

NEIGHBOURHOOD SERVICES COMMITTEE

AGENDA



Monday 24 March 2025

at 5.00 pm

**in Committee Room B,
Civic Centre, Hartlepool**

MEMBERS: NEIGHBOURHOOD SERVICES COMMITTEE

Councillors Clayton, Cook (VCh), Little, Male, Oliver (C), C Wallace and Young.

Parish Council Co-opted Members:

S Smith (Greatham Parish Council)

L Noble (Dalton Piercy Parish Council)

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

- 3.1 To receive the Minutes and Decision Record of the meeting held on 27 February 2025 (*previously published and circulated*).

4. BUDGET AND POLICY FRAMEWORK ITEMS

- 4.1 Local Transport Plan Programme– *Assistant Director, Neighbourhood Services*

5. KEY DECISIONS

- 5.1 Proposed Cycleway Schemes – *Assistant Director, Neighbourhood Services*

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone.

The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

6. OTHER ITEMS REQUIRING DECISION

None.

7. ITEMS FOR INFORMATION

7.1 Enforcement Performance Report – *Assistant Director (Regulatory Services)*

8. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT

FOR INFORMATION

Date of next meeting – to be confirmed.



NEIGHBOURHOOD SERVICES COMMITTEE

24TH MARCH 2025



Subject: LOCAL TRANSPORT PLAN PROGRAMME

Report of: Assistant Director (Neighbourhood Services)

Decision Type: Budget and Policy Framework

1. COUNCIL PLAN PRIORITY

Hartlepool will be a place:

- where people are enabled to live healthy, independent and prosperous lives.
- where those who are vulnerable will be safe and protected from harm.
- that is sustainable, clean, safe and green.

2. PURPOSE OF REPORT

- 2.1 To inform the Neighbourhood Services Committee of the current position with the Local Transport Plan Delivery Plan, progress made under the delivery programme during 2024/2025 and set the financial allocations for 2025/2026.

3. BACKGROUND

- 3.1 The third Local Transport Plan (LTP) covers the period 2011-2026 and sets out how a safe and sustainable transport system can be delivered within Hartlepool. It was recognised that funding, particularly in the short to medium term, was significantly reduced from the second LTP period and, while this represented a significant barrier to delivering the Council's aspirations for improving the transport network in Hartlepool, it provided opportunities to work more closely with our partner organisations for the overall benefit of the Borough.

- 3.2 The LTP is also aligned with key regional strategies and local development frameworks. The Tees Valley Combined Authority's Strategic Transport Plan covers the period up to 2030, and has the vision *"To provide a high quality, quick, affordable, reliable, low carbon and safe transport network for people and freight to move within, to and from the Tees Valley."* In addition, it compliments the work of the Tees Valley Bus Service Improvement Plan and the City Region Sustainable Transport Settlement to ensure the transportation needs of the Borough can be accommodated.
- 3.3 In recent years the TVCA has become the conduit between local authorities and central government on policy implementation, bid development and submission, and funding allocations.

4. PROPOSALS/OPTIONS FOR CONSIDERATION

- 4.1 The works undertaken in 2024/2025 are shown at **Appendix 2**, along with proposed breakdowns for 2025/2026 (subject to further committee reports where necessary).

5. OTHER CONSIDERATIONS/IMPLICATIONS

RISK IMPLICATIONS	No relevant issues
FINANCIAL CONSIDERATIONS	<p>All works/ schemes will be funded via the LTP allocation from Central Government. The Integrated Transport Block allocation is confirmed as £724,625. Individual scheme type allocations for 2024/25, along with the allocations for 2025/26 are shown in Appendix 1, with the Council now having received a multi-year settlement of the same amount up to and including 2026/27.</p> <p>As part of changes to Government funding mechanisms, LTP allocations now form part of the City Region Sustainable Transport Settlement (CRSTS).</p>
SUBSIDY CONTROL	No relevant issues
LEGAL CONSIDERATIONS	No relevant issues
CHILD AND FAMILY POVERTY	No relevant issues

EQUALITY AND DIVERSITY CONSIDERATIONS	No relevant issues
STAFF CONSIDERATIONS	No relevant issues
ASSET MANAGEMENT CONSIDERATIONS	Additional assets will be added to the Council's asset register as appropriate.
ENVIRONMENT, SUSTAINABILITY AND CLIMATE CHANGE CONSIDERATIONS	No relevant issues
CONSULTATION	Consultation on individual schemes will be undertaken with Members and the public/ residents/ businesses as appropriate.

6. RECOMMENDATIONS

- 6.1 That Neighbourhood Services Committee notes the works/ schemes delivered during 2024/2025, and approves the anticipated budget breakdown for 2025/2026.

7. REASONS FOR RECOMMENDATIONS

- 7.1 To facilitate the continuation of the Local Transport Plan delivery programme.

8. BACKGROUND PAPERS

- LTP Strategic Delivery Plan – Neighbourhood Services Committee – 16th March, 2015.
- Local Transport Plan Scheme Update – Neighbourhood Services Committee – 2nd September 2024.

9. CONTACT OFFICERS

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Sign Off:-

Managing Director	Date: 03/03/2025
Director of Finance, IT and Digital	Date: 03/03/2025
Director of Legal, Governance and HR	Date: 03/03/2025

APPENDIX 1**Allocation of Integrated Transport Block Capital Funding (2024/25 & Proposed 2025/26)**

Theme	Scheme Type	2024-25	2025-26
		£000's	£000's
Bus Infrastructure (BI)	Bus Stop Improvements	10	10
Cycling Schemes (CY)	Cycle tracks/lanes	65	50
	New cycle parking facilities	5	5
Sustainable Travel (ST)	Sustainable Travel Improvements	60	40
Local Safety Schemes (LS)	Safer routes to school	40	40
	Local Safety Schemes	100	100
	Signage Improvements	34	34
Road Crossings (RC)	Dropped Kerbs	15	15
Traffic Management and Traffic Calming (TM)	Traffic Signal Improvements	100	100
	School Safety Schemes	25	25
	Highway Improvement Schemes	90	120
Local Road Schemes (RD)	Verge Hardening Programme	50	50
	Access to Employment	10	5
Miscellaneous (OS)	Car park improvements	30	30
	Street Lighting Improvements	90	100
Total		724	724

APPENDIX 2

Scheme Type	2024-2025	2025-2026
Bus Infrastructure (£10,000)	<p>Shelter upgrades along bus improvement corridor identified in work with TVCA as part of Bus Service Improvement Partnership.</p> <p>Repairs to HBC owned bus shelters:-</p> <p>Maintenance of HBC owned bus shelters / poles, as required. Low floor infrastructure bus stop upgrades, as required.</p> <p>Miscellaneous:- Canopy / shelter cleansing Carriageway lining works – various locations. Purchase of new bus timetable casings. New / replacement timetable installation works at various locations. Installation of missing, corroded and damaged bus stop poles. Printing of new / updated bus timetables (various).</p>	<p>New shelter at Raby Road bus stop (Opp. Grainger St).</p> <p>Possible new shelter at Station Lane bus stop dependent on consultation outcome (subject to further Committee report).</p> <p>Shelter upgrades along bus improvement corridor identified in work with TVCA as part of Bus Service Improvement Partnership.</p> <p>New shelter requests, subject to public consultation where required.</p> <p>Repairs to HBC owned bus shelters:-</p> <p>Maintenance of HBC owned bus shelters / poles, as required. Low floor infrastructure bus stop upgrades, as required.</p> <p>Miscellaneous:- Canopy / shelter cleansing Carriageway lining works – various locations. Purchase of new bus timetable casings. New / replacement timetable installation works at various locations. Installation of missing, corroded and damaged bus stop poles.</p>

Scheme Type	2024-2025	2025-2026
		Printing of new / updated bus timetables (various).
Cycle tracks / lanes (£50,000)	Design works on Local Cycling and Walking Infrastructure Plan and Levelling Up Funding schemes, specifically:- Interchange to Waterfront/ promenade link Town Centre to Summerhill via Burn Valley Town Centre to Headland Town Centre to Wynyard Raby Road King Oswy Drive improvements phase 1 Cycle route surfacing/ improvement scheme at West View Road – Headland cycleway.	Contributions to the following schemes as required:- Interchange to Waterfront/ promenade link <i>*Est. start on site Sept '25</i> Town Centre to Summerhill via Burn Valley <i>*Est. start on site Sept '25</i> Town Centre to Headland <i>*Est. start on site Oct '25</i> Town Centre to Wynyard Raby Road King Oswy Drive improvements phase 1
New cycle parking facilities (£5,000)	New cycle lockers at Central Community Hub in York Road.	Cycle parking at new Highlight leisure centre.
Signage Improvements (£34,000)	Newton Bewley speed limit and electronic signage. Rural roads speed limit signage.	Potential additional facilities at Community Hubs. Additional signage to be identified.
Sustainable Travel Improvements (£40,000)	Throston Grange Lane crossing. General footpath/ crossing improvements. Minor improvement works to School Crossing Patrol sites/ school gate parking issues.	Support to external funding programme as required. General footpath/ crossing improvements.

Scheme Type	2024-2025	2025-2026
		Minor improvement works to School Crossing Patrol sites/ school gate parking issues.
Safer Routes To School (£40,000)	Jesmond Gardens safety scheme. Small scale safety schemes (guard rails, footpath works, etc).	Oxford Road safety scheme. Additional schemes to be identified/ confirmed in a further local safety scheme report to Committee.
Local Safety Schemes (£100,000)	Mowbray Road safety scheme. West View Road safety scheme. Park Road safety scheme. Traffic regulation orders (various).	Coronation Drive safety scheme (Timescale dependent on possible developer funding). Elwick Road safety scheme. Additional schemes to be identified/ confirmed in a further local safety scheme report to Committee. Traffic regulation orders (various).
Road Crossings (dropped kerb schemes) (£15,000)	Wynyard Woods, Southgate, South Road, Hartfields, Motherwell Road, Garrick Grove, Orwell Walk.	Additional schemes to be identified.
School Safety Schemes (£25,000)	Murray Street zebra crossing	Additional scheme to be identified.
Verge Hardening programme / car parking bays (£50,000)	Comrie Road, Erskine Road, Endrick Road, Hayfield Close.	Schemes to be identified / confirmed.
Traffic Signal Improvements	Upgrades to York Rd/ Victoria Rd junction and Easington Rd crossing.	Upgrade/ remodelling of A689/ Sappers Corner junction.

Scheme Type	2024-2025	2025-2026
(£100,000)		
Car Parking Improvements (£30,000)	Contribution to replacement camera enforcement car. Permit zone lining/ signing works.	Car park surfacing works to be identified. Permit zone lining/ signing works.
Highway Improvement Schemes (£120,000)	Cats eyes/ road markings upgrades. Traffic signals upgrade at Seaton Lane (Golden Flatts) crossing. Highlight leisure centre access road contribution. Small scale neighbourhood schemes (bollards, guard rails, signage, footpaths, etc).	Match funding contributions to various DfT/ TVCA funding bids as required. Cats eyes/ road markings upgrades as required. Contribution to traffic signal upgrade schemes. Small scale neighbourhood schemes (bollards, guard rails, signage, footpaths, etc).
Access To Employment (£5,000)	Localised highway works on approach to shopping centre.	Industrial estate works to be identified.
Street Lighting (£100,000)	Promenade ornamental column replacement. Localised column replacement/ upgrades.	Column replacement/ lighting upgrade schemes along key route network. Localised column replacement/ upgrades where required

NEIGHBOURHOOD SERVICES COMMITTEE

24TH MARCH 2025



Subject: PROPOSED CYCLEWAY SCHEMES

Report of: Assistant Director (Neighbourhood Services)

Decision Type: Key Decision

1. COUNCIL PLAN PRIORITY

Hartlepool will be a place:
- where people are enabled to live healthy, independent and prosperous lives.
- where those who are vulnerable will be safe and protected from harm.
- that is sustainable, clean, safe and green.

2. PURPOSE OF REPORT

2.1 To seek approval for three cycleway schemes to give improved connectivity for active travel around the borough. The three routes are:-

- 1) Town Centre to Catcote Road;
- 2) Town Centre to Waterfront;
- 3) Town Centre to the Headland.

3. BACKGROUND

3.1 The Local Cycling & Walking Infrastructure Plan (LCWIP) identified a number of key corridors where improved sustainable travel facilities would be beneficial for both employment and leisure journeys.

3.2 Plans have now been developed to achieve these objectives, with the initial proposals being consulted on in summer 2024. Feedback helped to refine the plans further, with the next stage of consultation being undertaken in February 2025.

- 3.3 All schemes will be funded through various Department for Transport (DfT) grants, allocated via Tees Valley Combined Authority.
- 3.4 Providing safer and more convenient connections between different parts of the borough, will provide greater travel alternatives and encourage further uptake for more sustainable forms of travel from new users.

4. PROPOSALS/OPTIONS FOR CONSIDERATION

- 4.1 The schemes identified, once completed, will allow for segregated and safer cycleway links which alongside the existing network will connect large parts of the borough and are in compliance with Active Travel England's design code.
- 4.2 For example, people will be able to travel from Seaton Carew into the Marina area, linking further with the railway station, Highlight and the town centre, as well as being able to continue onto the Headland.
- 4.3 Cycling will also be facilitated from the town centre, through the Burn Valley to Summerhill and Catcote Rd, linking to Owton Manor and the Fens plus onto Greatham and further afield.

Town Centre to Catcote Road (Appendix 1)

- 4.4 This scheme will link with the existing on-road cycle route on Waldon Street, heading along Elwick Road, then down Penryhn Street and into the Burn Valley Gardens.

By improving the existing route within the Burn Valley, it will facilitate safe cycling all the way up to Catcote Road where it will then enable cyclists to continue on to Summerhill Country Park, or onward travel south on the existing route along Catcote Road itself, which is anticipated to be subject to an improvement scheme in a later phase of the project.

- 4.5 The scheme will feature an improved light controlled crossing on Catcote Road close to Summerhill Lane, along with an upgrade to the existing zebra crossing on Baden Street.
- 4.6 Further crossing improvements will be made to the traffic signals at York Rd/ Elwick Rd to cater for cyclists, and a new crossing will be provided on Elwick Rd between Kilwick St and Holt St where the cycleway will cross from one side of the road to the other.
- 4.7 New street lighting will be provided within the Burn Valley, along with improved lighting where it is already present.
- 4.8 Improved connections for cyclists will also be implemented from the Burn Valley to the 6th Form College rear entrance, and north along the existing link which exits opposite Belmont Gardens.

Town Centre to Waterfront (Appendix 2)

- 4.9 This route exits the Transport Interchange onto Church Square, and then utilises a short section of the existing route up to the A689 traffic signals.
- 4.10 It then heads over the bridge into the Marina with the central reservation being narrowed to provide space for the cycleway, without there being any negative impact on traffic at a key town centre junction.
- 4.11 The scheme proceeds down The Lanyard, utilising the existing grass verge to again provide a segregated route for cyclists, before heading north behind the Bingo hall to reach Maritime Avenue. New raised crossings are provided at both ends of this section (on The Lanyard and Maritime Avenue), with a further additional crossing being installed on Maritime Avenue close to Victoria Terrace, as the route heads down towards the promenade.
- 4.12 The cycleway continues down the northern and eastern side of Maritime Avenue, segregated from traffic throughout, with improved crossing facilities at each of the side roads.
- 4.13 Once past Ensign Court, the route turns left and travels past the mini roundabout to join the promenade heading to Seaton Carew, which is part of the National Cycle Network Route 14.

Town Centre to Headland (Appendix 3)

- 4.14 Picking up where the Waterfront route emerges at the rear of Ingo Hall, rather than heading right this scheme turns left along Maritime Avenue and into the National Museum of the Royal Navy Car Park.
- 4.15 Heading around the perimeter of the car park, a cycleway link will be provided along The Highlight to the new active wellbeing hub before continuing north to Middleton Road. New crossings will be provided on both The Highlight and Middleton Road.
- 4.16 The route then continues north along Marina Way, providing a fully segregated cycleway to the east of the carriageway. This section will also give improved access to the two bus stops located here.
- 4.17 New crossings will be provided to assist cyclists crossing at Greenland Road (adjacent to the car wash), and on Cleveland Road north of the roundabout, where the route crosses from south to north.
- 4.18 The cycleway then proceeds along the northern side of Cleveland Road, utilising a small part of the wide grassed area to provide a traffic free route.
- 4.19 Further crossings are to be installed to ensure safe crossing as the route proceeds across the bottom end of West View Road, and across Old Cemetery Road, before the route joins up with the western end of the Headland promenade and the existing route.

5. FINANCIAL CONSIDERATIONS

- 5.1 All 3 schemes will be funded through Department for Transport funding, allocated via Tees Valley Combined Authority and this represents a significant investment into Hartlepool's cycle network.
- 5.2 The Town Centre to Catcote Rd and Town Centre to Waterfront schemes are funded through the Levelling Up Fund, while the Town Centre to Headland scheme is funded from the City Region Sustainable Transport Settlement (CRSTS).
- 5.3 The estimated cost for all 3 schemes is £9.2M, and works are anticipated to commence in September 2025.

6. LEGAL CONSIDERATIONS

- 6.1 Traffic Regulation Orders will be advertised where parking controls or raised crossings are being introduced.

7. CONSULTATION

- 7.1 An initial consultation exercise was held in Summer 2024 on all 3 schemes, including a drop-in session held in the Central Community Hub, which helped inform the next stage of design work.
- 7.2 A 2nd consultation was held in February 2025 on more developed scheme designs, including a further drop-in session held at the Hartlepool Walking and Cycling Hub in Church Street.
- 7.3 Elected Members, along with residents/ businesses who have their properties along the routes were also consulted directly through a letter drop, and the wider public were able to give their views via an online consultation which was publicised on social media.
- 7.4 The 2nd consultation included the Town Centre to Catcote Rd and Town Centre to Waterfront schemes, while the Town Centre to Headland scheme will be subject to a separate consultation in the near future.
- 7.5 It is not anticipated that this will lead to any significant issues as the Headland scheme does not directly pass any residential properties or businesses, but should consultation throw up any concerns which are unable to be addressed through scheme modification then a further report will be brought to Committee.

The results of the 2nd phase of consultation are as follows:-

7.6 Town Centre to Catcote Rd

Strongly support	-	11 (47.83%)
Support	-	3 (13.04%)
Neutral	-	0
Do not support	-	4 (17.39%)
Strongly do not support	-	5 (21.74%)

Summary of Comments (And Response)

- Existing route through Burn Valley needs upgrading – *This will be done as part of the scheme.*
- Disappointed the scheme doesn't go further into town centre – *A further scheme later in the programme will look at the town centre section of the A689, which will link to this scheme.*
- A new crossing close to the existing traffic signals is a waste of money – *This refers to the proposed crossing on Elwick Road, however this is where the cycleway changes from the south side of the road to the north and will enable people to cross at this point safely.*
- Would like to see more lighting within the Burn Valley – *This is included in the scheme.*
- Feel there should be designated lanes for cyclists – *Where this can be accommodated it has been.*
- Current route along Catcote Rd is pointless - *A further scheme later in the programme will look to improve this.*
- Keep cyclists on one side of the beck in the Burn Valley – *The cycleway will only be on one side.*
- More frequent crossings required – *Crossings are provided on all roads where traffic levels dictate.*
- Objection to proposed crossing on Elwick Road – *A site meeting has been held to address this objection with residents and a Ward Member. Agreement being reached for the crossing to be moved slightly further eastwards, resolving the objection to the resident's satisfaction (See **Appendix 4**).*
- Objection to proposed parking amendments on Elwick Road – *Linked to the above point, agreement was reached for the crossing to be moved*

*slightly further eastwards which facilitates additional parking, also resolving this objection (See **Appendix 4**).*

7.7 Town Centre to Waterfront

Strongly support	-	13 (61.90%)
Support	-	2 (9.52%)
Neutral	-	0
Do not support	-	2 (9.52%)
Strongly do not support	-	4 (19.05%)

Summary of Comments

- CCTV and bins required – *Not required as a result of the scheme, however newly installed smart columns in the area include CCTV.*
- Visibility when joining Maritime Ave – *Addressed as part of scheme design.*
- No lamp columns/ bus shelters to be within cycleway area – *Design does not propose this.*
- Cycle crossings of side roads to be on the raised areas, not alongside – *Design addresses.*
- Restrict wagons using Maritime Ave – *This is a designated abnormal load route, but only used occasionally as such. Regular HGV traffic will be discouraged by the installation of raised crossings.*
- Provide a link between this scheme and the Catcote Road link - *A further scheme later in the programme will look at the town centre section of the A689, which will link to this scheme.*
- Question the need for raised crossings, as will add difficulties for disabled husband when driving over them – *There is a need to balance ensuring slower vehicle speeds to make walking/ cycling safer, with genuine difficulties such as this.*

8. OTHER CONSIDERATIONS/IMPLICATIONS

RISK IMPLICATIONS	No relevant issues
SUBSIDY CONTROL	No relevant issues

CHILD AND FAMILY POVERTY	No relevant issues
EQUALITY AND DIVERSITY CONSIDERATIONS	No relevant issues
STAFF CONSIDERATIONS	No relevant issues
ASSET MANAGEMENT CONSIDERATIONS	Additional assets will be added to the Council's asset register as appropriate.
ENVIRONMENT, SUSTAINABILITY AND CLIMATE CHANGE CONSIDERATIONS	These schemes are vital to improve connectivity across the borough for sustainable modes of active travel.

8. RECOMMENDATIONS

- 8.1 That Neighbourhood Services Committee approves the delivery of the proposed cycleway schemes at Town Centre to Catcote Road, Town Centre to the Waterfront and Town Centre to the Headland.

9. REASONS FOR RECOMMENDATIONS

- 9.1 To provide safe and improved facilities for cyclists across Hartlepool, and give increased connectivity to and from different areas of the town.
- 9.2 To ensure approval is in place to allow the work to commence on site in order to meet the funding deadlines.

10. BACKGROUND PAPERS

- 10.1 There are no background papers for this report.

11. CONTACT OFFICERS

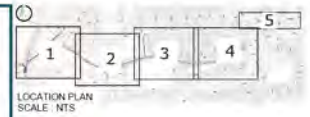
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Peter Frost
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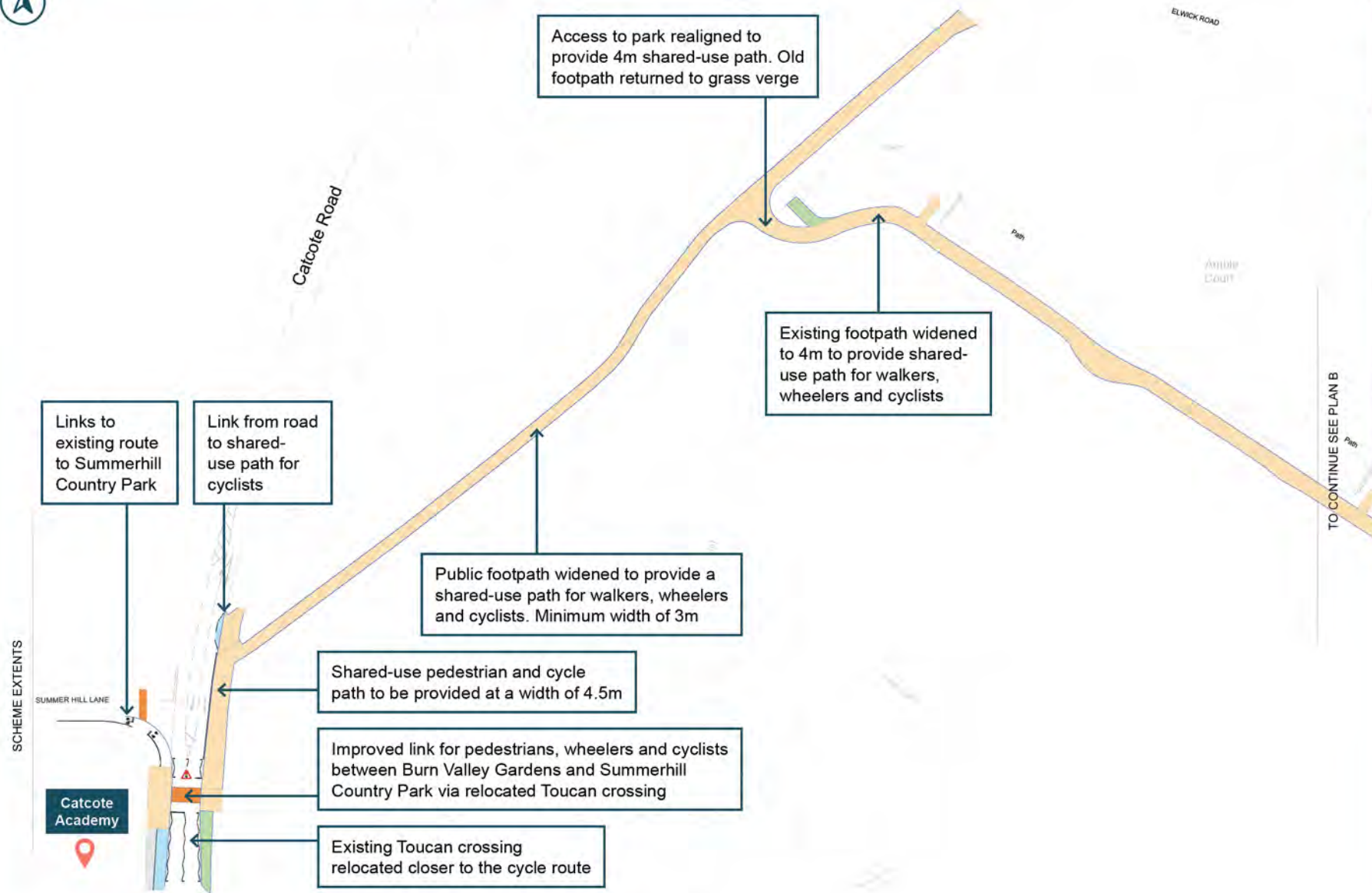
Sign Off:-

Managing Director	Date: 03/03/2025
Director of Finance, IT and Digital	Date: 03/03/2025
Director of Legal, Governance and HR	Date: 03/03/2025

Hartlepool Burn Valley Proposals - Plan 1



- Soft Landscaping
- Carriageway
- Shared-use
- Footpath
- Cycle Track
- Crossing
- Parking
- Proposed Kerb
- Signalised Junction
- Existing Tree



Hartlepool Burn Valley Proposals - Plan 2



TO CONTINUE SEE PLAN A

Improved access to college with provision of a 3m wide shared-use path as alternative to existing steps

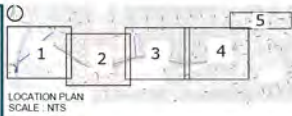
Existing footpath widened to 4m to provide shared-use path for walkers, wheelers and cyclists

Improved cycle route over bridge including road markings and signage

Path widened to improve visibility

Bowling Green

Hartlepool Sixth Form College



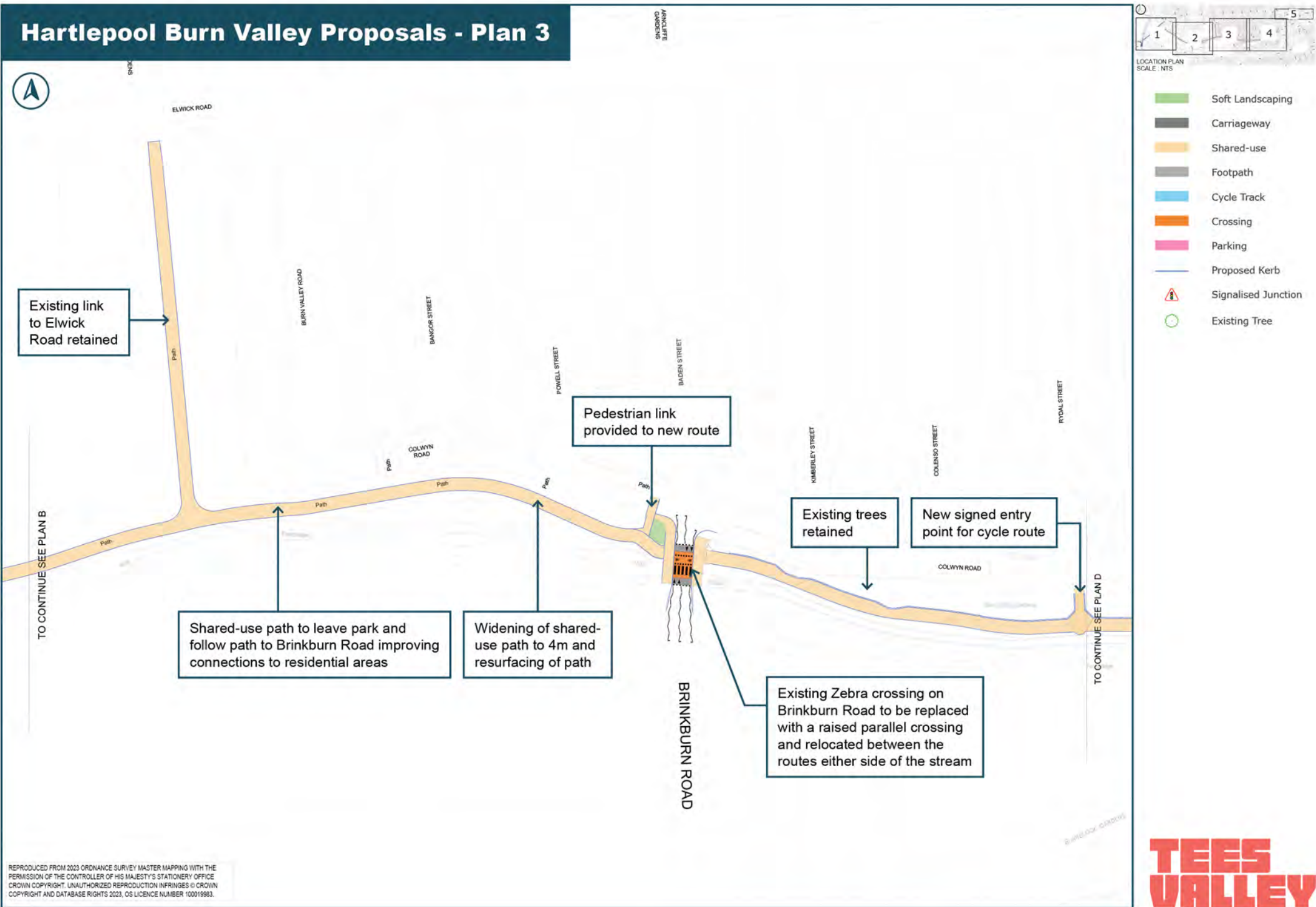
- Soft Landscaping
- Carriageway
- Shared-use
- Footpath
- Cycle Track
- Crossing
- Parking
- Proposed Kerb
- Signalised Junction
- Existing Tree

TO CONTINUE SEE PLAN C

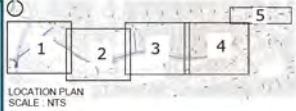
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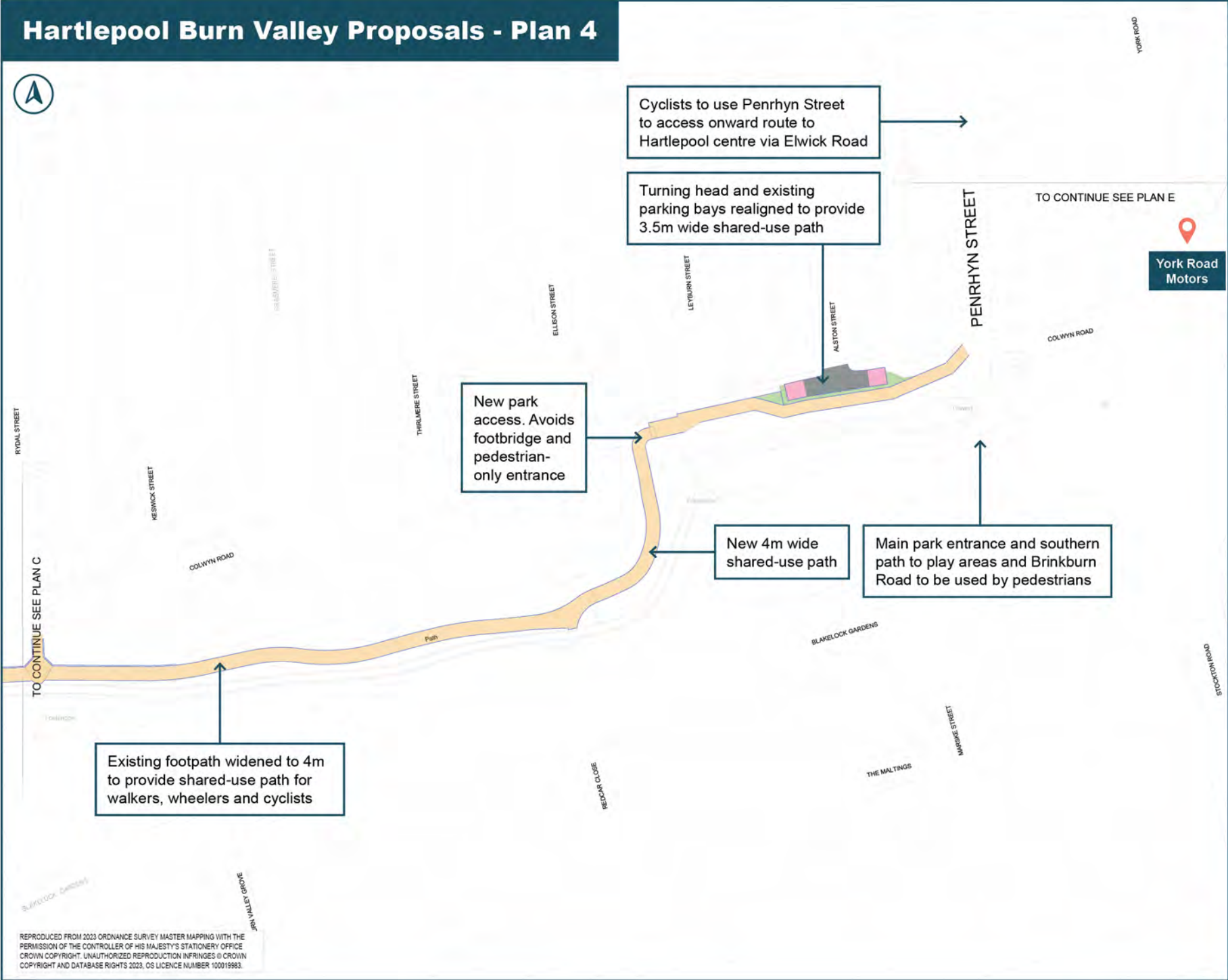
Hartlepool Burn Valley Proposals - Plan 3



Hartlepool Burn Valley Proposals - Plan 4

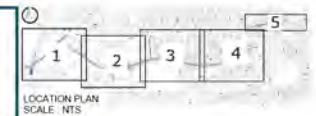
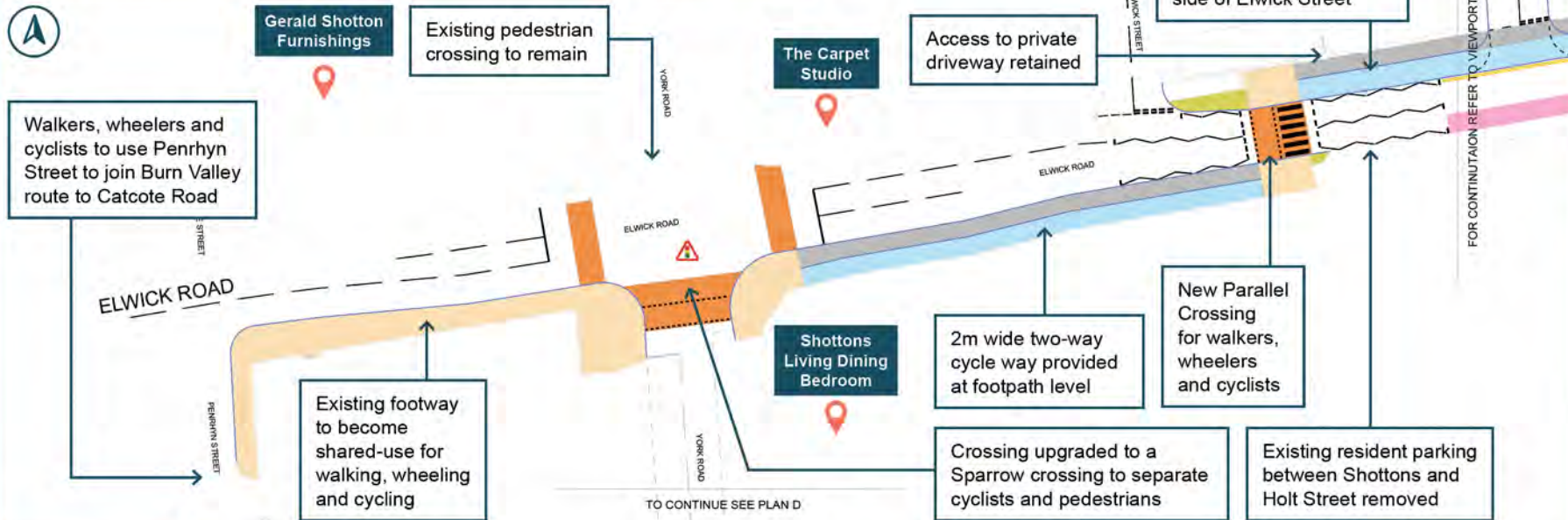


- Soft Landscaping
- Carriageway
- Shared-use
- Footpath
- Cycle Track
- Crossing
- Parking
- Proposed Kerb
- Signalised Junction
- Existing Tree



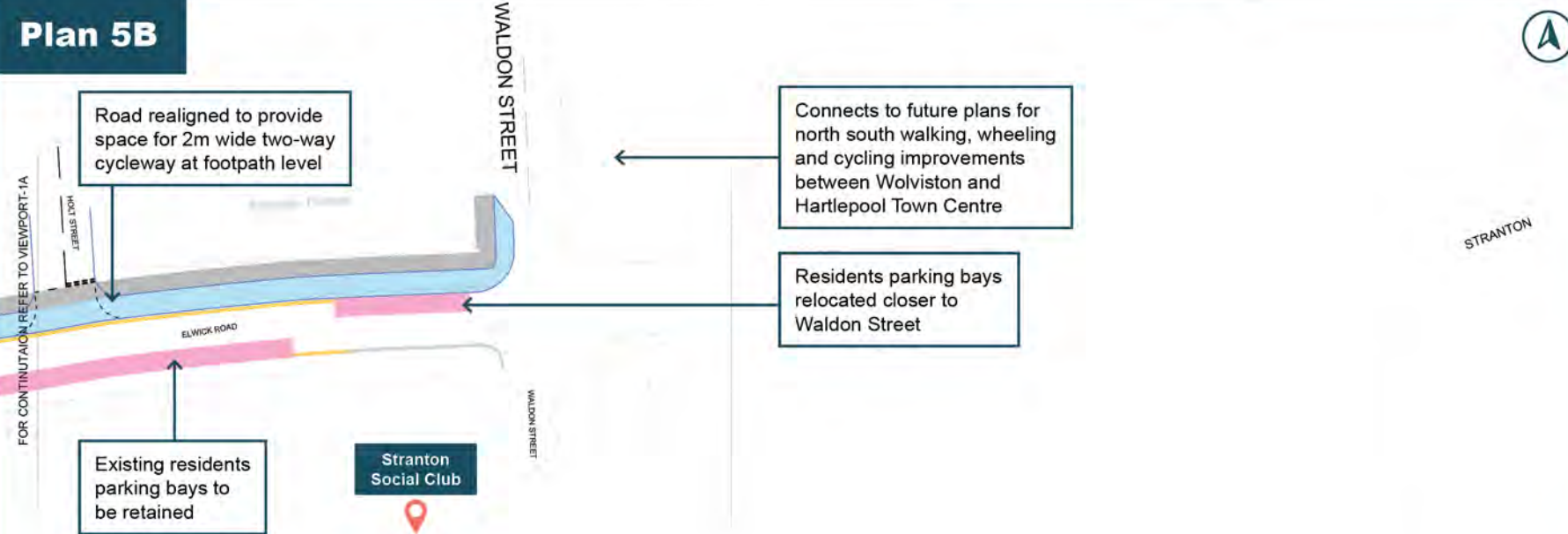
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Hartlepool Burn Valley Proposals - Plan 5A



- Footway Widening
- Shared-use
- Footpath
- Cycle Track
- Crossing
- Parking
- Proposed Kerb
- Signalised Junction
- Existing Tree

Plan 5B

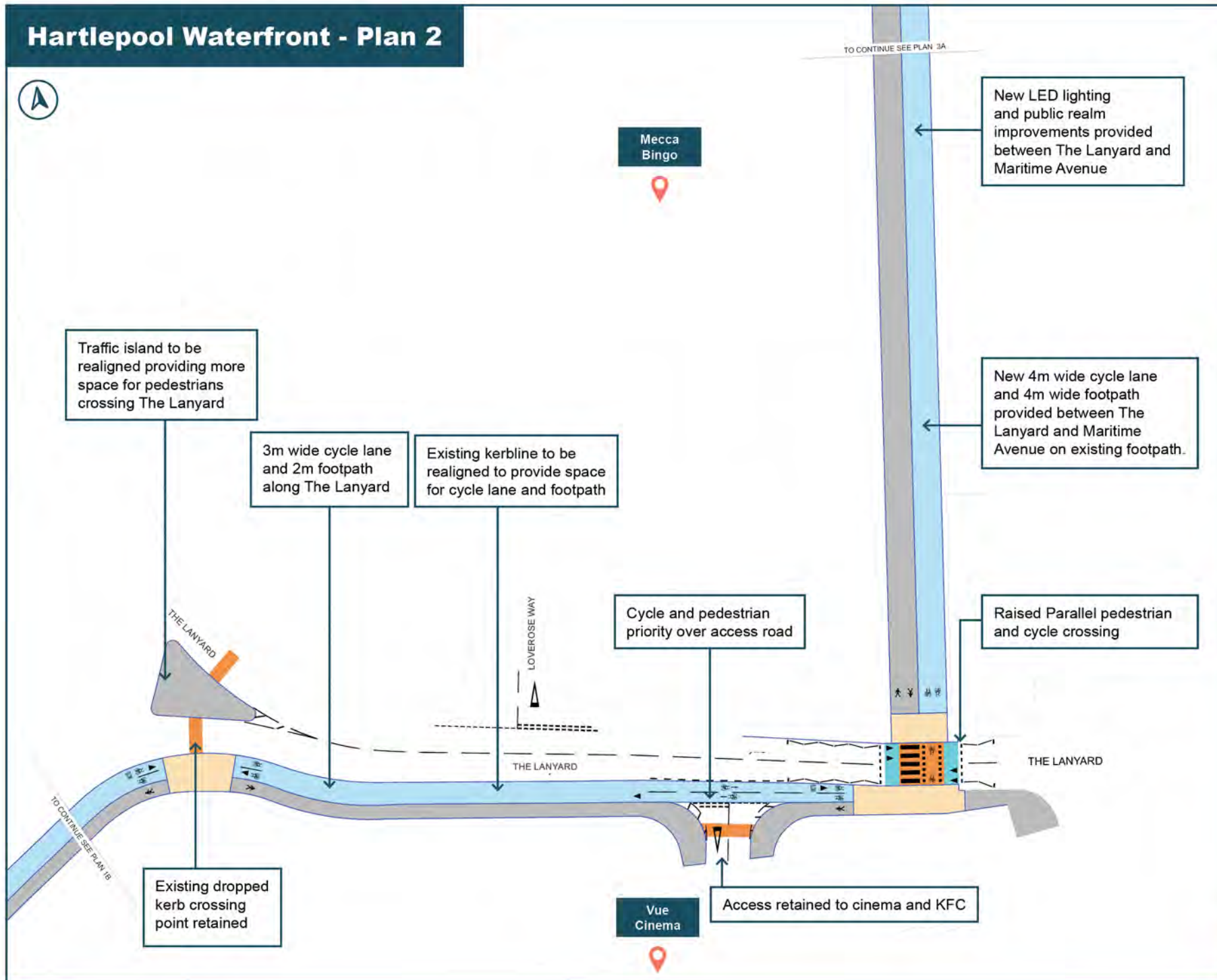


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**TEES
VALLEY**



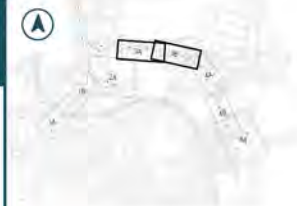
Hartlepool Waterfront - Plan 2



- Soft Landscaping
- Shared-use
- Footpath
- Cycle Track
- Parking
- Crossing
- Carriageway
- Traffic Calming
- Proposed Kerb
- Proposed Ramp
- Signalised Junction



Hartlepool Waterfront - Plan 3A



- Soft Landscaping
- Shared-use
- Footpath
- Cycle Track
- Parking
- Crossing
- Carriageway
- Traffic Calming
- Proposed Kerb
- Proposed Ramp
- Signalised Junction

Existing bus stop retained

MARITIME AVENUE

New raised Parallel crossing

New 4m wide cycle lane and 4m wide footpath provided between The Lanyard and Maritime Avenue on existing footpath.

Carriageway width reduced to accommodate 2.5m wide two-way cycle lane and 2m wide footpath along Maritime Avenue

MARITIME AVENUE

TO CONTINUE SEE PLAN 3B

TO CONTINUE SEE PLAN 2B



Carriageway width reduced to accommodate 2.5m wide two-way cycle lane and 2m wide footpath along Maritime Avenue

New uncontrolled raised pedestrian and cycle crossing over side road

MARITIME AVENUE

MARITIME AVENUE

Raised pedestrian crossing

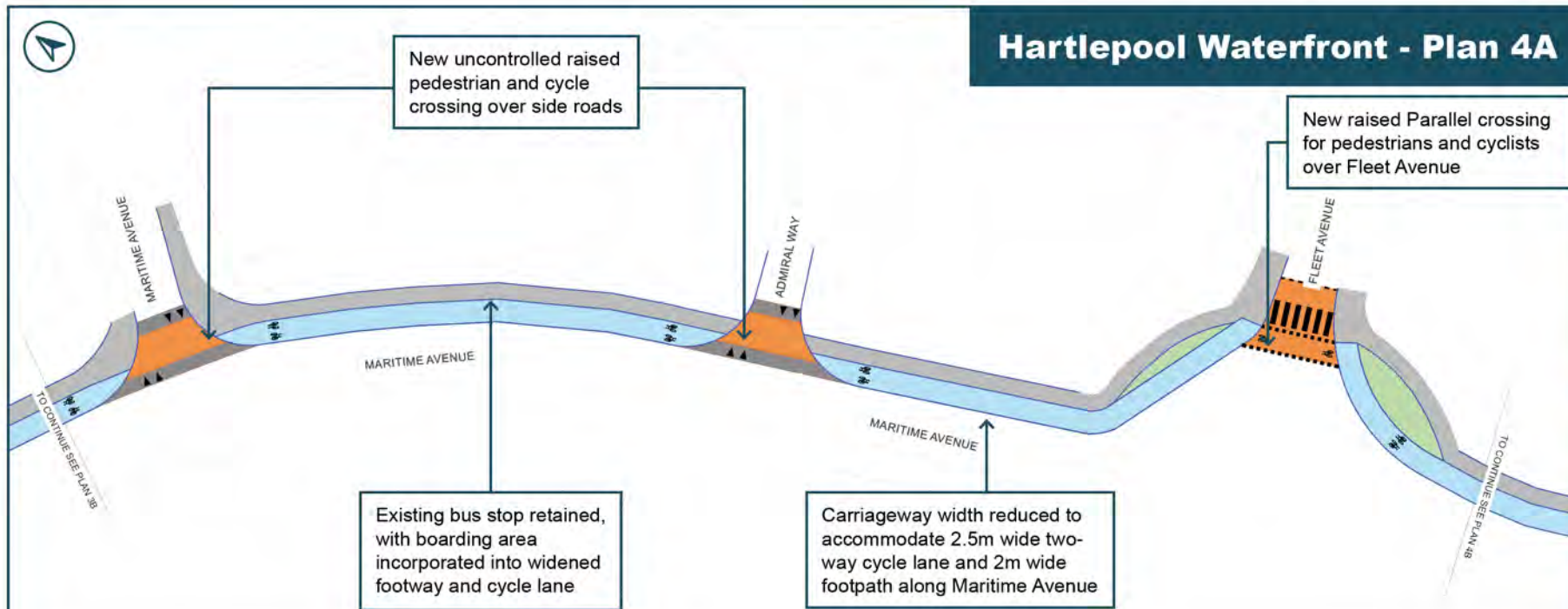
TO CONTINUE SEE PLAN 3A

TO CONTINUE SEE PLAN 4A

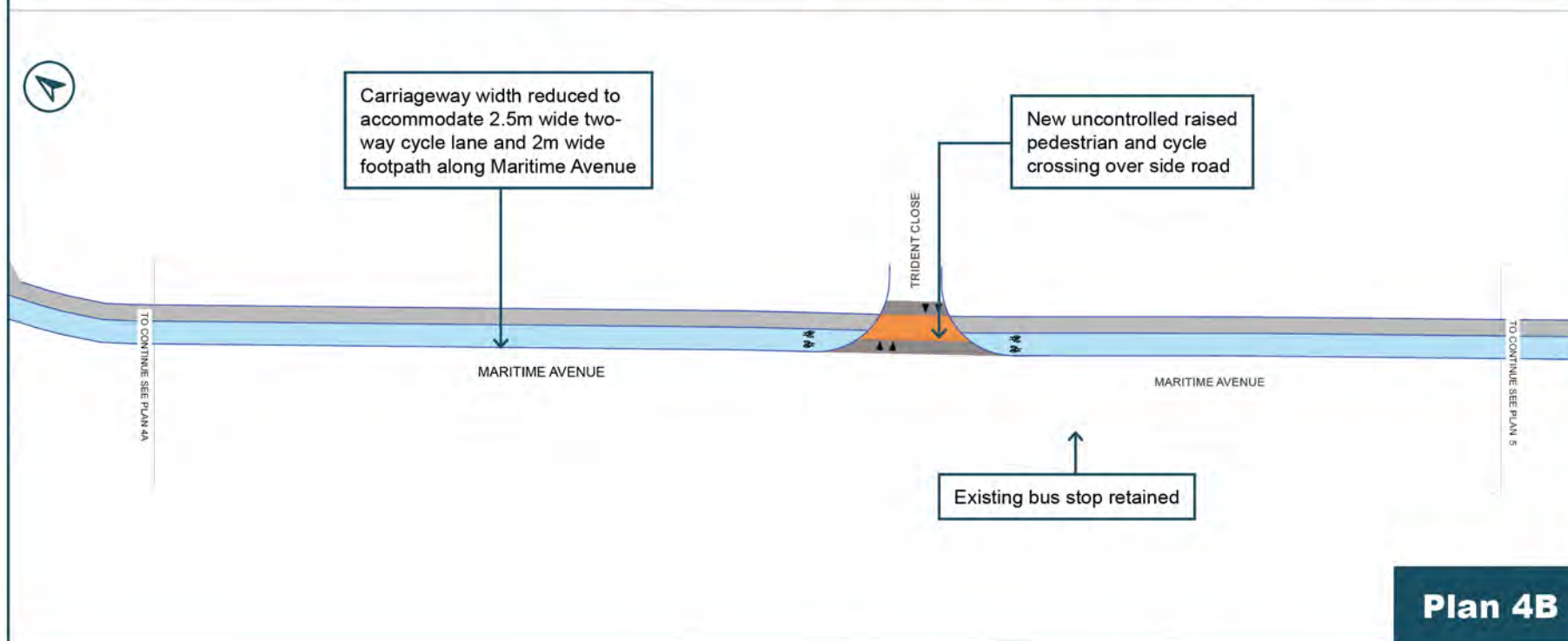
Plan 3B

TEES
VALLEY

Hartlepool Waterfront - Plan 4A



- Soft Landscaping
- Shared-use
- Footpath
- Cycle Track
- Parking
- Crossing
- Carriageway
- Traffic Calming
- Proposed Kerb
- Proposed Ramp
- Signalised Junction

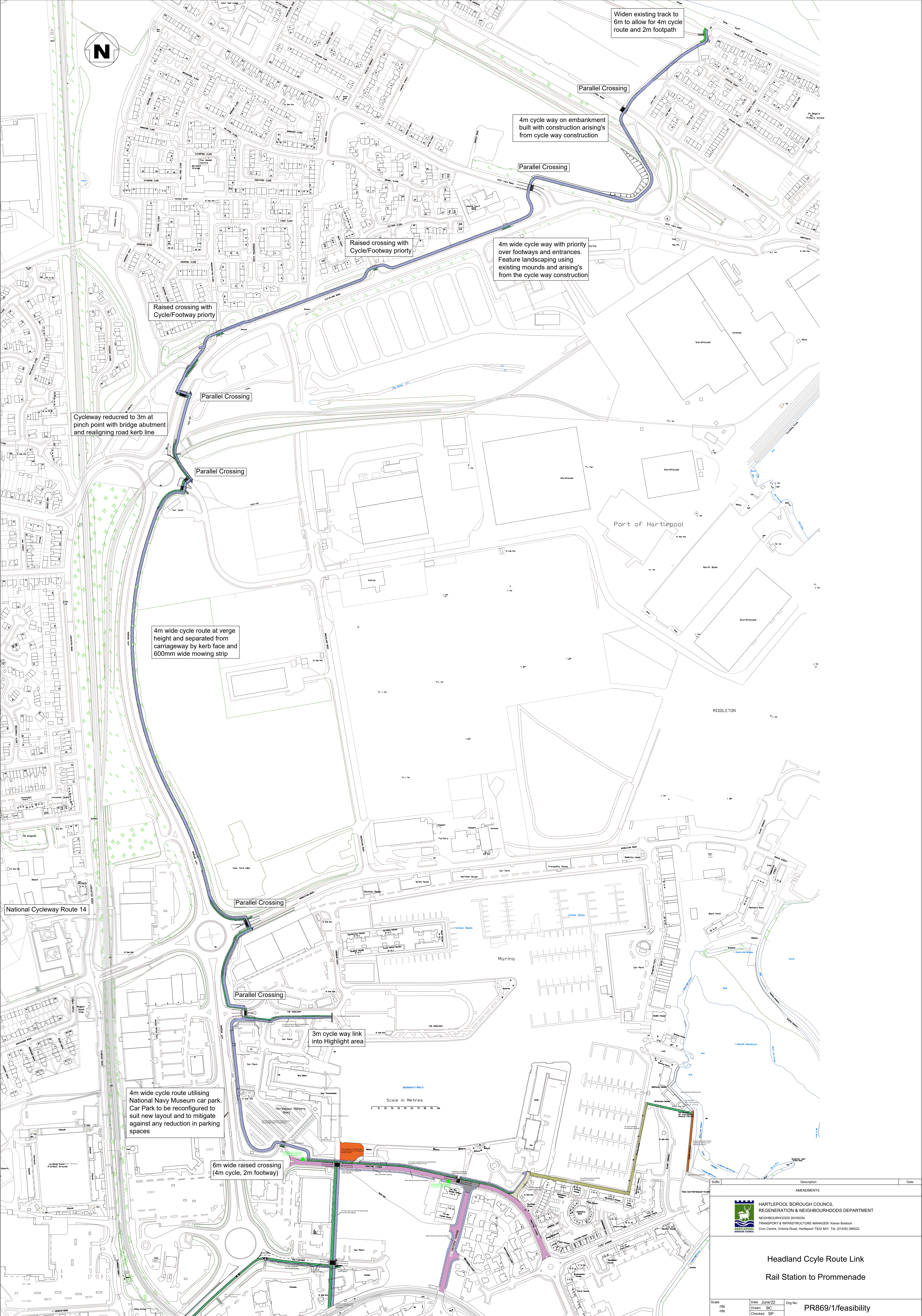



Plan 4B

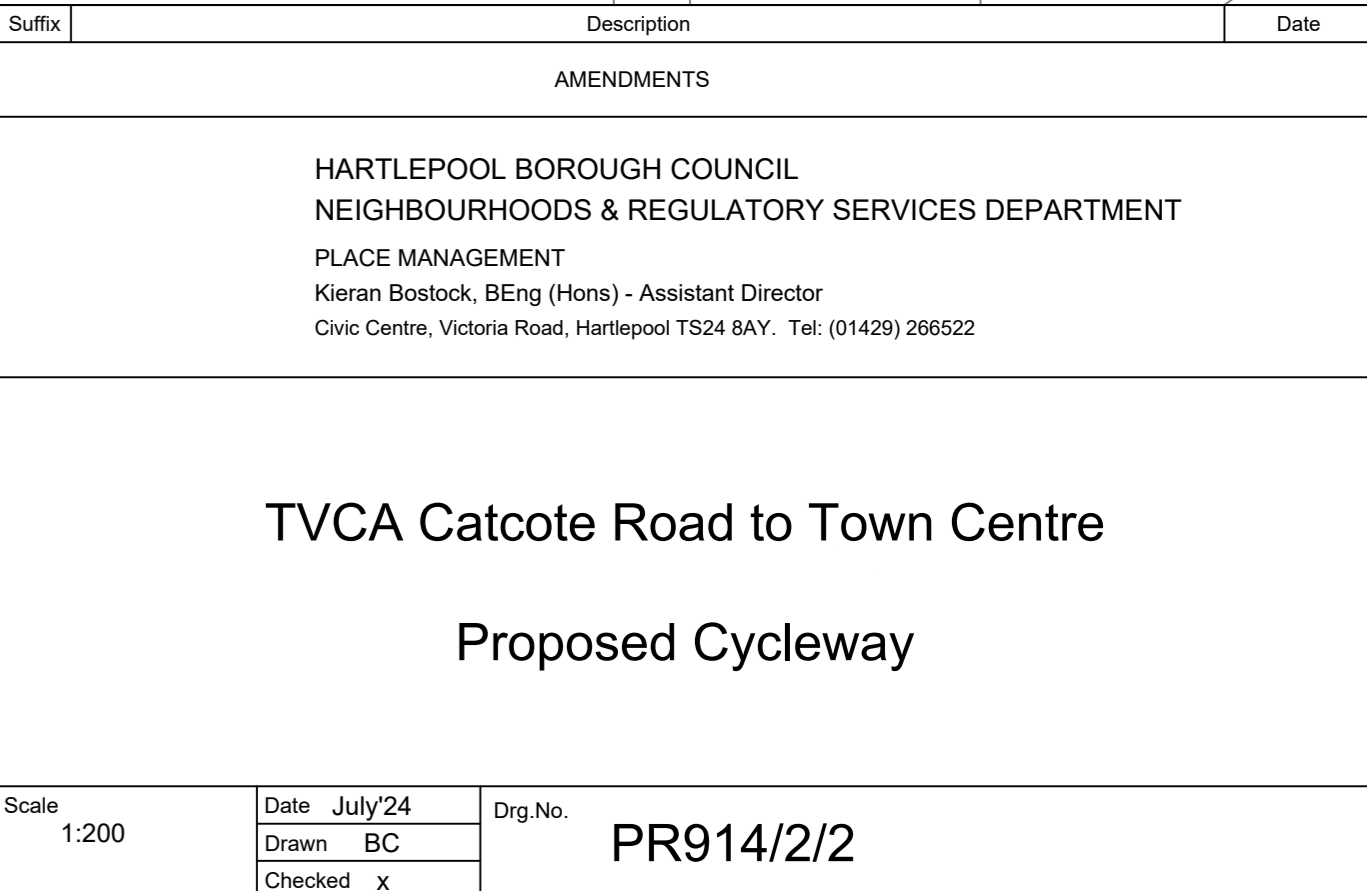
TEES VALLEY



- | | |
|-------------------------------------------------------------------------------------|---------------------|
|  | Soft Landscaping |
|  | Shared-use |
|  | Footpath |
|  | Cycle Track |
|  | Parking |
|  | Crossing |
|  | Carriageway |
|  | Traffic Calming |
|  | Proposed Kerb |
|  | Proposed Ramp |
|  | Signalised Junction |



Description		Date
AMENDMENTS		
 HARTLEPOOL BOROUGH COUNCIL REGENERATION & NEIGHBOURHOODS DEPARTMENT NEIGHBOURHOODS DIVISION TRANSPORT & INFRASTRUCTURE MANAGER: Kieran Boeckx Civic Centre, Victoria Road, Hartlepool TS24 8AY. Tel: (01429) 266522		
Headland Cycle Route Link Rail Station to Promenade		
Scale m/s m/s	Date: June'22 Drawn: BC Checked: GP	Dwg.No. PR869/1/feasibility



NEIGHBOURHOOD SERVICES COMMITTEE

24 MARCH 2025



Subject: ENFORCEMENT PERFORMANCE REPORT

Report of: Assistant Director (Regulatory Services)

Decision Type: For information

1. COUNCIL PLAN PRIORITY

Hartlepool will be a place:
- where people will be safe and protected from harm.
- that is connected, sustainable, clean and green.

2. PURPOSE OF REPORT

- 2.1 This report is submitted for information purposes and to provide an update on the work and activity undertaken by Civil Enforcement Officers within the Community Safety Team.

3. BACKGROUND

- 3.1 The Civil Enforcement Team consists of a Team Leader, two Supervisors and eight Civil Enforcement Officers.
- 3.2 Civil Enforcement Officers investigate and enforce a wide range of duties including:
- Littering and littering from vehicles;
 - Fly tipping and duty of care;
 - Domestic and commercial waste offences;
 - Graffiti;
 - Fly posting;
 - Abandoned, nuisance and untaxed vehicles;
 - Illegally tethering of horse;
 - Traveller encampments;
 - Traffic contraventions of the public highway; and

- Car parking enforcement – failure to pay / limited parking stays / permit controlled bays, etc.
- 3.3 It should be noted that this report excludes the performance outcomes of those traffic and parking contraventions issued under the Traffic Management Act, as statutory legislation requires that such information is published separately within an Annual Parking Report.
- 3.4 The team deal with challenging and demanding situations and it is right that the correct calibre of officers are employed to deal with this type of work. This has meant that on occasions we have struggled to fill some of the vacant positions during this reporting period. During this reporting period 3 staff left the Authority (including the Co-ordinator and supervisor) Although 4 new members of staff were recruited they needed training. One of the supervisor positions remained vacant during this period, whilst two members of staff are temporarily “acting up” into more senior positions.
- 3.5 The role of the team has over time evolved and they now investigate and resolve some minor issues of anti-social behaviour which have included additional patrols of public open spaces to provide visual reassurance and a deterrent to potential offenders. This change of emphasis is reflective of the increased number of service requests the team now receives and are asked to investigate.
- 3.6 With such limited resources, some operational changes were made to how the team works. Although the Civil Enforcement Officers have a generic role (dealing with both environmental and traffic enforcement issues), placing two officers to deal specifically with investigating and prosecuting environmental crime has allowed them to progress and take ownership of the more complex cases that involve specific investigation and require more detailed case file preparation for prosecution. Further rotation within the team will allow other officers the opportunity to gain experience in this area of work where they have shown an interest to do so.
- 3.7 **Appendix A** details the team’s enforcement activities during the period 1st April 2023 – 31st March 2024 and is reflective of the number of reports received, investigated and progressed as per the categories shown.
- 3.8 Members may wish to note the following:
- The number of fly tipping reports remain high – Reports of this nature are often initially recorded as fly tipping but may be reclassified on investigation to side waste. For the purposes of clarification fly -tipping is deemed to be waste of 5 or more black bags. Anything less is recorded as side waste.
 - Waste management investigation and enforcement action taken – significantly increased which is reflective of the associated work described in association with fly tipping reports.
 - Nuisance vehicle reports – increased which is reflective of weeks of action in specific areas. During this reporting period a total of 8 specific

weeks of actions were held in areas with a high volume of reported problem issues.

- Section 46 (residential) and 47 (commercial) Notices relate to how waste is required to be presented for collection. We carry out this work as bins left outside of a property, can encourage additional waste to be dumped, can be an arson hazard, are sometimes stolen or can be used as an easier means of access into properties. Commercial waste contracts checked to ensure adequate size bin is in use and regular collections in place to reflect demand and ensure they meet required standards.
- Public Space Protection Orders (dog control orders) – only a limited amount work carried out in this area due to limited staff resources during this reporting period.
- Signs removed from public highway – likely to be better controlled by the introduction of a new policy to manage unauthorised banners and signs on the public highway.
- Graffiti reports – newly classified and reflected for the first time in this reporting period.
- Parking PCN's issued – increased / stabilised and now more reflective of pre-covid issue rates.
- We are reviewing our performance reporting. In 2025/26 we intend to include additional information including work carried out on specific initiatives and projects such as Safer Streets 5 and UKSPF to better reflect the work carried out.

4. PROPOSALS/OPTIONS FOR CONSIDERATION

- 4.1 That Committee notes the work of the Enforcement Team and performance during the 2023/24 period. This information will continue to be presented to this committee annually.
- 4.2 A similar parking and traffic report for contraventions issued under the Traffic Management Act are reported as part of the local authority's legal obligation to produce and publish an annual parking report.

5. OTHER CONSIDERATIONS/IMPLICATIONS

RISK IMPLICATIONS	No relevant issues
FINANCIAL CONSIDERATIONS	No relevant issues
SUBSIDY CONTROL	No relevant issues
LEGAL CONSIDERATIONS	No relevant issues
CHILD AND FAMILY POVERTY	No relevant issues

EQUALITY AND DIVERSITY CONSIDERATIONS	No relevant issues
STAFF CONSIDERATIONS	No relevant issues
ASSET MANAGEMENT CONSIDERATIONS	No relevant issues
ENVIRONMENT, SUSTAINABILITY AND CLIMATE CHANGE CONSIDERATIONS	No relevant issues
CONSULTATION	No relevant issues

6. RECOMMENDATIONS

- 6.1 That Members note the content of the report.

7. REASONS FOR RECOMMENDATIONS

- 7.1 The report provides Members with an update on the work and activity of the Enforcement Team and is part of an ongoing commitment to provide details of the performance of the service over an annual period.

8. BACKGROUND PAPERS

- 8.1 None

9. CONTACT OFFICERS

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Hartlepool
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Tel (01429) 523100
E-mail: philip.hepburn@harlepool.gov.uk

Enforcement Activity

Details	2019	2020	2021	2022/23	2023/24
CPW/CPN					2
Fly tipping reports investigated	2107	2547	2208	1115	803
Fly tipping FPN	19	35	40	13	17
Abandoned vehicle reports	144	105	103	150	102
Abandoned vehicle removals	9	9	5	3	3
Nuisance vehicle reports	79	59	67	53	88
Caravan / trailer removals			2	3	2
Boat removals				0	0
Untaxed vehicle reports	10	104	154	162	136
Untaxed vehicle uplifts					12
PSPO warnings					26
Dog fouling reports	245	203	201	78	149
Dog fouling FPN's	3	6	4	2	4
Dog exclusion FPN's	2	3	0	0	0
Dog exclusion prosecution				0	0
Dog off lead FPN's			3	0	0
Dog off lead prosecution	1	0	0	0	0
Dog - no means to pick up			1	0	0
Section 46 domestic advice notice	238	246	1134	769	1222
Section 46 refuse warning notice	51	90	262	143	398
Section 46 refuse intention to serve FPN	20	40	104	43	176
Section 46 domestic refuse final notice (FPN)	7	14	73	38	77
Section 47 commercial waste written warnings issued		5	5	10	12
Section 47 commercial waste FPN issued		1	1	1	6
Duty of Care FPN's issued					4
Traveller reports	17	16	1	1	11
Traveller eviction notices served	4	3		0	6
Tethered horses reports (fly grazing)		12	3	0	0
Horses removed		4		0	0
Fly posting reports	8	10	2	4	2
Littering FPN's	14	5	80	18	16
Littering prosecutions	1				8
Other reports various	356	305	350	229	445
CLE2 forms issued (DVLA reports)	24	13	25	7	22
Parking PCN	4722	2410	1953	3505	3704
Smoking FPN	8	5	3	4	13
Smoking prosecutions	1				2
Illegally posted signs removed from public highway					267
Graffiti reports					86

From April 2023 to March 2024