

# PLEASE NOTE VENUE

## REGENERATION, LIVEABILITY AND HOUSING PORTFOLIO DECISION SCHEDULE



Friday 16<sup>th</sup> February 2007

at 10.00am

in Training Room 4, Municipal Buildings, Church Square

The Mayor Stuart Drummond responsible for Regeneration, Liveability and Housing will consider the following items.

1. **KEY DECISIONS**

No items

2. **OTHER ITEMS REQUIRING DECISION**

- 2.1 Minor Works Proposals, Neighbourhood Consultative Forums – *Head of Neighbourhood Management*
- 2.2 Health and Care Neighbourhood Renewal Fund (NRF) Programme 2006/7 – *Head of Community Strategy*
- 2.3 Town Wall Paving Scheme – *Head of Regeneration*
- 2.4 Pride in Hartlepool Proposals – *Head of Public Protection*

3. **ITEMS FOR INFORMATION**

- 3.1 Household Waste Recycling Kerbside Collection Contract – *Head of Neighbourhood Management*
- 3.2 Regeneration and Planning Services Departmental Plan 2006/07 – Quarter 3 Monitoring Report – *Director of Regeneration and Planning Services*
- 3.3 Neighbourhood Services Departmental Plan 2006/07 – 3<sup>rd</sup> Quarter Monitoring Report – *Director of Neighbourhood Services*

4. **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

No items

# PLEASE NOTE VENUE

## EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

5. **KEY DECISION**

No items

6. **OTHER ITEMS REQUIRING DECISION**

6.1 Former Odeon Cinema Options and Feasibility Study – *Head of Regeneration*  
(Para 3)

## **REGENERATION, LIVEABILITY & HOUSING**

Report to Portfolio Holder  
16 February 2007



**Report of:** Head of Neighbourhood Management

**Subject:** MINOR WORKS PROPOSALS, NEIGHBOURHOOD  
CONSULTATIVE FORUMS

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### SUMMARY

#### **1. PURPOSE OF REPORT**

To consider recommendations of the Central Neighbourhood Consultative Forum in respect of minor grant works.

#### **2. SUMMARY OF CONTENTS**

List of minor works proposals.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

Recommendations of spend on Minor Works projects to be confirmed by the Portfolio Holder for Regeneration and Liveability.

#### **4. TYPE OF DECISION**

Non-key decision.

#### **5. DECISION MAKING ROUTE**

Recommendations of Neighbourhood Consultative Forum to Regeneration and Liveability.

#### **6. DECISION(S) REQUIRED**

To agree the recommendations of the Neighbourhood Consultative Forum in respect of Minor Works proposals.

**Report of:** Head of Neighbourhood Management

**Subject:** MINOR WORKS PROPOSALS, NEIGHBOURHOOD  
CONSULTATIVE FORUMS

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**1. PURPOSE OF REPORT**

- 1.1 To consider recommendations of Neighbourhood Consultative Forums in respect of minor grant works.

**2. BACKGROUND**

- 2.1 The last cycle of consultative forums recommended the following for approval:

**2.2 North Neighbourhood Consultative Forum**

Throston Grange Library, Glamorgan Grove – Throston Ward

400mm high bow top style fencing to be placed on the existing wall of the library, and the removal of existing steps to help reduce the level of anti social behaviour.

Cost of this scheme is £9,900

Easington Road / Birkdale Close – Hart Ward

Plant 12 trees to continue the tree line that runs along the grassed area on Easington Road.

Cost of this scheme £1,800

Hanging Baskets, West View Road – St Hilda Ward

A request for match funding to complete the beautification scheme of West View Road to provide hanging baskets along West View Road and Cleveland Road during the summer months.

Contribution of £3,500

**2.3 Central Neighbourhood Consultative Forum**

Play Area within Ward Jackson Park – Park Ward

Provision of hoop top fencing to match existing fence, which would provide a secure junior play area and keep it free from dog fouling.

Cost of this scheme £6,000

Pinero Grove Tarmacing of the Grassed Verge – Rift House Ward

Provide more off road parking to accommodate access by emergency service if required.

Cost of this scheme £3,250

Dalton Village – Elwick Ward

Provide and install a picnic bench and table, and install a three bar wooden fence to act as protection and support when walking along worn track through the village.

Cost of this scheme £800

Martindale Close – Elwick Ward

It has been requested that we remove raised shrub bed and grass over.

Cost of this scheme £1,443

2.4 **South Neighbourhood Consultative Forum**

Hill View – Greatham Ward

Install 2 new columns and lanterns to improve street lighting.

Cost of this scheme £2,500

South End– Seaton Ward

Install 1 new column and lantern to improve street lighting.

Cost of scheme £2,000

Barford, Felixstowe, Stowmarket, Northwold Close – Greatham Ward

Holland, Thetford, Spalding Roads and Upton Walk – Fens Ward

Replacement of 50 lanterns to improve street lighting:

14 Greatham

36 Fens

Cost of this scheme £7,950

Fens Shopping Parade – Fens Ward

Install 2 new columns and lanterns to improve street lighting to the rear of the shopping parade.

Cost of this scheme £2,100

Front Street, Greatham – Greatham Ward

Landscaping improvements of flowerbeds situated at the entrance to Greatham Village.

Cost of this scheme £325

Lay-by adjacent to King's Meadow – Greatham Ward

Removal of overgrown shrubs to front of lay-by to allow unimpeded views of the site to reduce the level of flytipping.

Cost of this scheme £610

Jameson Road and Jappa Grove – Owton Ward

Verge reinstatement with Bitmac.

Cost of this scheme £3,400

Caithness Road – Rossmere Ward

Verge reinstatement with Bitmac.

Cost of this scheme £2,700

Grosmont Road – Seaton Ward

Verge reinstatement with Bitmac.

Cost of this scheme £3,000

The Green, The Oval and West Row - Greatham Ward

It is proposed to repair the damaged road surfaces in the above areas, not of sufficient depth to satisfy the criteria for routine patching, that have been identified by Ward Members and the Parish Council.

Cost of this scheme £4,700

**3. FINANCIAL IMPLICATIONS**

- 3.1 All of the above works can be carried out using existing Minor Works budgets.

**4. RECOMMENDATION**

- 4.1 That the recommendations of the Neighbourhood Consultative Forums be approved.

## **REGENERATION, LIVEABILITY & HOUSING PORTFOLIO**

Report To Portfolio Holder  
**16<sup>th</sup> February 2007**



**Report of:** Head of Community Strategy

**Subject:** HEALTH & CARE NEIGHBOURHOOD  
RENEWAL FUND (NRF) PROGRAMME 2006/7

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### **SUMMARY**

#### **1.0 PURPOSE OF REPORT**

The purpose of this report is to seek agreement to the proposed modification of the NRF Health & Care Programme for 2006/7.

#### **2.0 SUMMARY OF CONTENTS**

The report puts forward modifications to the Health & Care NRF programme for agreement.

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

Neighbourhood Renewal and the Neighbourhood Renewal Fund are within the remit of the Regeneration, Liveability & Housing Portfolio.

#### **4.0 TYPE OF DECISION**

Non-Key.

#### **5.0 DECISION MAKING ROUTE**

Regeneration, Liveability & Housing Portfolio - 16<sup>th</sup> February 2007.

#### **6.0 DECISION(S) REQUIRED**

To agree the proposed modification to the NRF Health & Care Programme for 2006/07.

**Report of:** Head of Community Strategy

**Subject:** HEALTH & CARE NEIGHBOURHOOD  
RENEWAL FUND (NRF) PROGRAMME 2006/7

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## **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to seek agreement from the Regeneration, Liveability & Housing Portfolio Holder to modifications to the NRF Health & Care programme for 2006/7.

## **2. BACKGROUND**

- 2.1 The Portfolio Holder has agreed the 2006/07 NRF programme at a number of meetings during late 2005 and 2006. The Government has set a maximum carry over limit of 5% of the overall 2006/07 allocation of £4.830m. It is important that we seek to reduce the carry over to as close as possible to zero to demonstrate efficient programme management and prevent funding that has not been spent being returned to government.

## **3. NRF HEALTH & CARE PROGRAMME**

- 3.1 A financial update from December 2006 highlighted that the Health & Care NRF spend was £488,364 of the £925,000 budget although this does not include claims for quarter 3 which will be processed throughout early January 2007. While spend is generally progressing well there have been 3 projects identified as likely to be underspent at the end of the year.
- 3.2 The Health & Care Strategy Group have been closely monitoring their NRF programme and have established a Sub Group to assess the progress of projects and prioritise alternative activities to utilise their full allocation for 2006/7. The Health & Care Strategy Group has agreed that where possible funding will remain within project areas and be spent on activities that will contribute towards the overall aim of the original project. If this is not a viable option then the Health & Care Strategy Group have discussed and agreed a priority list of alternative interventions (appendix 1).



- 3.3 The Connected Care/Health Trainers Project (£117,250 for 2006/07) has confirmed that it will underspend by £54,293. The Portfolio Holder has already agreed that £22,000 of this underspend could be used to fund development work on the Owton Connected Care initiative and that a further £3,000 be used to fund work on developing the Social Prescribing framework for Hartlepool. This leaves **£29,293** to be reallocated.
- 3.4 The Healthy Schools Project (£109,700 for 2006/7) has confirmed that it intends to spend its full allocation before the 31<sup>st</sup> March 2007. This project will remain to be closely monitored to ensure that any underspend can be reallocated quickly and appropriately.
- 3.5 The Discharge Planning Post project (£30,000 for 2006/7) has already returned the £6,000 that it will underspend on its allocation for 2006/7. The Portfolio Holder has already agreed that £2,025 of this could be allocated towards a winter flu campaign through the Life Channel in doctors' surgeries. This leaves a further **£3,975** to be reallocated.
- 3.6 The total to be reallocated is therefore **£33,268**. Given the amount of NRF to be reallocated it is recommended that a further £34,000 be approved for the VCS Core Costs project. This would leave the Health & Care NRF programme slightly overprogrammed but this is likely to be rectified at year end through minor underspends in other projects.

#### 4. FINANCIAL IMPLICATIONS

- 4.1 There will be no overall financial change but agreement is sought for revisions within the already approved NRF programme.

#### 5. RECOMMENDATIONS

- 5.1 The Portfolio Holder is requested to:
- Agree the modifications to the NRF Health Programme.

### Health & Care NRF 2006/7 –Prioritised options for underspend

PRIORITY ORDER	PROJECT	DESCRIPTION	COSTS	H&CSG COMMENTS
<b>1</b>	VCS Core Costs	Current allocation for Core Costs is not to same level of previous years support.	Up to £39,000	It was agreed that if possible through underspends the funding for this project should be made up to at least the level provided in 2005/6.
<b>2</b>	Disabled Facilities Grants	This activity was funded in previous health & care NRF programmes.	Min. £10,000 up to £100,000	This project would require funding to be allocated early in the new year, as time is needed to organise for works to be done.
<b>2</b>	Health Inequalities Community Chest	Potential to invite CVS organisations to bid for funding to undertake health related activities.	£10,000	This project would require funding to be allocated early in the new year, as time is needed to undertake the Community Chest process.
<b>2</b>	Integrated Care Teams – Project Manager	Currently NRF funded but shortfall in salary for 2006/7.	£10,000	It was felt that this project could absorb funding late in the financial year.
<b>3</b>	Life Channel Campaigns	Opportunity for various campaigns including health eating, flu and antibiotics.	£2,025 per campaign	It was felt that this would enable public health messages to be promoted which relate directly to the floor targets. Winter Flu Campaign already agreed.
<b>4</b>	Ageing Well booklet	Booklet produced for older people by Adult Services.	£15,000	It was felt that this project could absorb funding late in the financial year.

## **REGENERATION, LIVEABILITY & HOUSING PORTFOLIO**

Report To Portfolio Holder  
16<sup>th</sup> February 2007



**Report of:** The Head of Regeneration

**Subject:** TOWN WALL PAVING SCHEME

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### **SUMMARY**

#### **1.0 PURPOSE OF REPORT**

- 1.1 The report requests the agreement of the Portfolio Holder to an amended design for the upgrading of the Town Wall paving scheme. The report also seeks agreement to increase the level of the Council's contribution from the Major Regeneration Projects budget in order to secure approval of Single Programme resources towards the scheme.

#### **2.0 SUMMARY OF CONTENTS**

- 2.1 The report advises the Portfolio Holder of a recent court case involving another local authority which has an impact on the requirement of the Council to provide a protective railing alongside the proposed paving improvements to the Town Wall. In light of this and in reflection of resident consultation feedback it is proposed to amend the scheme design to exclude the railing from the majority of the length of the scheme.
- 2.2 The report also advises of feedback received as part of the Single Programme project appraisal process in which the level of match funding has been deemed to be insufficient to release Single Programme resources. The Portfolio Holder is requested to approve an additional £20,000 (£40,000 in all) from the Major Regeneration Projects budget to support this scheme.

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

- 3.1 Responsibility for Single Programme management and delivery falls within the remit of the Regeneration, Liveability and Housing Portfolio Holder.

#### **4.0 TYPE OF DECISION**

- 4.1 Non-key

#### **5.0 DECISION MAKING ROUTE**

- 5.1 16<sup>th</sup> February 2007 - funding and design changes to be determined by the Regeneration, Liveability and Housing Portfolio Holder.
- 5.2 20<sup>th</sup> February 2007 - approval of the Culture, Leisure and Transportation Portfolio Holder will be sought in relation to ongoing maintenance.

#### **6.0 DECISION(S) REQUIRED**

- 6.1 The Regeneration, Liveability and Housing Portfolio Holder is requested to:-
- i) - approve the revised design proposals as outlined in the report, and
  - ii) - approve additional funding of £20,000 (making a total contribution of £40,000) toward the overall project cost from the Major Regeneration Projects budget.

**Report of:** The Head of Regeneration

**Subject:** TOWN WALL PAVING SCHEME

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## **1. PURPOSE OF REPORT**

- 1.1 The report requests the agreement of the Portfolio Holder to an amended design for the upgrading of the Town Wall paving scheme. The report also seeks agreement to increase the level of the Council's contribution from the Major Regeneration Projects budget in order to secure approval of Single Programme resources towards the scheme.

## **2. BACKGROUND**

- 2.1 On 11<sup>th</sup> December 2006 a joint meeting of Regeneration, Liveability and Housing Portfolio Holder and the Culture, Leisure and Transportation Portfolio Holder approved a scheme for the upgrading of the Headland Town Wall as part of the Coastal Walkway enhancement. This particular scheme would link the previous SRB funded Town Wall improvements to the 'landing area' of the proposed Victoria Harbour bridge.
- 2.2 At the meeting, the Portfolio Holders were advised of the scheme details which involved the re-paving of the Town Wall with natural sandstone paving and the introduction of a railing along the length of the treated area. Two railing designs had been identified as suitable for the site and these had been the subject of a consultation exercise with adjacent residents. The Portfolio Holders were advised of the result of this consultation which indicated a clear support in favour of one design over the other, but a significant number of residents not wanting the railing to be installed at all.
- 2.3 Noting this feedback, and on the understanding that the specific scheme details would be the subject of a formal planning application, the Portfolio Holders approved the scheme which gained the most public support, subject to formal planning consent. The Regeneration, Liveability and Housing Portfolio Holder and the Culture, Leisure and Transportation Portfolio Holder approved, respectively, the provision of £20,000 from the Major Regeneration Projects budget towards the scheme costs and, the future maintenance responsibility associated with the scheme.

### 3. INFORMATION

- 3.1 The railings were included in the scheme as a safety measure because of a difference in levels between the Town Wall and the adjacent highway. Following a health and safety risk assessment and on advice provided at the time regarding the Council's liability should an accident occur as a result of the difference in levels, it was considered that a railing should be incorporated into the overall design.
- 3.2 In relation to the issue of accident liability, very recent information has now come to light in the form of a legal judgement involving another local authority. In this case the judge determined that the Council was not liable for an accident where the claimant had fallen off a raised area of adopted highway where it met adjoining land at a lower level. Although each case must be judged on its own merits, this sets a precedent which would allow the Council to resist a future claim in this area.
- 3.3 The other main consideration is to assess the balance between visual amenity and health and safety requirements. Taking the Building Regulations as a reasonable guide, it is noted that 'drops' of less than 600mm do not require guarding. Apart from a small stretch at the eastern end of the Town Wall site (where the difference in levels starts to become more pronounced), the difference in levels is less than 600mm. Bearing this in mind, and in view of the residents' feedback, the scheme has been re-designed to omit the railings where the difference in levels is less than 600mm. Those residents that are directly affected by the railing that will remain within the scheme are currently being re-consulted about their preferred design.
- 3.4 To meet disability access requirements, however, a rail will still need to be included at the western end of the site, where the Town Wall ramps down to the adjacent pavement level. The Portfolio Holder is therefore requested to agree the proposed design amendment, subject to the receipt of planning consent.
- 3.5 A further development influencing the scheme since the Portfolio Holders' report on 11<sup>th</sup> December, is in relation to the funding of the project. Whilst the omission of the railings as described above would reduce overall project costs, the scheme appraisers at Tees Valley Partnership have advised that the proposed level of match funding is insufficient to secure the Single Programme resources required to deliver the scheme. A contribution of £20,000 has previously been agreed from the Council's Major Regeneration Projects budget, but through the appraisal process it has become apparent that a contribution of around 20% or £40,000 would be required in order to secure approval of the Single Programme funding. The Portfolio Holder is requested to approve this additional contribution.

#### **4 FINANCIAL CONSIDERATIONS AND RISK**

- 4.1 The financial cost to the Council would now be £40,000. There are resources available to cover this within the Major Regeneration Projects budget. This investment would lever in around £160,000 additional investment from the Single Programme.
- 4.2 As reported previously, the longer term maintenance liability would fall on the Council and although there would be an increased maintenance cost associated with replacing more expensive paving material the improvement works would offset the short to medium term costs associated with the current paving. The scheme has been considered by the Council's Asset Management Group which has indicated its agreement to the work in relation to the Asset management Plan.

#### **5. RECOMMENDATIONS**

- 5.1 The Regeneration, Liveability and Housing Portfolio Holder is requested to:-
  - i) - approve the revised design proposals as outlined in the report, and
  - ii) - approve additional funding of £20,000 (making a total contribution of £40,000) toward the overall project cost from the Major Regeneration Projects budget.

## **REGENERATION, LIVEABILITY AND HOUSING**

Report to Portfolio Holder  
16<sup>th</sup> February 2007



**Report of:** Head of Public Protection

**Subject:** PRIDE IN HARTLEPOOL PROPOSALS

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### SUMMARY

#### **1. PURPOSE OF REPORT**

To consider recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

#### **2. SUMMARY OF CONTENTS**

List of Pride in Hartlepool proposals and recommendations for funding of those proposals.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

The Portfolio Holder is responsible for environmental initiatives.

#### **4. TYPE OF DECISION**

Non key decision.

#### **5. DECISION MAKING ROUTE**

Recommendations of Pride in Hartlepool Steering Group to Regeneration, Liveability and Housing Portfolio Holder.

#### **6. DECISION(S) REQUIRED**

To agree the recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.



**Report of:** Head of Public Protection

**Subject:** PRIDE IN HARTLEPOOL PROPOSALS

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**1. PURPOSE OF REPORT**

- 1.1 To consider recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

**2. BACKGROUND**

- 2.1 The Pride in Hartlepool Steering Group met on 7<sup>th</sup> February 2007 and recommended the following for approval:
- 2.2 Owton Fens Community Association requested £1,500 to purchase a second hand trailer to carry tools and equipment for a new project in which volunteer prisoners from Kirkclevington prison are transported to Hartlepool to undertake horticultural work such as pruning and tidying shrub beds and foot path edging.
- 2.3 Owton Fens Community Association requested funds of £400.00 for paint and materials in order for volunteers to paint Jutland Road shops.
- 2.4 Hartwell residents requested £,1811, for phase two of their project. This involves refilling the existing baskets on Stephen Street with summer flowering plants and obtaining fixing and filling new baskets on Suggitt Street.
- 2.5 Central Estate Tenant Management Organisation requested £800.00 for the re-planting of hanging baskets that were last year put up on the sheltered bungalows around the estate. The baskets will be placed on the front of the bungalows so that all can benefit from their visual appearance. Residents will be responsible for watering and caring for their own basket.
- 2.6 Jesmond Road Primary School 'Busy Bees' requested funds of £1,100 from Pride in Hartlepool towards an outdoor environmental learning space for children in the foundation stage and towards planters for the Year 5/6 yard.
- 2.7 Throston Primary requested an application for £1069.95 in order to obtain litter bins for the school playground. The old bins have become worn and the bases have dropped out so these need replacing to alleviate the continual litter problem in the school grounds. A total of 6 bins have been requested, 3 for the lower school and 3 for the upper school playgrounds.

- 2.8 The North Cemetery Steering group had requested funding towards a feasibility study for the cemetery. It was recommended that £1,000 be awarded from the Pride in Hartlepool budget.

**3. FINANCIAL IMPLICATIONS**

- 3.1 The funding for the above projects is available within the Pride in Hartlepool budget.

**4. RECOMMENDATION**

- 4.1 That the recommendation of the Pride in Hartlepool Steering Group be approved.

## **REGENERATION, LIVEABILITY & HOUSING**

Report To Portfolio Holder

**16 February 2007**



**Report of:** Head of Neighbourhood Management

**Subject:** HOUSEHOLD WASTE RECYCLING  
KERBSIDE COLLECTION CONTRACT

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### **SUMMARY**

#### **1.0 PURPOSE OF REPORT**

To advise the Portfolio Holder of approval, received by the Performance Management Portfolio Holder on 29 January 2007, to enter into a partnership with other Tees Valley local authorities for the joint procurement of the Household Waste Recycling Collection contract.

#### **2.0 SUMMARY OF CONTENTS**

The reports provides a brief explanation of the current operation and contractual commitments, the proposed procurement route, and details of partnering authorities

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

Portfolio Holder has responsibility for Waste Management

#### **4.0 TYPE OF DECISION**

Non-key

#### **5.0 DECISION MAKING ROUTE**

Portfolio Holder only.

#### **6.0 DECISION(S) REQUIRED**

The Portfolio Holder notes the report.

**Report of:** Head of Neighbourhood Management

**Subject:** HOUSEHOLD WASTE RECYCLING KERBSIDE  
COLLECTION CONTRACT

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**1. PURPOSE OF REPORT**

- 1.1 To advise the Portfolio Holder of approval, received by the Performance Management Portfolio Holder on 29 January 2007, to enter into a partnership with other Tees Valley Local Authorities for the joint procurement of the Household Waste Recycling Collection contract.

**2. BACKGROUND**

- 2.1 The existing recycling contract enables residents to recycle cans, glass, paper and textiles in their own home and present them for collection on a fortnightly basis by the existing contract Abitibi Recycling. The contract was awarded in 2000/1 for a five year term with the option to extend for a further 12 months. This option was secured due to the introduction of alternate weekly collections across the town.
- 2.2 The existing contract will terminate on the 31 March 2007, however it is recognised that the procurement of a new contract will extend beyond that date and negotiations with Abitibi have commenced to extend the existing contract for a further three months.
- 2.3 The authority operates a 25 year waste disposal contract in partnership with Stockton, Middlesbrough and Redcar Borough Councils with SITA, which is currently in its eleventh year. The Waste Management Development Officer, who is jointly employed by the four boroughs, undertakes the management of this contract. The relevant Heads of Service from all four boroughs meet on a regular basis not only to monitor the waste disposal contract but to explore further partnership opportunities.
- 2.4 The four authorities commissioned a feasibility study in the summer of 2006/7 to explore further joint working opportunities. The outcome of which recommends we work towards the procurement of joint contracts for recycling, and look to consolidate resources across the service areas to gain efficiencies and a standardised service where appropriate.

**3. CONTRACTUAL INFORMATION**

- 3.1 In 2005/6 Middlesbrough Borough Council awarded a three year kerbside recycling contract with a two year extension option. Redcar

Borough Councils contract terminates 31 March 2007, as does our own. As such it is proposed Redcar and Hartlepool procure a Household Waste Kerbside Recycling contract to run co-terminus with the Middlesbrough contract, i.e. length of contract will be for two years with an option for a two year extension, providing all Tees Valley authorities two options for harmonising services.

- 3.2 Stockton Borough Council currently carry out their kerbside recycling service in-house, however, they have expressed an interest to be involved at least in the pre-qualification procurement stages, in line with the Tees Valley collaboration.
- 3.3 It is proposed the contract documentation will include a specification for each authority enabling local issues to be addressed e.g. Hartlepool residents who live in terraced houses have requested future collections be in the back street as the wheeled bin collections are, and consideration of receptacles.
- 3.4 The contract schedule of rates will include the provision of a reduction in rates dependent upon the number of local authorities involved, i.e. as and when other authorities enter the contract the contractor will provide a percentage discount to be shared across the partner authorities.
- 3.5 There is the potential for our own in-house service team to prepare a bid which will be assessed prior to the completion of the pre-qualification evaluation.
- 3.6 Once the contract is awarded each authority will have responsibility for managing the service within their own borough in line with their specification.

#### **4.0 RECOMMENDATIONS**

- 4.1 The Portfolio Holder notes the report.

## **REGENERATION, LIVEABILITY & HOUSING PORTFOLIO**

Report To Portfolio Holder  
16 February 2007



**Report of:** Director of Regeneration and Planning Services

**Subject:** REGENERATION AND PLANNING SERVICES  
DEPARTMENTAL PLAN 2006/07 – QUARTER 3  
MONITORING REPORT

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### **SUMMARY**

#### **1.0 PURPOSE OF REPORT**

To inform Portfolio Holder of the progress made against Regeneration and Planning Services Departmental Plan 2006/07 in the third quarter of the year.

#### **2.0 SUMMARY OF CONTENTS**

The report shows details of progress against actions contained in the Departmental Plan and the latest position of key performance indicators. Several key departmental achievements by the end of the third quarter of the year are also highlighted.

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

The Portfolio Holder has responsibility for performance management issues in relation to the Regeneration and Planning Services Departmental Plan.

#### **4.0 TYPE OF DECISION**

Non key.

**5.0 DECISION MAKING ROUTE**

Portfolio Holder only.

**6.0 DECISION(S) REQUIRED**

That the achievement of key actions and third quarter outturn of performance information is noted.

**Report of:** Director of Regeneration and Planning Services

**Subject:** REGENERATION AND PLANNING SERVICES  
DEPARTMENTAL PLAN 2006/07 – QUARTER 3  
MONITORING REPORT

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## **1. PURPOSE OF REPORT**

- 1.1 To inform the Portfolio Holder of the progress made against the key actions identified in the Regeneration and Planning Departmental Plan 2006/07 and the progress of key performance indicators for the period up to 31 December 2006.

## **2. BACKGROUND**

- 2.1 The Portfolio Holder for Regeneration, Liveability and Housing has responsibility for the Regeneration and Planning Services Departmental Plan which was agreed in April 2006.
- 2.2 The Regeneration and Planning Departmental Plan 2006/07 sets out the key tasks and issues along with an Action Plan to show what is to be achieved by the department during the year.
- 2.3 Each section within the department also produces a service plan, setting out the key tasks and issues facing them in the year. Each plan contains actions detailing how each individual section contributes to the key tasks and priorities contained within the Regeneration and Planning Departmental Plan and ultimately those of the Corporate Plan.

## **3. THIRD QUARTER PERFORMANCE**

- 3.1 This section looks in detail at how Regeneration and Planning Services has performed in relation to the key actions and performance indicators that were included within the Departmental Plan for 2006/07.
- 3.2 On a quarterly basis officers from across the department are asked, via the Performance Management database, to provide an update on progress against every action contained in the performance plan and where appropriate, every performance indicator.



- 3.3 Officers are asked to provide a short commentary explaining progress made to date and asked to 'traffic light' each section based on whether or not the action will be, or has been, completed by the target date set out in the plans. The traffic light system is:-

<b>RED</b>	Action / PI not expected to meet target
<b>AMBER</b>	Action / PI expected to meet target
<b>GREEN</b>	Action / PI target achieved

- 3.4 Within the Regeneration and Planning Services Departmental Plan, there are currently a total of 124 actions and 106 performance indicators identified. Table 1 below summarises the progress made at 31 December 2006 towards achieving these actions and performance indicators:-

**Table 1 – Regeneration and Planning progress summary**

	Departmental Plan	
	Actions	PIs
<b>Green</b>	28 (22.6%)	8 ( 7.6%)
<b>Amber</b>	85 (68.5%)	59 (55.7%)
<b>Red</b>	9 ( 7.3%)	10 ( 9.4%)
<b>Annual</b>	2 ( 1.6%)	29 (27.3%)
<b>Total</b>	124 (100.0%)	106 (100.0%)

- 3.5 A total of 28 actions have been completed and a further 85 are on target for completion by the milestone date. However 9 of the actions have been 'red rated' and are not expected to meet the original target date. It should be noted that the majority of the projects that are not on target have suffered only slight delay beyond the original stated milestone date and will be completed as expected within 2006/07. Most directly result from the complexity of the work being undertaken, the requirement to fully involve key partners and stakeholders, delays related to external factors or the difficulty in forecasting accurate milestone dates a number of months in advance. Three projects are not expected to be completed in the current year. Further details are set out in Table 2 below:-

**Table 2 – Actions not completed on target/not on target**

Ref	Action	Milestone	Comment
CST 013	Prepare final version of the Community Strategy	Mar 07	Following detailed review, it is likely that the European Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment will apply to the Community Strategy, delaying completion of the review.

Ref	Action	Milestone	Comment
PED25	Commission via NRF re worklessness agenda with Jobcentre plus and LSC – condition management	Sep 06	Expression of interest placed with PCT. To date no response has been received. This is beyond the control of HBC.
RD044	Complete review of three Neighbourhood Action Plans (NAPs)	Mar 07	Two of the three Neighbourhood Action Plans are expected to have been completed at the end of 2006/07. The Rift House/Burn Valley NAP is not likely to be completed until May/June due to the request of the community to extend the consultation period (a result of a NAP review recommendation).

3.6 It can also be seen from Table 1 that 10 Performance Indicators have been highlighted as not expected to meet the set target. These are detailed in Table 3 below.

**Table 3 – Performance Indicators not completed on target/not on target**

Ref	Action	Target	Outturn	Comment
PED PI1	Percentage of Building Control applications determined within 8 weeks	100%	94%	This was reported to Portfolio Holder in Q2. Although recruitment problems in this area have still not been fully resolved performance has significantly improved from 75% in Q2 to 94% by the end of Q3. The December figure was 100%.
LAA H12	Number of houses cleared in HMR intervention area	200	60	Additional delays experienced due to statutory post CPO processes. Demolitions will increase sharply following formal transfer of all sites to developers in Q1 of 2007/08. Expect to meet target by Q3 of 2007/08.
LAA H13	Number of new homes constructed in HMR intervention area	50	n/a	Reported to Portfolio Holder in Q1 and Q2. Post CPO statutory processes nearing completion. HBC will formally take possession of first 3 sites in February and March 2007 with transfers to developers shortly after. Anticipate meeting this target Q3/4 in 2007/08.
BV204	Percentage of Planning Appeals allowed against the authority's decision to refuse planning application	33%	75%	No change from Q2 report to Portfolio Holder. This figure is based on only 12 appeals. Member concern that some Inspector decisions are ignoring the new Local Plan.

Ref	Action	Target	Outturn	Comment
BV225	Actions against domestic violence	11/11	5/11	These scores relate to a checklist indicating compliance against the BVPI. A strategy is currently being prepared with our partners to achieve the remaining 6 points. This is expected to receive formal approval in 2006/07. The 11/11 score however will not be achieved in the current year but will be a target in the 2007/08 departmental plan.
LAA CS17	Deliberate fires (Hartlepool)	853	707	Reported to Portfolio Holder in Q2. This includes both deliberate property fires and deliberate fires to materials of limited/no value (e.g. piles of rubbish/ bonfires). Deliberate property fires are reducing, but the problem area is still small "rubbish" fires.
LAA CS22	Personal, social and community disorder reported to Police (NRS)	6723	4997	Reported to Portfolio Holder in Q2. The definition of incidents which are reported to the Police as "anti-social behaviour" changed on 1 <sup>st</sup> April 2006 and neighbourhood policing has been introduced. There is no direct comparison between the target and those numbers recorded, however in the absence of any other comparison method, data based on the new definition will be used for 2006/07 and new targets set for 2007/08.
LAA CS23	Reduce year on year the number of first time entrants to youth justice system	274	237	This figure is rising nationally due to the police being more stringent on reporting crimes/ incidences.
LAA JE5	Unemployment rate (Hartlepool)	3.80%	4.6%	Continued increase in unemployment which has affected a number of areas. However figures are encouraging on long term and youth unemployment.
LAA JE6	Unemployment rate (Neighbourhood Renewal narrowing the gap)	4.90%	6.2%	Further improvement noted however unlikely to hit target at year end due to general national and local unemployment increases over the last few months. However figures are encouraging on long term and youth unemployment.

3.7 Portfolio Holder's attention is drawn to some of the key achievements of the department in the first part of the year as follows:-

- The Hartlepool Partnership had its annual review with Government Office in November 2006 and feedback indicates that it has retained its GREEN rating.
- Strong performance in the number of business assisted indicator partly as a result of activity within Longhill/Sandgate Commercial Areas and Worksmart with associated seminars.
- Hartlepool achieved ninth position in GB on new VAT Registrations and in the top 21% in GB for net VAT stock increases.
- Annual performance target already reached during Q3 on Jobs Build Flexible Fund which is supporting self employment opportunities and a more flexible Bursary Fund.
- The Council's Statement of Community Involvement was adopted in October 2006, two months ahead of schedule.
- The enhancements to the Brougham Enterprise Centre were completed in October 2006.

#### **4. RECOMMENDATION**

4.1 That the achievement of key actions and second quarter outturn of performance information is noted.

## **REGENERATION, LIVEABILITY & HOUSING PORTFOLIO**

Report to Portfolio Holder

16 February 2007



**Report of:** Director of Neighbourhood Services

**Subject:** NEIGHBOURHOOD SERVICES  
DEPARTMENTAL PLAN 2006/07 – 3RD  
QUARTER MONITORING REPORT

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### SUMMARY

#### **1. PURPOSE OF REPORT**

To inform the Portfolio Holder of the progress made against the Neighbourhood Services Departmental Plan 2006/07 in the first three quarters of the year.

#### **2. SUMMARY OF CONTENTS**

The progress against the actions contained in the Neighbourhood Services Departmental Plan 2006/07 and the first three quarters outturns of key performance indicators.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

The Portfolio Member has responsibility for regeneration, liveability and housing issues.

#### **4. TYPE OF DECISION**

Non-key.

#### **5. DECISION MAKING ROUTE**

Portfolio Holder meeting 16 February 2007.

#### **6. DECISION REQUIRED**

Achievement on actions and indicators be noted

**Report of:** Director of Neighbourhood Services

**Subject:** NEIGHBOURHOOD SERVICES  
DEPARTMENTAL PLAN 2006/07 – 3RD  
QUARTER MONITORING REPORT

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## **PURPOSE OF REPORT**

1. To inform the Portfolio Holder of the progress made against the key actions identified in the Neighbourhood Services Departmental Plan 2006/07 and the progress of key performance indicators for the period up to 31 December 2006.

## **BACKGROUND**

2. The Regeneration, Liveability and Housing Portfolio Holder agreed the Neighbourhood Services Departmental Plan in July 2006.
3. The Portfolio Holder for Regeneration, Liveability and Housing has responsibility for part of the Neighbourhood Services Departmental Plan.
4. The Neighbourhood Services Departmental Plan 2006/07 sets out the key tasks and issues along with an Action Plan to show what is to be achieved by the department in the coming year.
5. The performance management database is used for the collecting and analysing of performance information. In 2006/07 the database will collect performance information detailed in the Corporate Plan, the five Departmental Plans and the Services Plans of the Neighbourhood Services Department.
6. Each section within the Department produces a Service Plan, detailing the key tasks and issues facing them in the coming year. Each plan contains actions, detailing how each individual section contributes to the key tasks and priorities contained within the Neighbourhood Services Departmental plan and ultimately those of the Corporate plan.

## **THIRD QUARTER PERFORMANCE**

7. This section looks in detail at how the Neighbourhood Services Department have performed in relation to the key actions and performance indicators that were included in the Neighbourhood Services

Departmental Plan 2006/07 and which the Portfolio Holder for Regeneration, Liveability and Housing has responsibility for.

8. On a quarterly basis officers from across the department are asked, via the Performance Management database, to provide an update on progress against every action contained in the performance plans and, where appropriate, every performance indicator.
9. Officers are requested to provide a short commentary explaining progress made to date, and asked to traffic light each action based on whether or not the action will be, or has been, completed by the target date set out in the plans. The traffic light system has been slightly adjusted in 2006/07, following a review of the system used previously. The traffic light system is now:-

Red	- Action/PI not expected to meet target
Amber	- Action/PI expected to be meet target
Green	- Action/PI target achieved

10. Within the Neighbourhood Services Departmental Plan there are a total of 95 actions and 117 Performance Indicators identified. The Portfolio Holder for Regeneration, Liveability and Housing has responsibility for 36 of these actions and 83 performance indicators. Table 1, below, summarises the progress made, to the 31 December 2006, towards achieving these actions and performance indicators.

**Table 1** – Neighbourhood Services progress summary

	Departmental Plan		Regeneration, Liveability & Housing Portfolio	
	Actions	PIs	Actions	PIs
Green	25	22	13	15
Amber	61	63	23	44
Red	5	3	-	7
Annual	4	29	-	17
Total	95	117	36	83

11. Thirteen of the actions for which the Portfolio Holders has responsibility have already been completed, with a further 23 on target to be completed by the target date.
12. It can also be seen that 44 of the Performance Indicators have been highlighted as being expected to hit the target with 15 indicators currently being highlighted as having achieved the target. A further 17 indicators

have been highlighted as being collected on an annual basis and therefore no updates are available for those at present.

13. The remaining seven performance indicators are being reported as not expecting to achieve target, however, work on one of the actions previously identified, LAA28.1 - Number of houses cleared in HMR intervention area, has commenced and it is hoped that this will be completed early in 2007/8. Details of the indicators identified as not expected to achieve target are detailed in table 2 below.

**Table2 - Performance Indicators not completed on target/not on target**

Ref	Action	Target	Milestone	Comment Q2
CEPU8c	Cleveland Emergency Planning Unit (CEPU) newsletters to be placed on CEPU website and emergency planning pages of the websites of the 4 councils.	2	0	Only one newsletter will be achieved rather than the target of 2
BV64	Number of new homes constructed in HMR intervention area.	50	0	Compulsory Purchase order process not yet completed, demolitions not started and some delays by developer mean this target will not be met.
LAA28.1	Number of houses cleared in HMR intervention area	200	0	Issues have been resolved and demolitions have started in NDC areas and will start shortly in NCH area
LAA28.2	Number of new homes constructed in HMR intervention area	50	0	Demolitions have started, however it is unlikely that new homes on these sites will start this financial year. However, some new build is due shortly in the HMR area.
PH276	The number of new units completed by RSL's	30	0	It is now unlikely that the supported housing scheme for vulnerable adults will receive planning consent. The 6 unit shared ownership scheme has also been delayed due to issues of land purchase. However, bungalows in NDC area will start on site
PH277	The number of schemes starting on site	2	0	It is expected that the two additional schemes will not start on site – this is due to factors outside the control of the strategic housing team. A scheme of bungalows in NDC area will however start on site.
PH282	Number of 'good' criteria as a proportion of all KLOE criteria for each service	80	0	Workload pressures have not eased, so further progress on this area has not been made.



A number of actions have been completed to date within the Neighbourhood Services for which the Portfolio Holder has responsibility for, including:

- A community risk register being completed by the Emergency Planning Unit and made available to the public via the CEPU website.
- A fit for purpose Housing Strategy has been produced and implemented
- Kerbside recycling and bring centres continue to be introduced with the last phased to be introduced in 2007.

## **RECOMMENDATIONS**

14. It is recommended that achievement of key actions and third quarter outturns of performance indicators are noted.