not well and go to bed early and my bedroom is above.

Then there is the worry of break- ins at the rear ,which is another problem that occurred frequently when it was originally an off Licence many years ago. Again this puts me at risk as the access to my flat is within the rear yard of the proposed premises.

I will be a nervous wreck. I am already classed as vulnerable.

There will also be an increased litter problem. It's already an issue and it's likely that cans and bottles will be thrown about or left at our doors ,

We don't need another supply of alcohol in the area and tenant's have already suffered enough round here.

I hope the Licence Comitee will take into consideration the Health and Well Being of tenant's and residents in the area ,we are trying to keep it free from problems not make more.



APPENDIX 7 – LICENSING AUTHORITY REPRESENTATION

3rd July 2024

I Rachael Readman, on behalf of the

Licensing Authority
PUBLIC PROTECTION
Civic Centre,
Victoria Road
Hartlepool
TS24 8AY



A responsible authority wish to make representation about the application for a new premises licence.

PREMISES OR CLUB PREMISES DETAILS

394 Catcote Road
The Fens
Hartlepool
TS25 2LS

This representation relates to the following licensing objective(s)

- | | | |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | X |
| 2. | Public safety | X |
| 3. | The prevention of public nuisance | X |
| 4. | The protection of children from harm | |

GROUNDINGS FOR REPRESENTATIONS

The Licensing Authority have received an application made under the Licensing Act 2003 for a new premises licence to be granted at 394 Catcote Road, Hartlepool.

The applicant requested a licence for the sale of alcohol between the hours of 06:00 – 00:00 Monday to Sunday.

The premises is in close proximity to residential housing.

The licensing authority intends to seek a balance between the needs of residents and local businesses by using our Licensing Policy, and other strategies, to promote and encourage well-managed, neighbour friendly licensed premises that represent a positive addition to life in Hartlepool.

The hours requested by the applicant go beyond this Local Authorities Statement of Licensing Policy that states that: *“Shops, stores and supermarkets will in general be licenced to provide sales of alcohol for consumption off premises at any time when the retail outlet is open for shopping but licences for before 9:00am or after 10:00pm in residential areas will generally be refused.”*

3rd July 2024

Rachael Readman
Trading Standards and Licensing Manager

Application for Premises Licence

394 Catcote Road

Hartlepool

TS252LS

Further to your recent correspondence concerning the above. I confirm that I wish to remove the conditions submitted in my operating schedule and for them to be replaced with the following. I would also like to request that the hours for sale of alcohol are changed to 0700hrs – 2300hrs

1) The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team.

The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.

All recordings shall be stored for a minimum period of 28 days with date and time stamping.

Viewing of recordings shall be made available subject to data protection legislation and as soon as is reasonably practicable upon the request of Police or authorised officer throughout the entire 28-day period.

2) A staff member from the premises who is conversant with the operation of the CCTV system shall be on duty when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

3) An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It must be completed within 24 hours of the incident and will record the following:

- all incidents of crime and disorder occurring at the premises along with all crimes reported to the premises
- any incidents of disorder

- any visit by a relevant authority or emergency service.

The log shall be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

4) There shall be no self-service of spirits except for spirit mixtures.

5) Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.

6) The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form or method of identification that complies with any mandatory condition that may apply to this licence.

7) All staff engaged in licensable activity at the premises will receive training and information in relation to the following:

- The Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable.
- The hours and activities permitted by the premises issued under the Licensing Act 2003 and conditions attached to the licence.
- How to complete and maintain the refusal register and incident log in operation at the premises.
- Recognising the signs of drunkenness and sale of alcohol to a drunk.
- The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase.
- Action to be taken in the event of an emergency, including reporting an incident to the emergency services.
- Any other policy and procedure in place at the premise.

Refresher training must be completed and documented at intervals of no more than 6 months.

Training records will be retained at the premises or at the offices of the licence holder for a minimum period of 12 months from the date of training.

8) Signage informing customers of the age verification policy adopted at the premises will be prominently displayed at the point of sale and at any night pay window.

9) A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open. The record shall be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

10) All sales tills shall prompt the cashier making a sale of alcohol to verify that the customer is aged 18 or over.

12) No beer, lager, perry or cider of 6.5 abv (alcohol by volume) or above shall be displayed or sold at any time at the premises. This restriction shall not apply in respect of specialist branded premium products, for example craft ales, local or micro-brewery specialist products, boxed gifts or national celebratory/commemorative beer, lager or cider.

13) A notice shall be prominently displayed in the premises informing customers that it is unlawful for an adult to buy or attempt to buy alcohol for persons under the age of 18.

14) All sales of alcohol for delivery must be made through a third-party delivery provider/service, i.e. uber eats.

No telephone sales of alcohol for delivery will be taken at any time from the premise. The premises licence holder must have in place, details of any third-party delivery provider which includes a copy of the provider's alcohol policy with regards to the sale, supply and delivery of alcohol.

Deliveries to be made via a third-party delivery operator, i.e., UberEATS, will only be to a bonafida residential or business address and never to a public open space.

Deliveries of alcohol will be refused whereby the driver considers the person receiving the delivery to be under the influence of alcohol or drugs.

If my application is successful, I understand that these amendments will then form part of any conditions attached to the grant of the licence.

Signature: Nira Suresh

Print Name: NIRA SURESH

Position: LICENSING AGENT

Date: 23/07/2024



I would like to object to the proposed licensing hours 6am.-12 pm. These times are not acceptable where there are residents living above.

No other premises here are open these hours even the Fens public House closes before then. There are bedrooms on the front and we are going to be kept awake with cars pulling up below slamming doors etc. creating noise.

Also these times are going to attract all kinds of problems and undesirables hanging around all hours.

The area already has a history of problems with underage drinking, drug dealers, thefts, burglaries and this will attract even more

My front door is right next door to the premises and I feel it would also compromise my safety with these times.

Hope you will take all this in serious consideration the council should be looking to improve the area not adding to the problems.

Sincerely

