

# APPOINTMENTS PANEL AGENDA



**Tuesday 14th March 2006**

**at 8.00 am**

**in Committee Room "C"**

The Mayor, Stuart Drummond.

The Chairman of the Council, Councillor Richardson.

Councillors Clouth, Flintoff, James, Dr G Morris, Shaw and Turner.

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

3.1 To confirm the minutes of the meeting held on 2<sup>nd</sup> March 2006 (*to follow*).

**4. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

**6. ITEMS REQUIRING DECISION**

6.1 Assistant Directors Appointments – Interviews (para 1) – *Chief Personnel Services Officer (to follow)*  
Assistant Director, Safeguarding and Specialist Services (Children's Services)  
Assistant Director, Resources and Support Services (Children's Services)

**7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

## **APPOINTMENTS PANEL**

### **MINUTES AND DECISION RECORD**

**2<sup>nd</sup> March 2006**

#### **Present:**

The Mayor, Stuart Drummond  
Councillor Richardson (In the Chair)  
Councillors Clouth, Flintoff, Dr Morris and Shaw

In accordance with Council Procedure Rule 4.2, Councillor Cook was in attendance as substitute for Councillor James

Officers      Nicola Bailey, Director of Adult and Community Services  
                  Adrienne Simcock, Director of Children's Services  
                  Joanne Machers, Chief Personnel Services Officer  
                  Carly Lupton, Chief Executive's Management Team Support Officer  
                  Amanda Whitaker, Democratic Services Team Manager

Also in attendance were the following representatives of Veredus:

Bill Barkworth, Philippa Fabry and Jim Morris

#### **97. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors James and Turner.

#### **98. DECLARATIONS OF INTEREST BY MEMBERS**

None

#### **99. MINUTES**

The minutes of the meeting of the Appointments Panel held on 13 February 2006 were confirmed.

#### **100. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985.

Minute101 – Assistant Director Appointment (Assistant Director – Adults Commissioning)

Minute 102 – Assistant Directors Appointments – Shortlisting

**101. ASSISTANT DIRECTOR APPOINTMENT (ASSISTANT DIRECTOR – ADULTS COMMISSIONING)**

With reference to minute 96 of the meeting held on 13 February 2006, the Chief Personnel Services Officer reported that the content of the above post had been revised and the post now needed to be advertised externally.

Members were requested to consider the arrangements for the selection process and dates for interview. Attached for consideration were the following documents:-

- Job description and person specification
- Revised schedule
- Advertising Costs

RESOLVED – That the report be noted.

**102. ASSISTANT DIRECTOR APPOINTMENTS – SHORTLISTING**

With reference to minute 95 of the meeting held on 13 February 2006 the Chief Personnel Services Officer reported on the applications longlisted for the above posts. The Council's consultants, Veredus, provided Members with an overview of each of the applications and suggested those Candidates that should be shortlisted.

RESOLVED – the decisions of the Panel are set out in the exempt section of the minutes.

C RICHARDSON

CHAIRMAN