

# **REGULATORY SUB-COMMITTEE**

## **AGENDA**



**Wednesday 16 July 2025**

**at 2.00pm**

**in Committee Room C  
Civic Centre, Hartlepool.**

**MEMBERS: REGULATORY SUB-COMMITTEE:**

Councillors Allen, Dodds (C), Little and Napper

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To approve the minutes of the meeting of Regulatory Sub-Committee held on 2 May 2025
- 4. ITEMS FOR DECISION**

No items
- 5. ANY OTHER ITEMS THE CHAIR CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

### **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

### **CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE**

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

**7. EXEMPT ITEMS FOR DECISION**

- 7.1 Private Hire Driver Licence RN (para 1) – *Assistant Director (Regulatory Services)*
- 7.2 Private Hire Driver Licence LC (para 1) – *Assistant Director (Regulatory Services)*

**8. ANY OTHER EXEMPT ITEMS THE CHAIR CONSIDERS ARE URGENT**



## **REGULATORY SUB COMMITTEE**

### **MINUTES AND DECISION RECORD**

2 May 2025

The meeting commenced at 10am in the Civic Centre, Hartlepool

#### **Present:**

Councillor: Martin Dunbar (In the Chair)

Councillor: Rob Darby and John Nelson

Officers: Rachael Readman, Trading Standards and Licensing Manager  
Gemma Redfern, Solicitor  
Claire McPartlin, Democratic Services and Legal Support Officer  
Jo Stubbs, Principal Democratic Services and Legal Support Officer

#### **28. Apologies for Absence**

Apologies were submitted by Councillor Ben Clayton

#### **29. Declarations of interest by Members**

None

#### **30. Minutes of the meeting held on 14 March 2025**

Minutes approved

#### **31. Local Government (Access to Information) (Variation Order) 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 32 – Private Hire Driver Licence JBA – This item contains exempt information under Schedule 12A Local Government Act 1972 as amended

by the Local Government (Access to Information) (Variation) Order 2006 namely, information relating to the financial or business affairs of a particular person (including the authority holding that information) (para. 1).

Minute 33 – Private Hire Driver Licence VC – This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely, information relating to the financial or business affairs of a particular person (including the authority holding that information) (para. 1).

- 32. Private Hire Driver Licence JBA** (*Assistant Director (Regulatory Services)*) This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para 1) information relating to the financial or business affairs of a particular person (including the authority holding that information)

Members were asked to determine whether an applicant was a fit and proper person to hold a private hire drivers licence. Further details in the closed minutes.

**Decision**

Detailed in the closed minutes

- 33. Private Hire Driver Licence VC** (*Assistant Director (Regulatory Services)*) This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para 1) information relating to the financial or business affairs of a particular person (including the authority holding that information)

Members were asked to determine what action if any should be taken against a licensed driver. Further details in the closed minutes.

**Decision**

Detailed in the closed minutes

The meeting concluded at 11:05am

CHAIR