

APPOINTMENTS PANEL AGENDA



Monday 13 February 2006

at 4.30 p.m.

in Committee Room "B"

The Mayor, Stuart Drummond.

The Chairman of the Council, Councillor Richardson.

Councillors Clouth, Flintoff, James, J Marshall, Dr G Morris and Shaw.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 9 December 2005.

4. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

6. ITEMS REQUIRING DECISION

6.1 Assistant Directors Appointments (*Chief Personnel Services Officer*)

6.2 Adult and Community Services - Assistant Director – Adult Commissioning
(*Chief Personnel Services Officer / Director of Adult and Community Services*)
(To Follow)

7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

<p style="text-align: center;">APPOINTMENTS PANEL</p> <p style="text-align: center;">MINUTES AND DECISION RECORD</p> <p style="text-align: center;">9 December 2005</p>
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Present:

Councillor Carl Richardson (In the Chair)

The Mayor, Stuart Drummond

Councillors Bob Flintoff, Marjorie James and Jane Shaw.

Also Present: In accordance with Council Procedure Rule 4.2, Councillor Rob Cook as substitute for Councillor Harry Clouth.

Officers Nicola Bailey, Director of Adult and Community Services
Joanne Machers, Chief Personnel Services Officer
Sally King, Human Resources Advisor
David Cosgrove, Principal Democratic Services Officer

85. APOLOGIES FOR ABSENCE

Councillors Harry Clouth and Dr George Morris.

86. DECLARATIONS OF INTEREST BY MEMBERS

None

87. MINUTES

The minutes of the meetings held on 21st, 28th and 29th November 2005 were confirmed.

88. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985.

Minute No. 89 – Assistant Director Appointments (Para. 1 - This item contains exempt information under Schedule 12A of the Local Government Act 1972

namely, information relating to a particular employee, former employee or applicant to become an employee of the Council)

89. Assistant Director Appointments – Chief Personnel Services Officer

The Chief Personnel Services Officer reported on the proposed arrangements for the selection process and dates for interviews in respect of the following posts:

Adult and Community Services

Assistant Director – Adult Care

Assistant Director – Community Services

Children's Services

Assistant Director – Resources & Support Services

Assistant Director – Safeguarding & Specialist Services

Decisions

1. That the Assistant Director – Adult Care post be withdrawn from this process at this time as discussions were on-going with the local health trust on a potential joint appointment.

2. That the following meeting dates be agreed: -

Monday 13th February 2006 at 4.30pm – Long-listing of candidates.

Thursday 2nd March at 4.30pm – Short-listing of candidates.

3. That the posts be advertised in the following publications: -

All three posts be advertised in the Guardian.

The Assistant Director (Children's Services) – Resources & Support Services post also be advertised in the Times Educational Supplement.

The Assistant Director (Children's Services) – Safeguarding & Specialist Services post also be advertised in Community Care.

The Assistant Director (Adult and Community Services) – Community Services also be advertised in the Municipal Journal.

CARL RICHARDSON

CHAIRMAN