

# **GENERAL PURPOSES (APPEALS & STAFFING) COMMITTEE AGENDA**



**Monday 29<sup>th</sup> January 2007**

**at 8.45am**

**in Committee Room 'C', Civic Centre**

MEMBERS: GENERAL PURPOSES (APPEALS & STAFFING) COMMITTEE:

Councillor Hargreaves (Portfolio Holder for Children's Services) and Councillors  
Henery, Shaw, Wallace and Young

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

4. **ITEMS REQUIRING DECISION**
  - 4.1 Home to School Transport Post 16 Assistance – *Director of Children's Services* (para 1)
5. **ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

## **Appeals Panel**

### **School Transport Appeal**

#### **Review by Way of Hearing**

The Chairman will open the meeting by introducing those present and ensuring that the Appellant understands the procedure to be followed. The Chairman has the authority to decide in which order the case will be heard. However the recommended method is set out below :-

1. The Director of Children's Services' representative will present the department's case.
2. The Chairman or Members of the Committee may wish to ask questions.
3. The Appellant has an opportunity to ask questions.
4. The Appellant or his/her representative will make his/her case.
5. The Chairman or Members of the Committee may wish to ask questions.
6. The Director of Children's Services' representative has an opportunity to ask questions.
7. The Director of Children's Services' representative will have an opportunity sum up the department's case
8. The Appellant will have an opportunity to sum up his/her case.

The Chairman will ask the clerk and legal advisor if there are any other matters to be raised or resolved before the hearing is closed, if not the Chairman will then close the proceedings indicating that a letter indicating the Committee's decision and reasons for it will be sent to the Appellant and the Children's Services Department.

Both the Appellant and his/her representative and the Director of Children's Services' representative will withdraw from the Hearing but may be asked to wait outside for a short while in case they need to be recalled for further questions.