

GRANTS COMMITTEE AGENDA



Monday 12th March 2007

at 2.00 pm

in Committee Room A

MEMBERS: GRANTS COMMITTEE:

The Mayor, Stuart Drummond,

Councillors Payne and Tumilty.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To receive the minutes of the meeting held on 25th January 2007 (*attached*)

4. KEY DECISIONS

No items

5. OTHER ITEMS REQUIRING DECISION

- 5.1 Civic Lottery Grant Applications – *Assistant Chief Executive*
- 5.2 Play Opportunities Pool Award 2007/2008 – *Director of Children's Services*
- 5.3 Youth Service Grant to Abbey Street (Headland Future) Voluntary Youth Project for 2007/8 – *Director of Children's Services*
- 5.4 Community Pool 2006/2007 – Hartlepool Access Group: Shopmobility – *Director of Adult and Community Services*
- 5.5 Community Safety Capital Grant Allocations – *Head of Community Safety and Prevention*
- 5.6 NRF Community Safety Grants Pool – *Head of Community Safety and Prevention*
- 5.7 Community Pool 2007/2008 – *Director of Adult and Community Services*

6. ITEMS FOR INFORMATION

No items

GRANTS COMMITTEE

MINUTES AND DECISION RECORD

25 January 2007

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

Present:

The Mayor, Stuart Drummond, and Councillor Vic Tumilty.

Officers: Alison Mawson, Head of Community Safety and Protection
Joe Hogan, Crime and Disorder Coordinator
David Cosgrove, Principal Democratic Services Officer

15. Appointment of Chairman

In the absence of the Chair, Councillor Robbie Payne, Councillor Victor Tumilty was appointed Chair for this meeting.

16. Apologies for Absence

Councillor Robbie Payne.

17. Declarations of interest by members

None.

18. Confirmation of the minutes of the meeting held on 22 November 2006

Confirmed.

19. Community Safety Capital Grants Allocations (*Head of Community Safety and Prevention*)

Type of decision

Non-key.

Purpose of report

The report advised Members of applications to the Community Safety Capital Fund and sought approval for the recommended grant awards.

Issue(s) for consideration by the Committee

The Council has decided that its capital budget for 2006/07 would include an allocation £150,000 to implement community safety projects, which are associated with and contribute to Safer Hartlepool Partnership's strategy covering crime, disorder and drugs. Following an overspend of £14,321 in 2005/06; this has been reduced by £135,679. There was slippage of £7,738 in 2005/06 into 2006/07; therefore, the capital budget is £143,417 for 2006/07. The Community Safety Capital Fund in total for 2006/2007 is £143,417. On 22 November 2006, the Grants Committee awarded grants to the total of £42,000 from the Community Safety Capital Fund. This left a total of £101,417 to allocate.

Four applications for grant were reported to Members.

North Cemetery

The cemetery has been highlighted as a problem hotspot for local residents and the local Neighbourhood Policing Team. It has been raised for attention as a priority through North Joint Action Group (JAG). Within the boundary walls of the cemetery is an electricity substation. This is sited several feet from the wall that divides the cemetery itself and Jesmond Mews.

The substation is situated away from the boundary wall allowing easy pedestrian access. This area is frequented by youths, who when accessing this area are out of view from the mews and the cemetery. Many individuals use this area to scale the wall and enter Jesmond Mews either for access or for other reasons. Reports from Police Officers, PCSO's and residents indicate that youths also gather behind the station where they partake in the underage consumption of alcohol and drug taking.

This application is to improve street lighting by providing 6 new lights, in ornate style, to match existing columns, plus fencing works to the electricity substation to make its area more secure. A contribution of £9,500 from the Neighbourhood Renewal Fund (Neighbourhood Element) (SSCF) has been approved for this project. The total cost of the project will be £19,000.

The running costs of the street lighting and the maintenance costs of the fence will be taken on board by the Council.

Browning Avenue Baptist Church

The application is to seek match funding to erect 1.8 metre high vertical railings to create a safe public space for the use of the local community, community / voluntary groups and church members etc. The installation of the

fence will improve the appearance of the area, as it will prevent vandalism, graffiti (criminal damage), anti-social behaviour (underage drinking and associated litter) and will also maximise the use of the open space. Advice has been sought from the Crime Prevention Officer with regard to the intended works and Planning Permission has been approved.

The Rift House/Burn Valley Forum welcomed an application from Browning Avenue Baptist Church and the Rift House/Burn Valley Forum has approved £4,000.00 towards the proposed work. Total cost of the work: £8,300.00 (Planning Permission has been obtained separately and funded by the organisation). £4000 has been contributed by the Rift House/Burn Valley Forum (NRF Residents Priorities Budget). An application for £300 has been submitted to the Community Safety Grants Pool. This application is to request £4,000 towards the installation of the fence. Browning Avenue Baptist Church will be responsible for the maintenance / upkeep of the fence.

Longhill CCTV Project

This project forms one part of a comprehensive package of projects identified in the ARUP Longhill/Sandgate Industrial Estates Improvement Strategy (Autumn 2002). The Strategy was commissioned by New Deal for Communities (NDC). The purpose of the strategy was to evaluate issues apparent in the Longhill/Sandgate Industrial Estates and make recommendations on how to address these issues. An estate wide CCTV system was recommended in order to combat the high crime rate suffered by the 200+ businesses on the estate.

A specialist feasibility study was subsequently commissioned by the Longhill NDC Management Group in order to investigate a suitable and effective CCTV system for the estate, this study was prepared by Optimum Security. The recommendations from this report underpinned the development of the project.

It is anticipated that a "trap protection" system will be installed which is likely to include up to 13 cameras covering all main vehicular and pedestrian routes in and out of the estate plus key problem areas. The cameras will be actively monitored, by a monitoring company selected through a competitive tender process, at set times (12hrs a day in the week and 24hrs a day at the weekends) and the images produced will be of sufficient quality to be used as evidence in court.

The total cost of the project will be £181,000. A bid for £149,800 to New Deal for Communities has been approved. A sum of £31,200 is being requested from the Community Safety Capital Fund. After the initial 2 years, if successful, the Business Improvement District will fund the continued revenue costs of the project.

Members were concerned that the scheme would have no effect on the Council's own CCTV monitoring facilities. The Head of Community Safety and Protection indicated that it was very clear that the Council has no responsibility for this CCTV scheme, the grant would be a contribution to the capital development costs only.

Milton Road/Tankerville Street CCTV

In 2002, the NDC CCTV project added eleven cameras to the town wide CCTV network. The purchase, installation, and monitoring and maintenance costs of the cameras have to date been completely funded by the NDC Partnership at a cost of £238,630. However an evaluation, and thorough review of the current CCTV system has revealed that in order to improve the effectiveness of the system some of the existing cameras need upgrading. The need for an additional camera at the junction of Milton Road and Tankerville Street has also been identified through consultation with the local community and Hartlepool Police.

This project will upgrade the current system, purchase and install a new camera at the Milton Road/Tankerville Street Junction, and pay for the ongoing monitoring and maintenance costs of all cameras within the system for the next two years.

The total cost of the project is £131,000. New Deal for Communities has contributed £76,000. A sum of £41,000 is being requested from the Community Safety Capital Fund. To complete the project, a further bid for £14,000 to Capital Fund will be submitted in the financial year 2007/08.

Members indicated that they were supportive of the upgrading element of the proposal but had concerns in relation to the new camera to be installed in Tankerville Street. Residents in the area had made it known that they did not feel there was need for the camera. Officers were asked to investigate further the requirement of the installation of the additional CCTV camera.

Decision

1. That the North Cemetery Scheme be supported and grant of £9,500 be approved.
2. That the Browning Avenue Baptist Church Scheme be approved and a grant of £4,000 be approved.
3. That the Longhill CCTV Project be supported and a grant of £31,200 be approved

4. That the upgrading element of the Milton Road/Tankerville Street Scheme be supported and a grant of up to £35,000 be approved.
5. That the proposed additional camera to be installed in Tankerville Street as part of the Milton Road/Tankerville Street Scheme be investigated further by officers, and a report prepared for a future meeting of Grants Committee.

J A BROWN

CHIEF SOLICITOR

PUBLICATION DATE: 31 January 2007

GRANTS COMMITTEE

12 March 2007



Report of: Assistant Chief Executive

Subject: CIVIC LOTTERY GRANT APPLICATIONS

SUMMARY

1. PURPOSE OF REPORT

To consider Civic Lottery Grant Applications.

2. SUMMARY OF CONTENTS

The report asks members to consider the following:

- applications where no previous grants have been awarded.
- applications where grants have previously been awarded.

3. RELEVANCE TO THE GRANTS COMMITTEE

The Committee is responsible for determining these grant applications.

4. TYPE OF DECISION

Non-key decision.

5. DECISION MAKING ROUTE

Grants Committee.

6. DECISION(S) REQUIRED

To consider applications for the allocation of grants as detailed in sections 3(A), and (B) of the report and to make recommendations as to the amounts to be awarded in each case.

Report of: Assistant Chief Executive

Subject: CIVIC LOTTERY GRANT APPLICATIONS

1. PURPOSE OF REPORT

1.1 To consider Civic Lottery Grant Applications.

2. BACKGROUND

2.1 In accordance with the procedure previously approved by Members, the current criteria for eligibility and distribution from the Civic Lottery Fund requires Members to consider applications three times a year in order that an overall view of applications can be obtained.

2.2 This is the third and final tranche for consideration of applications. Members previously agreed to distribute the balance available at three meetings proportionately. Normally the amount of grants requested outweighs the allocation available. In that case, awards are usually made on a pro rata basis. In this tranche the sum of the grants sought totals £3,000. Each of the three tranches were allocated £5,451 at the start of the financial year. However, following the allocation of grants in the second tranche there was a balance of £3,587, which has been added to this tranche's balance. Therefore a total of **£9,038** is available for distribution. In this tranche, Members will be able to fully support each of the grant applications should they so wish

3. ISSUES FOR CONSIDERATION AND FINANCIAL IMPLICATIONS

(A) APPLICATIONS FOR CONSIDERATION – WHERE NO PREVIOUS GRANTS

APP NO.	ORGANISATION	REASON FOR APPLICATION	TOTAL COST	SUM SOUGHT
			£	£
3225	San Gai Karate Club	Financial assistance towards the purchase of training equipment	£1,000	£500

3227	Activ8 Centre Partnership	Financial assistance toward minor refurbishment for an office conversion	£500	£500
3228	Model Rail Hartlepool	Financial assistance to help offset some of the costs incurred during a model rail exhibition	£2,000	£500

(B) APPLICATIONS FOR CONSIDERATION – SECOND AND SUBSEQUENT REQUESTS

APP NO.	ORGANISATION	REASON FOR APPLICATION	TOTAL COST £	SUM SOUGHT £
3226	Hartlepool and District Hospice	Financial assistance toward the 24 hour helpline	£6,045	£500

PREVIOUS GRANTS

£500	Cost of kitchen items	Grants Committee, 15 th November 2005
£237.41	Cost of taking day patients on a trip to Durham Cathedral	Grants Committee, 29 th July 2003
£500	Cost of a new Lymphoedema Service	15 th June 2001
£500	Cost of Volunteer Befriending Service	Community Services and Safety Board 11h June 1999
£150	Cost of patients Christmas party.	17 th January 1995

3229	Hartlepool Sports Council	Financial assistance to provide administration costs to maintain the viability of HSC for 3-4 years	£500	£500
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PREVIOUS GRANTS

£56	Running Costs	Lottery Committee 7 th February 1985
£100	Running Costs	Lotteries Committee 14 th April 1982

3230	Hartlepool Town FC	Financial assistance toward pitch fees, league fees and insurance costs	£897	£500
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PREVIOUS GRANTS

£500	Pitch fees, league fees and insurance costs	Grants Committee 13 th April 2006
£452.31	Pitch fees, league fees and insurance costs	Grants Committee 29 th July 2003
£300	Cost of participating in an international football competition (as boys welfare youth club)	Community Support Sub-Committee 12 th March 1996
£150	Improvements to dressing room (as Hartlepool Boys Welfare Old Boys FC)	General Purposes Sub-Committee 14 th October 1994
£500	Cost of showers and toilets for the dressing room (as Hartlepool Boys Welfare Old Boys FC)	General Purposes Sub-Committee 31 st July 1992

4. RECOMMENDATIONS

To consider applications for the allocation of grants as detailed in Sections 3(A) and (B) of the report and to make recommendations as to the amounts to be awarded in each case.

GRANTS COMMITTEE

12 March 2007



Report of: Director of Children's Services

Subject: PLAY OPPORTUNITIES POOL AWARD
2007/2008

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise members of applications to the Play Opportunities Pool and to seek approval for recommended grant awards.

2. SUMMARY OF CONTENTS

Proposed awards for Play Opportunities Grants to the Voluntary Sector are as follows:

<u>Group</u>	<u>Recommended</u>
C.H.I.L.D. Deaf Youth Project	£1,354.31
Hartlepool Special Needs Support Group	£3,190.00
Manor Residents Association	£1,580.00
West View Project	£4,725.00
Buzzy Bees Fun Club	£2,185.00
Hartlepool Families First	£2,600.00
Total	£15,634.31

This will leave a balance of £3,214.69, available for distribution

3. RELEVANCE TO THE GRANTS COMMITTEE

The Committee has responsibility for determining the levels of grant awarded to the voluntary sector.

4. TYPE OF DECISION

Non – key decision.

5. DECISION MAKING ROUTE

Grants Committee, 12th March 2007.

6. DECISION(S) REQUIRED

Members of the Grants Committee are requested:

1. To approve grant awards to 6 groups, totalling £15,634.31

Report of: Director of Children's Services

Subject PLAY OPPORTUNITIES POOL AWARD
2007/2008

1. PURPOSE OF REPORT

The purpose of the report is to advise members of 6 applications to the Play Opportunities Pool and to seek approval for grant awards from the grants budget.

2. BACKGROUND

Grants totalling £18,849 annually are available to community groups and voluntary organisations. The grant fund is available to enable organisations to provide play opportunities throughout the year, thereby complementing the Authority's play provision. The provision of play grants also enables groups to provide play to meet local needs, especially in areas of disadvantage.

Grant awards are used as a contribution towards the cost of a play opportunity, with the Authority's funding often attracting matched funding. In total, 6 applications have been assessed with requests from the grants pool for staff costs, volunteers, equipment, transport, venue hire etc.

The criteria used to assess applications are detailed in **Appendix 1**. If the grant is approved it is stated within the terms and conditions of the grant that the group will provide specific monitoring information at the end of each appropriate financial year. The monitoring information requires groups to provide evidence of the contribution of grant funding, along with a report of the project, number of beneficiaries, staff training and any additional funds levied to match the Local Authority's contribution. This information is used to analyse gaps in provision across the town and will be used to inform members on the success of funded projects at a later date.

3. FINANCIAL IMPLICATIONS

£18,849.00, in total is available for the year 2007/2008.

4. APPLICATIONS

Details of the groups requesting funding are as follows:

4.1 C.H.I.L.D DEAF YOUTH PROJECT

Summer Playscheme (C.H.I.L.D Deaf Youth Project)

The group has been established since 1996 and has operated a summer playscheme since 1998. In addition to this service, the group also provides a Youth Club Project and has done so since 2001. The group operates from the Cleveland Deaf Centre based in Middlesbrough, where the services are accessible to children from across the Tees Valley.

The aim of the group is to:

- Develop and coordinate services to meet the needs of deaf children across the Tees Valley.
- To enhance and improve the quality of lives of deaf children and young people between the ages of 5 – 25 years
- To build – up their confidence, self esteem and develop a positive identity in society.
- Provide a range of both educational, social and play opportunities to reduce the feeling of isolation outside of school hours
- To empower deaf young people to make informed decisions and choices in a positive way for the future

The group is requesting assistance towards the cost of providing a Summer Holiday Playscheme, which operates one day per week over a 6 week period and accommodates up to 70 youngsters per day. It is envisaged that 9 children out of the 70 will be attending from Hartlepool and that the scheme will operate between the hours of 10.00am and 3.00pm each day, which does not include the transportation of children to and from the centre.

The total cost of the Summer Playscheme activities is detailed below :

	£
Staff Costs/Volunteers' Expenses	600.80
Transport/Fuel costs	1301.72
Activities	1184.35
Administration	308.69
Total Cost	3395.56

Eligible funding has been calculated on a pro rata basis (as 9 children from Hartlepool will be benefiting from the scheme) in the following way:

Total Cost	£3395.56
Less ineligible criteria (outings/activities)	£1184.35

£2211.21/by 70 places = £31.59

Therefore, 9 places x £31.59 = £284.31

Other funding to support the scheme comes from contributions from parents accessing the resource, averaged at approximately £5.00 per day.

Also in addition to the Play Opportunities Grant, the organisation has made similar applications and requests to neighbouring authorities in the Tees Valley area, Beverley Fund for Deaf Children and the Lankelly Chase Foundation, for funding or in kind support, to assist this scheme.

Youth Club Provision (C.H.I.L.D) Deaf Youth Project)

The group is also requesting assistance towards the operation of their Youth Project, which also operates one evening per week, 42 weeks of the year, with an under 11's project also operating one day per week, 42 weeks of the year. This project provides a wide range of recreational and educational activities, within a warm, relaxed and safe environment, whereby children and young people can interact and work alongside their own peer group. The Youth Club members are also encouraged to actively make decisions in terms of the activities provided. It is envisaged that 4 young people from the 28 attending each session of the under 11's Youth Club will be from Hartlepool.

The cost to provide the under 11's Youth Club over 42 weeks, operating 1 evening per week is as follows:

	£
Staff /Volunteers' Expenses	250.00
Training for Staff & Volunteers	250.00
Equipment/Materials	250.00
Premises Costs	200.00
Staff Costs	3,750.00
Activities/Outings	1,000.00
Transport	1,200.00
Administration	690.00
Total Cost	7590.00

Eligible funding has been calculated on a pro rata basis (as 4 children from Hartlepool will be benefiting from the scheme) in the following way:

Total Cost	£7,590.00
Less ineligible funding	£1,000.00

£6590.00/by 28 = £267.50

Therefore, 4 places x £267.50 = £1070.00

In addition to the Play Opportunities Grant, the organisation has made similar applications to neighbouring authorities in the Tees Valley. Connexions from Hartlepool, Middlesbrough and Darlington support the work with the Over 11's group and Both Hartlepool and Middlesbrough Borough Council's employ a Youth Worker each to support the work of the over 11's provision.

Other funding to support the club comes from contributions from parents accessing the service averaged out at approximately £2.00 per session.

Recommendation

A contribution of £284.31 is therefore recommended towards costs for the summer playscheme including staff, volunteers' expenses and transport.

A contribution of £1,070.00 is therefore recommended towards costs for the under 11's Youth provision for staff, transport, administration and volunteers' expenses.

In total a grant of £1,354.31, is therefore recommended to support the delivery of both projects.

4.2 HARTLEPOOL SPECIAL NEEDS SUPPORT SCHEME

The group has been established since 1989. It caters for approximately 77 young people, from birth upwards who have varying degrees of disability and special needs. The playschemes provide respite to parents, carers and other siblings. The schemes currently operate from both the Special Needs Resource Centre, Park Road and at High Tunstall School, providing Ofsted registered care between the hours of 10.00am and 4.00pm each day.

The group wishes to operate the following schemes in the coming year:

Easter, Whitsun, October, Christmas and February School Holidays

To provide out of school play activities 3 days per week during the above school holidays. During these periods, the children will take part in a number of fun and stimulating activities, enjoy time with their peer groups, enabling them to gain confidence, self esteem and reduce the long periods of isolation. The service also enables the young people to enjoy play opportunities in a safe and caring environment.

Summer Playscheme

To provide a programme of activities for 11 days over a 3 week period, during the Summer holidays to the group's younger clientele.

A high percentage of these children require one to one supervision and care, due to their disability, therefore the group will be employing a high level of

sessional staff volunteers to care for the children whilst attending these sessions.

The total cost of the school holiday activity programme is estimated as follows:

	£
Staff Costs	2,176.00
Volunteers' Expenses	731.00
Venue Hire	470.00
Insurance	356.00
Transport	1,480.00
Activities/Outings	6,557.00
Equipment & Resources	867.00
Administration	122.00
Management Costs	4,658.00
Other (training, promotion, accountant fees, NI etc)	3,270.00
Total Cost	20,687.00

In addition to the application to the Play Opportunities Pool, the group has made applications to:

BBC Children in Need

Reaching Communities – BIG Lottery

Various grant funding bodies, trusts and local businesses

These funding bodies support various aspects of the work undertaken by the group. To further offset the total cost of the annual programme, a fee of £4.00 per child is levied and families also contribute towards social outings and admissions.

Recommendation

A contribution of £3190.00 is recommended towards the cost of transport, paid sessional staff and volunteers and administration.

4.3 MANOR RESIDENTS ASSOCIATION

The group has been established since 1989 and operates from The Resource Centre, Kilmarnock Road. As part of its activities, the group provides a range of play opportunities for children aged between the ages of 5 – 11 years.

The group has successfully provided play opportunities over the last two years, and wish to continue to provide the same services in 2007. The group wishes to provide 3 playschemes during the Easter, Summer and Autumn holiday breaks. This will be a total of 6 weeks of activities, including a week long residential event. These schemes will complement and enhance those activities already taking place during term time and will be accessed by children primarily from the Owton Manor area of the town, which is one of the most deprived areas in Hartlepool.

The provision will provide play opportunities 5 days each week from 9.00am to 5.00pm each day, catering for up to 32 children at each session.

The cost to provide the service as detailed within the application is as follows:

	£
Staff Costs	7,119.00
Volunteers' Expenses	540.00
Venue Hire	1,854.00
Insurance	170.00
Transport	4,523.00
Admissions/Activities	2,700.00
Equipment & Resources	206.00
Administration	1,555.00
Management Costs	750.00
Total Cost	19,417.00

In addition to the Play Opportunities Grant, the organisation has secured funding from Hartlepool Children's Fund of £5,000.00, European Social Fund of £2,717.00, Owton Forum of £3,200.00 and Northern Rock Foundation of £5,000.00. To offset the balance of the cost of the schemes, the group will make a nominal charge of £2.00 per day to the young people accessing the service, targeting families in the Owton area on restricted incomes to enable these youngsters access to good quality play opportunities.

Recommendation

A contribution of £1,580.00 being the balance on the cost of the schemes is recommended towards transport costs as detailed within the overall costing of the project.

4.4 WEST VIEW PROJECT

This group has been established for 26 years, operating in the West View area of the town offering a variety of planned activity sessions and play opportunities for young people aged between 8 and 11 years.

In addition to the play opportunities, the group also offers outdoor pursuits, specialist activities and support to disaffected young people through the Children's Fund Projects.

To complement the above services and to build on the success of previous schemes organised by the project, the group wishes to provide a series of playschemes during Easter, Summer, October and February school holidays.

Easter

Provision of a 4 day playscheme accommodating 30 young people per day.

Summer

The group has worked in partnership with the Local Authority over a number of years and for the fifth year running, wish to continue the operation of a 20 day playscheme, accommodating up to 30 young people per day.

October and February

Provision of a 5 day playscheme, for each holiday week, accommodating 30 young per day.

The group intend to target young people from West View, Brus, St Hilda's, Hart and Dyke House areas of the town. The schemes will operate between the hours of 9.30am and 3.30pm each day, with a charge of £1.50 levied each day per child.

The costs to provide the services are as follows:

	£
Staff Costs	5,940.00
Insurance	253.00
Transport	1,800.00
Admissions	1,200.00
Equipment & Resources	500.00
Management Costs	960.00
Total Cost	10,653.00

In addition to the Play Opportunities Pool, the organisation has already secured Hartlepool Children's Fund monies of £4,398.00, which will complement the schemes and provide one third of the places to be accessed by Children's Fund recipients. The balance of the cost to provide the service will be met by contributions in the way of fees, estimated at £1,530.00.

Recommendation

A contribution of £4,725.00 from the Play Opportunities Pool is recommended towards staff and transportation.

4.5 BUZZY BEES FUN CLUB

The group has been established for approximately 18 months and is based at the Abbey Street Project on the Headland. The group provides activities for young people aged 5 – 12 years. It meets once a week and currently has 100 young people on their books, and has about 25 young people on average attending each session. The majority of young people accessing the club live within St Hilda's ward

The group was established to provide opportunities for participation in positive activities to encourage social, physical, creative, intellectual and emotional development of young people in a safe and secure environment.

The children and young people accessing the fun club are able to progress onto further positive activities provided by Headland Future, whose primary remit is to provide positive opportunities for young people aged 12 – 19 years, which provides continuity for young people engaging in activities.

The group were successful in obtaining a grant in 2006/2007 and the delivery of the project had proved to be very successful in meeting the need of young people and wish to continue the groups operation. The group has 2 paid members of staff and 2 volunteers to run the project.

To enable the group to provide this service each week, the costs are as follows:

	£
Staff Costs	1,825.00
Volunteers' Expenses	500.00
Venue Hire	1,000.00
Insurance (contribution)	500.00
Admissions/Activities	1,100.00
Equipment & Resources	250.00
Administration & Management Costs	1,486.00
Total Cost	6,661.00

In addition to making an application to The Play Opportunities Grant, the organisation has made application to the local Network Fund and the group also charges 25p per session for each child attending, which will contribute towards the cost to operate the project.

Recommendation

A grant of £2,185.00 is recommended to contribute towards staff costs and management costs to operate the Buzzy Bee Fund Club.

4.6 HARTLEPOOL FAMILIES FIRST

This organisation was established in 1988 and caters for children from birth to 13 years.

A variety of services are offered by the organisation which include, a playbus (limited service), Special Needs After School and Holiday Care Scheme, Switch to Play, MACS Toy Library and Scrap Resource Centre, Befriending Support Service to families, together with a Health Bus, promoting health well being.

The group wish to continue and expand the operation of the Switch to Play Service to increase the postholders work to 18 hours a week to deliver a town wide service. This service is unique in the fact that a dedicated worker engages with families of children with varying levels of disability, both within the home environment and at activities in various places across the town, including schools. At present around 90 children and their families are accessing the service, albeit limited.

The work of the Switch to Play service is to encourage and enable parents/carers to play with their children with a special need, alongside siblings within the home environment. To enable this to take place, the worker engages the children and parents with appropriate toys that are both stimulating and entertaining. The member of staff attached to the service also identifies the needs of the children to stimulate learning through play and develop inclusion with their siblings in order to enhance their skills and ongoing development.

In addition to home visits, the service also delivers Toy & Toast sessions once a month for a period of 2 hours to bring parents and children together to enable the children to engage within their own peer groups and offer each other support. These sessions are held in the café area at Catcote School.

Financial Implications

To enable the organisation to provide this service for 18 hours per week, the cost is as follows:

	£
Staff Costs@ £10.66 per hour, inc National Insurance	10,004.62
Travel Expenses/Mobile Phone	1,760.00
Specialist Equipment/Toys	1,812.00
Co-ordination/Administration Costs	1,357.66
Total	14,934.28

In addition to making an application for a Play Opportunities Grant, the organisation has already secured funding from New Deal for Communities of £2600.00 to fund 3 hours work in the funded area covering the locality Central 2 area. The organisation has also made application to the Opportunities Fund (Extended Schools) to work for 12 hours in localities North 1 & 2 and Central 1, which leaves 3 hours of work to cover the South of the town, which has previously been supported by the Play Opportunities Pool.

Recommendation

A grant of £2,600.00 is recommended to contribute towards salary and associated costs as detailed above to cover 3 hours per week in the South area of the town.

5. RECOMMENDATIONS

Members are requested to:

Approve grant awards totalling £15,634.31, as detailed above.

CONTACT OFFICER:

Danielle Swainston, Early Years Manager

BACKGROUND PAPERS:

Children's Services Department, Play Opportunities Monitoring File

HARTLEPOOL BOROUGH COUNCIL
CHILDREN'S SERVICES DEPARTMENT
YOUTH SERVICE

SERVICE SPECIFICATION / GRANT ACCEPTANCE 07/08.

A Grant of , has been awarded for the purpose detailed below and will be monitored in accordance with the guidance and conditions.

The grant has been awarded for the period

Service Specification

1. Abbey Street Youth Project will provide voluntary association with informal and social educational opportunities for young people in the 13-19 yrs. age range in respect of this agreement.
2. Primarily this will be for young people from the North of Hartlepool but given the mobility of young people, reasonable access should not be denied to others from outside the community. Also youth provision will be made for young people in the Dyke House area, at Wharton Terrace.
3. Access will be in line with equality issues, and in line with established equality practice. Staff must be skilled and able to deliver the programme of work with young people, and be appropriately qualified. Staff must undergo police clearance checks.
4. Quantity:
 - (i) Abbey Street will provide a minimum of 10 hours, open access youth work per week, within the core age range of 13-19 years.
 - (ii) Abbey St. will contribute towards Reach in respect of Participants and Contacts, and Development work in respect of Accredited and Recorded Outcomes. These statistics will be recorded and available for use by the local authority Youth Service.
5. Abbey Street will offer developmental opportunities for young people, which meet the FIVE OUTCOMES for Children's Services, (staying safe; being healthy; enjoying and achieving; making a positive contribution; and achieving economic well-being). Specifically this will mean:
 - (i) allow young people to be involved in the decision-making process affecting their project, and learn the skills associated with this.
 - (ii) allow young people to explore issues important to them at any given time.
 - (iii) offer a safe and welcoming environment from a starting point of mutual respect and appreciation, and where discrimination has no place. Staff must operate their duty of care towards young people and minimise risk

- (iv) allow young people opportunities for activity, participation and fun.
 - (v) offer young people informed and relevant information appropriate to their needs and enable them to make effective choices.
 - (vi) offer opportunities for residential work.
 - (vii) Allow young people the capacity to interact within the wider local community and have a voice in it.
6. Where Abbey Street cannot directly deliver the programme detailed above, it must access young people via referrals or other appropriate means
7. The above specification will be monitored and evaluated by appropriate officers of Hartlepool Borough Council Youth Service. In the light of the recent Enhanced Youth Service Inspection report, the specification will be reviewed and revised, to take into account comments and action plans resulting.

Declaration:

I the undersigned have been given approval to sign this acceptance on behalf of

.....

In doing so the organisation agrees to adhere to the terms and conditions of the grant and service specifications

Signed: Date:

Position in organisation:

GRANTS COMMITTEE
12 March 2007



Report of: Director of Children's Services

Subject: YOUTH SERVICE GRANT TO ABBEY STREET
(HEADLAND FUTURE), VOLUNTARY YOUTH
PROJECT FOR 2007/8.

SUMMARY

1. PURPOSE OF REPORT

To consider grant aid towards the running costs of Abbey Street Voluntary Youth Project.

2. SUMMARY OF CONTENTS

Background and detail of the Abbey Street Voluntary Youth Project, their partnership work with the Youth Service, and the level of grant proposed.

3. RELEVANCE TO GRANTS COMMITTEE

The Grants Committee is responsible for the allocation of grants.

4. TYPE OF DECISION

Non-key.

5. DECISION MAKING ROUTE

Grants Committee 12 March 2007.

6. DECISION(S) REQUIRED

Approval of Grant for Abbey Street Voluntary Youth Project.

Report of: Director of Children's Services

Subject: YOUTH SERVICE GRANT TO ABBEY STREET
(HEADLAND FUTURE), VOLUNTARY YOUTH
PROJECT FOR 2007/8.

1. PURPOSE OF REPORT

To consider details and seek members' approval of a grant award for the support of youth work at the Abbey Street Voluntary Youth Project.

2. BACKGROUND

The Youth Service provides support to voluntary youth groups, which are complementary to town-wide provision for young people 13-19 years. Very often this can be a cost-effective way of making provision and avoiding duplication of youth work facilities.

Grants are assessed against criteria involving need (where services are required) and the potential of the voluntary organisations to contribute to the Youth Service's outcomes and targets. Abbey Street Voluntary Youth Project continues to successfully meet both criteria.

Any grant issued is on the basis of delivering a specification which details the quantity/quality of youth work expected, and the specification for the Abbey Street Project is attached to this report as **Appendix 1**.

3. ABBEY STREET VOLUNTARY YOUTH PROJECT – (Headland Future Ltd)

Over recent years the Borough Council has given support to the development of the Abbey Street Youth Project. Four years ago the project opened its doors to young people and has been operating a range of programmes of activity to meet the needs of young people on the Headland.

The Youth Service continues to advise and support the project as it is a significant deliverer of support to young people in the area, particularly following the closure of the Friarage Centre. The Abbey Street project operates an appropriate curriculum and is particularly successful in encouraging young people's participation through a user committee. It delivers open youth work both in the Headland and Dyke House areas, both of which have limited local authority presence. Abbey Street will be effective in contributing outcomes towards the Youth Service Reach target of 25% of 13-

19 year olds, and further has the capacity to deliver recorded and accredited outcomes.

Visits by Youth Service Officers have reflected positive experiences for young people who regularly use the provision offered.

The youth staff at Abbey Street have undertaken training over the past year and this is to be applauded. They presently have 2 staff in training with the Youth Service to qualify as youth workers and it is intended that eventually all of their youth work staff will become qualified as part of a rolling programme. They are also included in the Youth Service's self-inspection programme.

The administration and finances of the organisation have had issues and pressures in the past, which questioned its viability. Last year, this resulted in the grant being released on a monthly basis. However, the situation is much improved. Subject to this grant being given, the project has a 100% confirmed budget for 2007/8. Projections for 2008/9 show a requirement of £10,000 given a continuing youth service grant, and on a similar basis, 65% of funding has been achieved for 2009/10. Few voluntary organisations can guarantee funding beyond 2 or 3 financial years, and in this respect Abbey Street has made sound progress.

Given the new level of security achieved, it is deemed the staged monthly payments authorised last year, are no longer necessary.

Abbey Street operates to a specification in respect of the quantity and quality of work, and this will be monitored by Youth Service Officers (see **Appendix 1**). We will review the specification during the year, in the light of our recent Enhanced Youth Inspection and potential integrated developments.

4. FINANCIAL IMPLICATIONS

The grant requested for 2007/8 in respect of Abbey Street is £28,135 which represents a 3% inflation increase on last year's award. The grant application is attached as **Appendix 2**

The Youth Service Budget for 2007/8 has earmarked for this project a budget of £28,135 equivalent to the amount requested.

5. RISK

Given the improved stability in terms of sustainable financial resources of the project and the continued monitoring by Youth Service staff, the risk that the centre will fail to deliver services is acceptable and manageable.

6. RECOMMENDATIONS

Members are requested to approve grant funding to Abbey Street Project (Headland Future Ltd.) of £28,135 and to withdraw the monthly monitoring requirement.

CONTACT OFFICER: Peter Davies, Principal Youth Officer

Background Papers

Appendix 1 Service Specification

Appendix 2 Grant Application

HARTLEPOOL BOROUGH COUNCIL
CHILDREN'S SERVICES DEPARTMENT
YOUTH SERVICE

SERVICE SPECIFICATION / GRANT ACCEPTANCE 07/08.

A Grant of , has been awarded for the purpose detailed below and will be monitored in accordance with the guidance and conditions.

The grant has been awarded for the period

Service Specification

1. Abbey Street Youth Project will provide voluntary association with informal and social educational opportunities for young people in the 13-19 yrs. age range in respect of this agreement.
2. Primarily this will be for young people from the North of Hartlepool but given the mobility of young people, reasonable access should not be denied to others from outside the community. Also youth provision will be made for young people in the Dyke House area, at Wharton Terrace.
3. Access will be in line with equality issues, and in line with established equality practice. Staff must be skilled and able to deliver the programme of work with young people, and be appropriately qualified. Staff must undergo police clearance checks.
4. Quantity:
 - (i) Abbey Street will provide a minimum of 10 hours, open access youth work per week, within the core age range of 13-19 years.
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5. Abbey Street will offer developmental opportunities for young people, which meet the FIVE OUTCOMES for Children's Services, (staying safe; being healthy; enjoying and achieving; making a positive contribution; and achieving economic well-being). Specifically this will mean:
 - (i) allow young people to be involved in the decision-making process affecting their project, and learn the skills associated with this.
 - (ii) allow young people to explore issues important to them at any given time.
 - (iii) offer a safe and welcoming environment from a starting point of mutual respect and appreciation, and where discrimination has no place. Staff must operate their duty of care towards young people and minimise risk

- (iv) allow young people opportunities for activity, participation and fun.
 - (v) offer young people informed and relevant information appropriate to their needs and enable them to make effective choices.
 - (vi) offer opportunities for residential work.
 - (vii) Allow young people the capacity to interact within the wider local community and have a voice in it.
6. Where Abbey Street cannot directly deliver the programme detailed above, it must access young people via referrals or other appropriate means
7. The above specification will be monitored and evaluated by appropriate officers of Hartlepool Borough Council Youth Service. In the light of the recent Enhanced Youth Service Inspection report, the specification will be reviewed and revised, to take into account comments and action plans resulting.

Declaration:

I the undersigned have been given approval to sign this acceptance on behalf of

.....

In doing so the organisation agrees to adhere to the terms and conditions of the grant and service specifications

Signed: Date:

Position in organisation:

Headland Future Limited

Grant Application, Youth Service

HARTLEPOOL BOROUGH COUNCIL

CHILDREN'S SERVICES DEPARTMENT
YOUTH SERVICE

APPLICATION FOR GRANT TO VOLUNTARY YOUTH GROUPS.

Name of Youth Group/Organisation

HEADLAND FUTURE LIMITED

Address of Meeting Place

3 ABBEY
STREET
HARTLEPOOL
TS24 0J R

Please give the name of a person in your group who can be contacted about this application

Name GRAHAM ALTON

Address As Above

Telephone Number 01429 891444

(on holiday until 23rd Feb 07, for questions relating to this application please telephone 07947481118).

Please describe briefly the aims and objectives of your group or supply a copy of your constitution if you have one.

Constitution supplied.

Please describe how the grant will be used in the provision of services to young people. (e.g: numbers benefiting, priority groups, curriculum programmes of work.

This application relates to the Abbey Street Youth Project, which includes not only services delivered from the Abbey Street Facility but also linked youth services as detailed in this grant application which come under the Abbey Street Project umbrella. The grant will be utilised to provide a range of services for circa 500 young people in the Hartlepool area (focusing on those residing in the St Hild's and Dyke House wards), all aged between 13 and 19 years of age. The project will deliver services on a minimum of four evenings a week primarily through the Abbey Street Facility

Headland Future Limited

Grant Application, Youth Service

(Headland) and the Annex (Wharton Terrace, Dyke House). Mixed age/gender work will be commonplace however certain projects and initiatives may be single gender or focused on specific age ranges. Some initiatives are concentrated on NEET / Nearly NEET young people.

The drop-in service delivered from the two outlined centres concentrates on the aims of Every Child Matters and has developed its curriculum around the themes of Citizenship, Health, Culture, Environment, Leisure & Recreation, Relationships, Information & Advice, Oppression, Politics, Spirituality and Legal Rights. Many services cut across multiple curriculum themes. The project employs a number of methods to deliver youth work, including (but not limited to) centre based work, one to one work, detached work, project work, group work, trips / outings, accredited programmes, partnership working and residential.

Sessions are used as a vehicle for developing relationships, mutual support, trust, supporting the development of interest groups, sharing knowledge and facilitating the development of friendships. We have to date covered a range of topics through the drop-in service including racism, sexism, drug issues and alcohol usage and assisted young people to write cv's, complete homework, develop numeracy and literacy skills and perform job searches. Young people attending the drop-in environment often band together to form "communities of interest" and have formed into constituted groups. One group, Checkpoint Music consortium continues to organise gigs across town. Other groups have formed of a less formal nature (for instance a fundraising group that undertook sponsored activities to raise money for a trip), and young people actively assist in the delivery of schemes of work. A good example of this is a partnership initiative with the Solid Rock youth project, in which Headland Future is supporting a member of it's Abbey Street centre to run an activity workshop at the partners venue on DJ'ing.

The location of a mosque within the Dyke House area and the resultant response from a minority of local residents and young people has lead youth workers to embed activities relating to cultural awareness, tolerance and citizenship within sessions delivered from the Annex centre. A focus will be the continued development of this curriculum theme throughout the year.

A new initiative, the (soon to be OCN accredited) Emotional Resilience course, aims to help young people develop, confidence, anger management, communication and problem solving skills to enable them to affect change in their own lives. This grant supports the redevelopment of this course so that activities can be deployed within the drop-in environment, work that has already been carried out on a limited basis.

We intend to operate a life skills course covering topics including as drug & alcohol use, independent living skills, budgeting, job search. This will be accredited and respond to an evident need identified through consultation with young people. A former E2E coordinator works for the organisation as a Sessional Youth Worker and will lead the course.

The development of cohesive communities is a key goal of the project, given the aging population of the Headland area and the problems between young people and older residents. We will use a variety of methods to improve cross generational respect and understanding, including youth lead activities afternoons in local residential centres.

Headland Future Limited

Grant Application, Youth Service

We cater for physical development through a multi-gym which has been relocated to the Dyke House centre. Subject to acquisition of funding which we hope will be forthcoming (you funding acting to lever in relevant monies), we plan to hold a comprehensive summer activities package of aerobics, rugby training and healthy eating workshops. Accreditation will be achieved via three routes:

- ASDAN (registered centre status confirmed)
- Open College Network (centre status confirmed, Emotional Resilience accreditation pending)
- Duke of Edinburgh (the primary accreditation route to date)

Many of the developmental activities offered through the organisations services are eligible for accreditation.

Each year, new projects are initiated as a direct result of young peoples expressed needs and consequently this application cannot give a prescriptive list of activities and projects undertaken for the year, instead providing a framework of curriculum themes and of confirmed or pending projects that will meet already identified user need(s).

Quality assurance is maintained through implementation of the PQASSO Quality Assurance framework, staff development and the Youth Services annual QA inspection. The organisation recently participated in both the JAR and OFSTED inspection processes. The safety and welfare of young people is assured through thorough risk assessments, child protection training and a thorough recruitment and selection procedure (including seeking references and enhanced CRB checks).

The organisation intends to continue its partnership work with local voluntary and statutory sector organisations and is shortly to participate in a tournament organised by Belle Vue Centre.

What is the total cost of your project ?

Please see detailed expenditure requirement and forecast income budget.

How much are you applying for and why ?

We are applying for £28,135.00.

We request that this money be allocated to cover general costs to underpin the management, administrative and delivery budgets to facilitate execution of the project as detailed. Costs include:

- Youth Worker wages
- Coordination and development costs
- Core allocations

Headland Future Limited

Grant Application, Youth Service

How is the balance of your project funded ?

The project is funded through a cocktail of statutory and private sector income.

The organisation is awaiting decisions from HBC and if awards are forthcoming will have achieved 100% of required funding for the financial year 2007/08. A majority of funding for the two subsequent years has also been achieved.

The specific breakdown of costs associated with the Abbey Street Youth Project (service specification as listed in this application) and the core requirements of the organisation are detailed overleaf for information.

The organisation's balance at 2nd January 2007 stood at £65,101.11 in restricted funds.

Headland Future Limited

Grant Application Youth Service

Funding Breakdown

	INCOME	EXPENDITURE	FUNDING BALANCE REQUIRED
<u>Funding Requirements</u>			
Core apportionment to Core ledger		£45,300.00	
Core apportionment to Abbey Street Project ledger		£9,600.00	
Abbey Street Project Youth Work related staff costs		£43,900.00	
Abbey Street Project Youth Activities and Volunteer costs		£19,835.00	
<u>CORE AND ABBEY STREET PROJECT FUNDING REQUIREMENT</u>			
		Sub total.	(-£118,635.00)

Related Funding Secured

Lottery	£28,200.00		
Children in Need	£15,000.00		
Gregg's Trust	£10,000.00		
The Wharton Trust	£5,500.00		
Tudor Trust	£12,100.00		
Lankelly Chase	£12,500.00		
		Sub total.	(-£35,335.00)

Decisions Pending

Hartlepool Borough Council Youth Service	£28,135.00		
Hartlepool Borough Council Community Pool	£7,200.00		
		Total.	£0.00

- END OF APPLICATION -

GRANTS COMMITTEE

12th March, 2007



Report of: Director of Adult and Community Services

Subject: COMMUNITY POOL 2006/2007 - HARTLEPOOL
ACCESS GROUP : SHOPMOBILITY

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise Members of an application to the Community Pool from Hartlepool Access Group (HAG) for their Shopmobility project and to seek approval for a grant award from remaining funds.

2. SUMMARY OF CONTENTS

The Community Pool budget has been set at £424,378 for the 2006/2007 financial year and with accruals, was increased to £455,540. To date, including those supported from the specific activities allocations, 29 groups have been supported leaving a balance available for distribution of £71,243.

At this meeting, one application is being presented for consideration from HAG for their Shopmobility project. HAG have been awarded funding in this financial year for their core activities and for the Shopmobility Project, but have made a supplementary application because they have a budget shortfall for Shopmobility, which could result in them being unable to maintain the delivery of this service.

Officers are recommending that a grant of £4,914 be approved as a contribution towards the running costs of Shopmobility.

If a grant award is approved at this level, this will leave a balance of £66,329 remaining in the Community Pool allocation for 2006/2007. At the meeting of the Grants Committee on 25th January 2007, Members approved that the balance of the Community Pool could be accrued into the 2007/2008 financial year, allowing for the inevitable pressure on the Community Pool to be eased.

3. RELEVANCE TO PORTFOLIO MEMBER

The Grants Committee is responsible for determining the level of grant awards from the Community Pool to the voluntary sector.

4. TYPE OF DECISION

Non-key decision.

5. DECISION MAKING ROUTE

Grants Committee to determine awards at meeting, 12th March, 2007.

6. DECISION(S) REQUIRED

Members of the Grants Committee are requested:-

1. To approve a grant of £4,914 to Hartlepool Access Group for their Shopmobility project.

Report of: Director of Adult and Community Services

Subject COMMUNITY POOL 2006/2007 - HARTLEPOOL
ACCESS GROUP : SHOPMOBILITY

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise Members of an application to the Community Pool from Hartlepool Access Group and to seek approval for a grant award from remaining funds.

2. BACKGROUND

- 2.1 The Community Pool provides financial assistance to community groups and voluntary organisations. Resources are targeted to vulnerable sectors of the community and to those areas of the town with the highest levels of disadvantage and to those organisations delivering effective and appropriate services that complement the Authority's strategic aims.
- 2.2 Grant aid awarded is generally provided as a contribution towards the core costs of an organisation's operation and in many instances, helps to match other funding streams.

3. COMMUNITY POOL 2006/2007

- 3.1 The Community Pool budget was set at £424,378 for 2006/2007, but with accruals, was increased to £455,540. To date, including those supported from the specific activities allocation, Members have approved grant awards to 29 groups. The balance of the budget available for distribution therefore is £71,243.

4. CONSIDERATION OF AWARDS

- 4.1 As part of the assessment process, applications are categorised to ensure that financial support is maintained to those groups providing services that complement the Authority's strategic aims and objectives. Hartlepool Access Group's Shopmobility project falls into category (i) Providers of Services: those groups providing services that directly complement the services provided by the Local Authority and/or groups providing services that require a specialist expertise.

5. GRANT APPLICATION

- 5.1 An application has been made by HAG for a contribution towards the running costs of the Shopmobility project, including the salary costs of an Equipment Worker and an Administrator.
- 5.2 The Shopmobility project provides mobility equipment; motorised scooters, wheelchairs, crutches etc. to enable people to go about their business in the town centre, including Middleton Grange Shopping Centre, independently thus improving their quality of life. Approximately 300 clients benefit from the use of the mobility equipment each week. It also provides information and signposting services to its clients, receiving and dealing with in excess of 700 requests for information per year.
- 5.3 Members will be aware that Hartlepool Access Group has already been supported with grant aid from the 2006/2007 Community Pool allocation for the Shopmobility project. At a meeting of the Grants Committee on 3rd March, 2006, Members approved a grant of £21,971 as a contribution towards the running costs of Shopmobility. At that time, HAG identified a shortfall in the budget for Shopmobility, but were confident that they could secure other funding from other sources to match the Council's investment.
- 5.4 Early in the financial year, Hartlepool Access group were proactive in trying to make good the shortfall in the Shopmobility budget by approaching the management of Middleton Grange Shopping Centre, PPG Metro 500 Ltd., asking for financial support for the project.
- 5.5 PPG Metro provided written confirmation that they were prepared to match fund the Local Authority's investment in Shopmobility on a pound for pound basis on the proviso that Hartlepool Access Group supplied a 3 year business plan to PPG Metro. PPG Metro also indicated that they were willing to offer a 3 year funding commitment if a similar commitment was made by the Local Authority.
- 5.6 The development of a three-year business plan by HAG suitable to both PPG and HBS has proved somewhat lengthy to achieve, however, we now have a position whereby PPG have offered payment of £5,479.00 towards the current financial year and have now confirmed that their three-year initial match funding (matched to Community Pool) arrangement will commence from 1st April 2007.

This actually places Shopmobility in potentially their most financially sustainable position for many years.

- 5.7 HAG are, therefore, requesting additional grant aid from the Community Pool to cover this shortfall and to sustain service delivery until 1st April, 2007. At this time, they envisage being in a much better financial position should their application to the Community Pool for 2007/2008 be approved, as it should be matched pound for pound by PPG Metro in accordance with the three year agreement offer.

- 5.8 If this application is not approved, HAG and the Shopmobility project is at risk of not being in a position to meet their own aims and objectives and not being able to achieve the prescribed outputs conditional with the first grant, thereby jeopardising the Council's previous financial investment.

6. FINANCIAL IMPLICATIONS

- 6.1 The 2006/2007 balance of the Community Pool available for distribution is £71,243. If Members approve the recommendations within paragraph 7.1 totaling £4,914, the balance of the Community Pool budget for 2006/2007 will be £66,509 to be rolled forward to 2007/2008.

7. RECOMMENDATIONS

Members are requested to:-

1. Approve a grant of £4,914 for Hartlepool Access Group as a contribution towards the running costs of the Shopmobility project for the 2006/2007 financial year.

CONTACT OFFICER: John Mennear, Assistant Director (Community Services)

Background Papers

Applications to the Community Pool 2006/2007.

GRANTS COMMITTEE

12th March 2007



Report of: Head of Community Safety and Prevention

Subject: COMMUNITY SAFETY CAPITAL GRANT
ALLOCATIONS

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise Members of applications to the Community Safety Capital Fund and seek approval for recommended grant awards.

2. SUMMARY OF CONTENTS

Proposed awards for the Community Safety Capital fund are as follows:

<u>Project</u>	<u>Recommended</u>
Community Allotment Project	£12,175
Milton Road/Tankerville Street	£6,000

This leaves £3,542 to allocate.

3. RELEVANCE TO THE GRANTS COMMITTEE

Grants Committee has responsibility for determining the levels of grant awarded.

4. TYPE OF DECISION

Non - Key

5. DECISION MAKING ROUTE

Grants Committee on 12th March 2007.

6. DECISION(S) REQUIRED

Members of the Grants Committee are requested:

To approve grant awards to two projects totalling £18,175.

Report of: Head of Community Safety and Prevention

Subject: COMMUNITY SAFETY CAPITAL GRANT
ALLOCATIONS

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise Members of applications to the Community Safety Capital Fund and seek approval for recommended grant awards.

2. BACKGROUND

- 2.1 The Council has decided that its capital budget for 2006/07 would include an allocation £150,000 to implement community safety projects which are associated with and contribute to Safer Hartlepool Partnership's strategy covering crime, disorder and drugs. Following an overspend of £14,321 in 2005/06, this has been reduced by £14,321 to £135,679. However, there was slippage of £7,738 in 2005/06 into 2006/07, therefore the capital budget is £143,417 for 2006/07.
- 2.2 The Safer Hartlepool strategy comprises seven primary objectives based on:
- Drugs treatment
 - Acquisitive crime (covering burglary, theft and vehicle crime)
 - Domestic Violence
 - Violence in Town Centre associated with alcohol
 - Anti Social Behaviour
 - Reassurance
 - Preventing of offending
- 2.3 The Community Services and Safety Board at its meeting in August 2000, approved criteria against which to judge project proposals as follows:
1. Clearly identify the link to Action Plans for each objective
 2. Outline the problem and proposals to remedy it
 3. Identify the cost and contribution from the Department budget
 4. Include an approximate timescale for implementation
 5. Include further information which is appropriate for officers/members to know about
- 2.4 Matched funding of between 20% and 50% is generally requested. All projects are considered first by the Community Safety Officer Group – which comprises senior officer representatives from all Council Departments.

3. FINANCIAL IMPLICATIONS

- 3.1 The Community Safety Capital Fund in total for 2006/2007 is £143,417. The Grants Committee in 2006/07 has so far awarded grants to the total of £121,700 from the Community Safety Capital Fund. This leaves a total of £21,717 to allocate.

4. APPLICATIONS

4.1 Community Allotment Project

Hartlepool Integrated Mental Health Services have identified a group of service user volunteers who would like to develop an allotment area along with other community groups to grow fruit, vegetables and flowers. The produce would be used by their friends and families as well as being outlet to local co-ops in the more disadvantaged areas of Hartlepool. This would have beneficial outcomes for the service users in terms of increased confidence, self esteem, skills development as well as benefiting the wider community and the well being/healthy eating agenda.

Therapeutic projects of this nature are sited mainly in the South of the UK. There are few projects in the North East. If approved, this project could be promoted as an area of 'best practice' and a web site utilised to allow public access to developments as they emerge. This would give added value both in promoting the therapeutic and socially inclusive nature of the project as well as encouraging other vulnerable people with IT skills to contribute to this community enterprise.

The project will be supported by Tees Valley Wildlife Trust, Mental Health Matters and Diane Whitehead – Planning and Implementation Officer, Mental Health (Hartlepool Borough Council).

A large site has been identified in Waverley Terrace adjacent to newly refurbished allotments. Occupation of the site cannot proceed until funding is acquired to secure the site and any equipment stored there.

Hartlepool Borough Council (Parks and Countryside Section) indicate that when the site was previously occupied it lost tenants and eventually had to be closed due to repeated incidences of theft, vandalism, arson and associated anti social behaviour. These incidents were of such severity that both the police and fire brigade were involved on a number of occasions.

Residents in the locality, other allotment holders at Waverley Terrace together with members of the project group require security both to decrease the incidence of crime and to reduce the fear of crime in the area of the allotments and the surrounding area.

The Parks and Countryside Section have indicated that this site cannot be reoccupied until there is secure fencing to the perimeter of the site and secure

facilities for storage of equipment. This section has no current funds to secure this site.

The allotment project group aims to secure the site with the following:
 Steel container (20ft x 8.5ft x 8.0ft) for storage of garden equipment
 Palisade fencing (2.40m in height) to perimeter of the plot

Palisade fencing has already been supplied for one side of the plot and a secure gate has already been installed.

This fencing and gate meet the specifications supplied by the Crime Prevention Officer who has visited other sites in the area.

Financial Implications

Funding required is as follows:

Steel container and Rural Planning Permission	£2,300
Palisade fencing and installation (three sides of plot)	£21,875
Total Cost	£24,175

Adult and Community Services Department have agreed to commit £12,000 from Mental Health Supplementary Credit Expenditure.

The project will therefore be requesting a contribution of £12,175 from the Community Safety Capital Fund.

Recommendation

Members are asked to approve a grant of £12,175 to the project.

4.2 Milton Road/Tankerville Street CCTV

In 2002 the NDC CCTV project added eleven cameras to the town wide CCTV network. The purchase, installation, and monitoring and maintenance costs of the cameras have to date been completely funded by the NDC Partnership at a cost of £238,630. However an evaluation, and thorough review of the current CCTV system has revealed that in order to improve the effectiveness of the system some of the existing cameras need upgrading. The need for an additional camera at the junction of Milton Road and Tankerville Street has also been identified through consultation with the local community and Hartlepool Police.

This project will upgrade the current system, purchase and install a new camera at the Milton Road, Tankerville Street Junction, and pay for the ongoing monitoring and maintenance costs of all cameras within the system for the next two years. The project aims to contribute towards:

- A reduction in crime and anti-social behaviour through the deterrent effect of CCTV
- Assistance in the apprehension and conviction of offenders through the gathering of evidential footage
- A reduction in the fear of crime and increased reassurance within the local community.

The cameras to be upgraded, and the new camera to be installed in the Milton Road area, are located in the heart of Grange and Stranton Wards. Both Wards experience consistently higher than average levels of crime and disorder compared to the rest of the town and they remain a priority for Neighbourhood Policing. The overall crime rate in the NDC area (which is largely made up of Grange and Stranton Wards) remains at 66% above the town average and incidents of anti-social behaviour are over 90% above the town average. The area is well used by residents, visitors, and by the local business community, and being centrally located and close to the town centre the area suffers many of the problems associated with the night time economy. Both Milton Road and Tankerville street, and the surrounding adjacent areas also house the majority of the town's Asian Community. This community over the last year has experienced an increase in racially motivated incidents including criminal damage to property, racial abuse, intimidation of witnesses and arson attacks etc. The local Mosque is situated in Milton Road and has also been the target of a racially motivated arson attack. Of particular note are increases at and around the time of international difficulties and extremist attacks, which lead to disquiet amongst the local Muslim community and a need to help alleviate the fear of crime. Cleveland Police report that crime in this area is an issue, it being situated at the heart of an area identified through National Intelligence Model assessment and being targeted in recent operations. The Police Inspector in charge of Neighbourhood Safety for Hartlepool advises that the project aims are consistent with Cleveland Police objectives.

A report from the New Deal for Communities (NDC) Community Safety Manager is attached at Appendix 1. This report contains further Police data and the results of a residents survey carried out by NDC in support for a CCTV camera in the Milton Road area.

Financial Implications

The total cost of the project is £131,000. New Deal for Communities have contributed £76,000 (2 years monitoring and maintenance costs).

On 25 January, 2007, the Grants Committee approved a grant of £35,000 for the upgrading element of the project. The Grants Committee deferred decision on the proposed additional camera in Tankerville Street until this aspect of the scheme is investigated further by officers.

A sum of £6,000 is being requested from the Community Safety Capital Fund. To complete the project, a further bid for £14,000 to Capital Fund will be submitted in the financial year 2007/08.

5. RECOMMENDATIONS

- 5.1 Members are requested to approve grant awards totalling £18,175.

Contact Officer: Joe Hogan, Crime and Disorder Coordinator

Background papers: Individual applications for projects seeking grant funding

REPORT FROM THE NDC COMMUNITY SAFETY MANAGER

At the last meeting of the grants committee an application for funding to install a camera at the Milton Road/Tankerville Street junction was deferred pending further supporting evidence that demonstrated the need for a camera in this area. To assist the grant committee in making a final decision, Inspector Simpson from Hartlepool Police, has provided data relating to incidents of crime and disorder in the area over the last six months (attached). In addition a resident survey has been undertaken by NDC Wardens and Development Staff to ascertain the views of residents in the area relating to the need for a camera (questionnaire and analysis attached).

The Police data provided supplements an earlier report to the Grant Committee. In summary this data reveals that there is a high concentration of crime and disorder (365 incidents over a 6 month period) occurring in the area bounded by Sheriff Street, Murray Street, Grange Road, and Mulgrave Road (see attached map). Although not conclusive, there is some suggestion that the installation of the temporary camera at the junction in question in November has had a positive impact on reducing incidents of crime and disorder. However overall incidents remain high and criminal damage in particular remains a cause for concern.

Consultation with residents was carried out in Milton Road, Tankerville Street, and Grosvenor Street in February 2007. Out of a total of 139 households consulted 73 returned the questionnaire. The majority of residents consulted were aware of the temporary camera that is currently operational in the area (63%). Although some residents were unsure about the impact the camera had had on crime levels, 35% felt that it had been successful in reducing crime and 49% felt that it had been successful in reducing anti-social behaviour (49%). A further 86% also reported increased feelings of safety as a result of the camera. Overall 82% of residents felt that the pilot had been a success and when asked if the installation of a permanent camera in the area was a good idea only 3 respondents gave a negative answer. This was linked to the belief that CCTV is ineffective in tackling crime and disorder.

Analysis of Milton Road/ Tankerville Street/ Grosvenor Street CCTV Survey
February 2007

1. Properties in Area

Number of Properties in area	148	
Number of Empty/Void or No Access	9	
Number of possible replies	139	
Number of replies	73	53%

2. Did you know CCTV cameras are operating in you area?

Yes	No
63%	37%

3. How safe do you feel outside by yourself as a result of the CCTV camera in your area?
(52 Households replied to this question)

	During Daylight	After Dark
Very safe	43%	15%
Fairly safe	43%	50%
A bit unsafe	2%	19%
Very unsafe	6%	6%
Don't know	6%	10%
	100%	100%

4. What impact do you feel the CCTV camera has had on the following in your area?
(55 households replied to this question)

	Reduced Greatly	Reduced Slightly	Stayed the same	Increased	Don't Know
Total number of crimes	11%	24%	13%	0%	49%
Total number of ASB incidents	20%	29%	16%	0%	36%
Total number of houseburglaries	9%	11%	9%	0%	69%

5. If you were not aware of the camera do you think it is a good idea?
(55 households replied to this question)

Yes	No
95%	5%

6. Do you think this project has been successful overall?
(66 households replied to this question)

Yes	No	Don't know
82%	6%	12%

Milton Road/Tankerville Street CCTV Survey

NAME AND
ADDRESS

1. Did you know: (tick)

	Yes	No
CCTV cameras are operating in your area?		

2. How safe do you feel outside by yourself as a result of the CCTV camera in your area? (tick)

	During Daylight	After Dark
Very safe		
Fairly safe		
A bit unsafe		
Very unsafe		
Don't know		

3. Is this more or less safe than you felt before the CCTV camera was installed? (tick)

	During Daylight	After Dark
Much safer		
A bit safer		
Neither more or less safer		
Less safer		

4. Please indicate what impact you feel the CCTV camera has had on the following in your area: (tick)

	Reduced greatly	Reduced slightly	Stayed the same	Increased	Don't know
Total number of crimes.					
The total number of Anti-Social Behaviour incidents.					
The total number of house burglaries.					

5. If you were not aware of the camera do you think it is a good idea?

YES	NO

6. Do you think this project has been successful overall? (tick) Please give reasons for your answer.

Yes	
No	

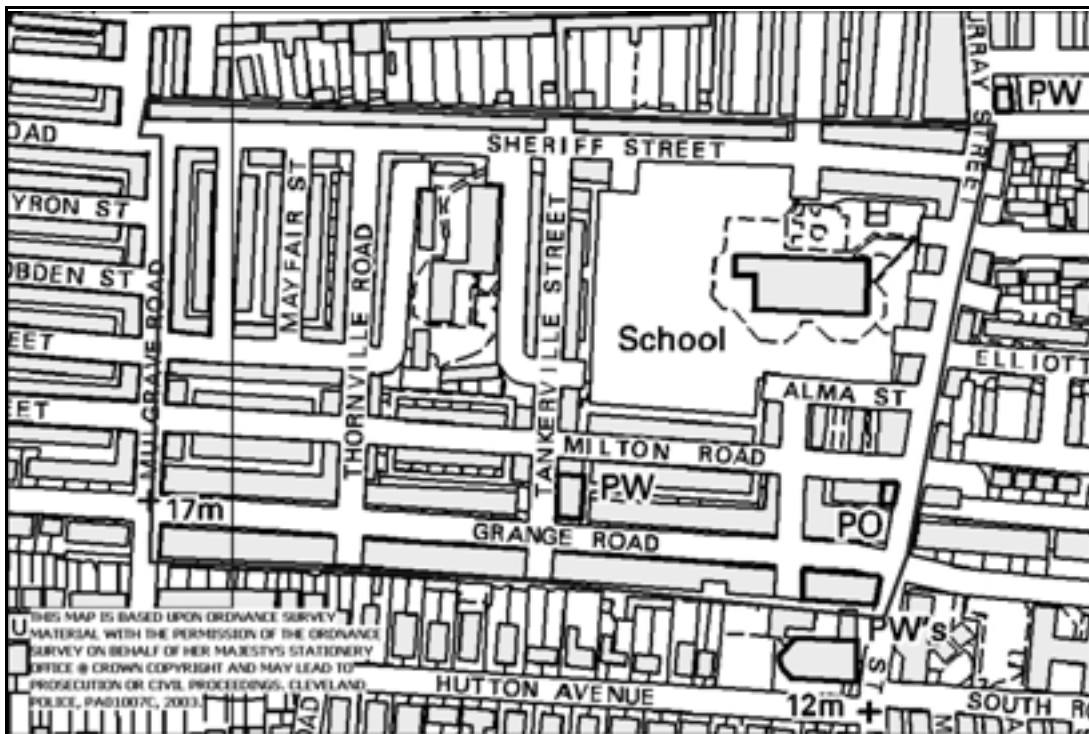
Because...

Thank you for taking the time to complete and return this form to the NDC.

DAMAGE AND DISORDER AROUND TANKE RVILLE STREET

At the request of Inspector Simpson, research has been conducted on offences of criminal damage, occurrences and incidents of disorder reported to Hartlepool Police between the period 1 August 2006 – 26 January 2007, approximately 6 months).

The map below illustrates the boundaries as directed by Inspector Simpson. They are Sheriff Street to the north; Murray Street to the east, Grange Road to the South and Mulgrave Road to the west. (The boundary line has been drawn along the middle of the road in Murray Street and Mulgrave Road.)



Since 1 August 2006 there have been 39 incidents of criminal damage in the aforementioned area, representing 3.1% of the total damage offences in the District. There have also been 365 incidents, 63 of which are disorder incidents.

	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Total	District total	% of total
Criminal Damage	9	3	6	4	5	12	39	1247	3.1%
Incidents	77	75	66	65	44	38	365	19240	1.9%
Disorder Incidents	16	18	8	12	5	4	63	4406	1.4%

Submitted for your information,

Linda Simpson.

GRANTS COMMITTEE

12th March 2007



Report of: Head of Community Safety and Prevention

Subject NRF COMMUNITY SAFETY GRANTS POOL

SUMMARY

1. PURPOSE OF REPORT

To seek approval to allocate a proportion of the NRF Community safety Grants Pool to a project.

2. SUMMARY OF CONTENTS

The report outlines the process and criteria for allocation of the NRF Community Safety Grants Pool. The grant application for consideration is described.

3. RELEVANCE TO PORTFOLIO MEMBER

Grants Committee has responsibility for grant approvals over £500.

4. TYPE OF DECISION

Non - Key

5. DECISION MAKING ROUTE

Cabinet Grants Committee

6. DECISION(S) REQUIRED

Approval of grant application.

Report of: Head of Community Safety and Prevention

Subject NRF COMMUNITY SAFETY GRANTS POOL

1. PURPOSE OF REPORT

- 1.1 To seek approval to allocate a proportion of the NRF Community Safety Grants Pool to a project.

2. BACKGROUND

- 2.1 The Safer Hartlepool Partnership currently coordinates the Community Safety Grants Pool. It is awarded by Hartlepool Borough Council to allow community group access to a fund whereby they can tackle local community safety problems.

- 2.2 There are four Objectives of the Grant: -

1. To contribute to the objectives of the Crime, Disorder and Drugs Strategy 2005-2008.
2. To encourage greater involvement in local community activities.
3. To help community groups to improve their local neighbourhood.
4. To support any other activities by which local groups can contribute to the regeneration of their local area.

- 2.3 The NRF Community safety Grants Panel recommends projects for funding based on the following criteria: -

1. The degree to which the project contributes to achieving one of the six primary objectives contained in the Community Safety Strategy.
2. The number of residents benefiting.
3. The value for money offered by the project.
4. The extent to which the needs being addressed are not being duplicated/covered by other projects.
5. The ability of the organisation to deliver the project.
6. The extent to which the project supports or strengthens a community group.
7. Whether the project is new or innovative.
8. Whether or not the project would be likely to go ahead at the time, in the place or to the extent proposed, without assistance.

- 2.4 All projects are considered first by NRF Community safety Grants Panel, which comprises of six-community Network representative, supported and advised by officers from the Police and Community Safety section.
- 2.5 Several projects under the £500 maximum grant threshold have already been approved in 2006/07 and are already benefiting the local community.

3. PROJECTS FOR CONSIDERATION

- 3.1 Members are asked to consider the projects set out in paragraphs 3.2 and 3.3 below.
- 3.2 Hartlepool Executive District Scouts Council – Installation of wall spikes around Scout Centre Project
 - 3.2.1 The Hartlepool Executive District Scouts Council has submitted an application to fund the installation of wall spikes around Scout Centre.
 - 3.2.2 The NRF Community Safety Grants Panel considered this scheme at its meeting on 20th February 2007.
 - 3.2.3 The Grants Panel agreed with the Hartlepool Executive District Scouts Council that the project would benefit the local community and service users by aiming to reduce burglary and the level of anti-social behaviour around the building, which helps to promote reassurance and create a feeling of safety. The other local groups that use the building will also benefit from the increased security measures.
 - 3.2.4 The project will meet the objectives of the fund. Hartlepool Executive District Scouts Council will measure the success of the project by monitoring the reduction in maintenance costs that have been associated with the renewal of guttering and felt on a regular basis.
 - 3.2.5 The funding sought from the NRF Community Safety Grants Pool is £938.75. This is above the maximum grant (£500) which can be recommended by the Grants Panel or approved by the Director of Regeneration and Planning Services, using his delegated authority.
- 3.3 Owton Fens Community Association (OFCA) Confidential Information Shredding Service
 - 3.3.1 The Owton Fens Community Association (OFCA) has submitted an application to purchase a cross cutter shredder in order to provide a Confidential Information Shredding Service for the community.
 - 3.3.2 The NRF Community Safety Grants Panel considered this scheme at its meeting on 20th February 2007.

- 3.3.3 The Grants Panel agreed with the OFCA that the project would benefit the local community by providing community voluntary organisations, throughout Hartlepool, with a shredding service that will ensure that all private and confidential information is shredded. The project will also promote reassurance and create a feeling of safety for clients and the knowledge that confidential information is disposed of securely will encourage other agencies to work in partnership to regenerate the local community.
- 3.3.4 The project will meet the objectives of the fund. OFCA will measure the success of the project by the amount of group that subscribe to the service and the volume of confidential information shredded.
- 3.3.5 The funding sought from the NRF Community Safety Grants Pool is £880.75. This is above the maximum grant (£500) which can be recommended by the Grants Panel or approved by the Director of Regeneration and Planning Services, using his delegated authority.

4. FINANCIAL IMPLICATIONS

- 4.1 The NRF Community Safety Grants Pool has a budget of £10,000 in 2006/07. Applications totalling £3550.44 have already been approved.
- 4.2 There is sufficient budget remaining to approve these applications.

5. RECOMMENDATIONS

- 5.1 Members are recommended to approve the application for £938.75 towards the cost of the installation of wall spikes around Hartlepool Executive District Scouts Centre, and the application for £880.75 to purchase a cross cutter shredder for the Owton Fens Community Association.

Contact Officer: **Joe Hogan, Crime and Disorder Coordinator**

Background papers

Individual bids to the NRF Community Safety Grants Panel on the 20th February 2007



Official Use - Date of receipt of application	29/1/2007
Application No.	15.



Neighbourhood
Renewal Unit

HARTLEPOOL COMMUNITY SAFETY GRANT POOL

Name of Group:.....OWTON FENS COMMUNITY ASSOCIATION.

Name of Activity/Project:....CONFIDENTIAL INFORMATION SHREDDING SERVICE

**Please be specific and confine your answers to the spaces
provided.**

Do not use continuation sheets

1 Describe the activity that you wish to do

To provide community voluntary organisations, throughout Hartlepool who deal with confidential information on client's from targeted wards particularly those organisations who deal with young people, a shredding service that will ensure that all private and confidential information is shredded.

A grant would enable the association to purchase a heavy duty quality cross cutting shredder, that will allow the safe and secure disposal of client information. Cross cutting shredders also known as confetti shredders, are the most secure way to dispose of confidential documents. They are able to shred document files into confetti size particles that can be safely discarded.

2 Why is this activity needed?

The Data Protection Act 1998

It is imperative that Companies and Businesses do not fall foul of the Data Protection Act. The Act sets out eight protection principles which form the legislative framework and with which a data controller must comply

The Seventh Principle of the Act states that "*appropriate technical and organisational measures*" must be taken to protect personal data, and gives advice on appropriate security measures. The list of security controls to be considered include.. "*is printed material disposed of securely, for example by shredding?*"

The government is engaging with the community voluntary sector to deliver more services, to the most vulnerable people in our communities, if organisations are to establish contracts to deliver services, they need to show contracting agencies that they have the necessary procedures to deal with confidential information in a safe and secure manner

3 When will the activity paid for by the Community Safety
Grant Pool

BEGIN ?	March 07
END ?	Ongoing

HARTLEPOOL BOROUGH COUNCIL
DEPARTMENT OF REGEN & PLANNING
COMM. SAFETY OFFICE

29 JAN 2007

4 What difference will the activity make to your local area? Describe how the activity will be used to meet one or more of the Objectives of the Community Chest enclosed with this application form

The service will fulfil a number of the community safety grant pool objectives, under objective 1, the service will promote reassurance and create a feeling of safety, for clients from targeted communities and the organisations dealing with them, by securely destroying any confidential information. Objective 2 by involving other organisations in providing secure and safe destruction of confidential information will promote good practise. Objective 4 The knowledge that community voluntary organisations provide a secure and safe environment for dealing with confidential information, will encourage involvement of other agencies to work in partnership, in the regeneration of the targeted wards.

5 How will you measure how successful you have been?

The amount of groups that subscribe to the service and the volume of confidential information shredded.

6 Please estimate how many people will benefit from the activity/project	
20 groups x 10 clients	200

7 How much Community Safety Grant Pool Funding do you need for this activity?	£880.75
--	---------

8 Will the proposed Community Safety Grant Pool funding cover the total cost of your activity?
<input type="checkbox"/> YES (please go straight to question 11) <input type="checkbox"/> NO

9 How much will the activity cost in total?	£
--	---

10 How do you intend to finance the costs not covered by Community Safety Grant Pool funding

11 Please give a breakdown of how much will be spent on different aspects of the activity/project:	£
Fellowes c-420c cross cutter	880.75
TOTAL COSTS	£880.75

About you and your group

Name of Contact	Kevin Cranney
Contact Address	244-246 Catcote Road Owton Manor HARTLEPOOL Postcode: TS25 3JN
Contact details	Tel no. 283187/8/9 (day) Tel no. 268780 (evening) email: info@ofca.org.uk
When was your group formed?	February 1985
What are the best times to contact you?	Mornings
If you have any communication needs, what are they? (please tick as appropriate)	
Textphone <input type="checkbox"/> Sign Language <input type="checkbox"/> Other language <input type="checkbox"/> please say which:	
Other (please specify)	
In which geographical area(s) (e.g. district, borough, ward, or estate) does your group work?	All NRF targeted areas

Please describe what your group does:

OFCA was founded in 1985 by members of the local community to provide, promote, and develop local opportunities for disadvantaged groups/individuals living in Southwest Hartlepool and other disadvantaged wards throughout Hartlepool. OFCA is a registered charity (No 519172) whose work is supported and funded by Hartlepool Borough Council, European Monies, the Private sector, and various charitable trusts. The organisation employs staff on several projects and operates from a variety of centres in Southwest Hartlepool.

Underpinning all of the Organisation's work is a commitment to community development, which involves local people in the issues that effectively aim to improve their life, both economically and socially, which is an integral part of any economic development strategy. Communities are often handicapped by the views of outsiders, the negative image bestowed upon them becomes a self-fulfilling prophecy and those offered a choice of leaving the area often exercise their right to do so rather than remain in such neighbourhoods stigmatised by negative imagery.

PLEASE ENCLOSE A COPY OF YOUR CONSTITUTION OR SET OF RULES


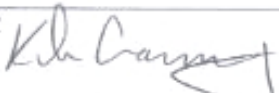
Please enclose a set of your most recent accounts. If your group does not have accounts then please enclose a breakdown of income and expenditure for the past 12 months.

Name of group's bank account to which cheque will be made payable

Owton Fens
Community Association

Declaration: to be signed by two authorised signatories of the group, one of whom should be the main contact person for the application.

We, the undersigned representatives of the group making this application, confirm that the information provided is accurate to the best of our knowledge. Should the application be successful we agree to ensure that proper records are maintained of the funded activities and to provide monitoring and financial information as and when required.

Signature	Name in Block Capitals	Position in Group	Date
1 	Colin Thornton	Vice Chair	29/01/07
2 	Kevin Cranney	Manager/Coordinator	29/01/07

Check list:

Have you included the following documents (where applicable) with this application (✓)

Your group's rules or constitution	✓
Your annual accounts or statement of income and expenditure for the last 12 months	✓

**Please return the complete application to Katie Sheehan, Community Safety Project
Assistant, 8 Church Street, Hartlepool**

Tel. 01429 405577 Fax. 01429 405588
E: mail katie.sheehan@hartlepool.gov.uk

PLEASE NOTE: Information in this form will be used for monitoring purposes and will be recorded in a database. However, individual details will not be made public without permission.

NAME OF
GROUP.....

TO ASSIST THE COMMUNITY SAFETY GRANTS POOL PANEL MAKE THEIR
DECISION THEY NEED TO KNOW THE TYPES OF PEOPLE WHO WILL BENEFIT
FROM YOUR PROJECT

Please indicate the expected/estimated number of people in each category who are likely to benefit from your project. It is likely that the people that your project will benefit can be classed under a number of categories.

Categories of beneficiary	Number
Local Residents	
Women	
Children (up to 13 years)	
Young People aged 13 - 25	140
People aged 26 - 49	60
People over 50 years	
People who are from black and ethnic minorities	
People with disabilities	
Unemployed people	
Lone Parents	
Ex-offenders	
Drug users	
Refugees/Asylum seekers	
Homeless people/rough sleepers	
People with basic skills needs	
Travellers	
People with Gay and lesbian needs	
Other (please describe)	20
Community Voluntary Organisations	

IF YOUR APPLICATION IS SUCCESSFUL YOU WILL NEED TO KEEP:

- Records of the number of people who benefit under the categories that you have indicated above
- Copies of relevant receipts/invoices for items or services purchased with the Award

THIS INFORMATION WILL BE REQUIRED TO COMPLETE A MONITORING FORM
APPROXIMATELY 3 MONTHS AFTER YOUR PROJECT ENDS.

DOCUMENTS RELATING TO GRANT APPLICATIONS MAY BE INSPECTED BY
AUDITORS TO ENSURE THAT THE DECISIONS MADE BY THE GRANTS PANEL
HAVE BEEN BASED UPON THE APPROPRIATE CRITERIA AND THAT THE FUNDED
ACTIVITY HAD TAKEN PLACE AND WAS PAID FOR BY THE AWARD



OWTON FENS COMMUNITY ASS
244-246 CATCOTE ROAD
HARTLEPOOL
TS25 3JN

22nd January 2007

F.A.O. MR KEVIN CRANNEY.

Dear Kevin,

Further to my recent visit to your premises and our discussion regarding Heavy duty shredders, I would like to quote you as follows:

FELLOWES C-420 694.00 + vat
Strip cut

FELLOWES C-420C 749.00 + vat
Cross cut

The machines have a standard 20 years cutter warranty and a 2 year General warranty.

The above machines would be delivered within two working days.

Assuring you of our best and prompt attention at all times.

Yours sincerely,

L E DANKS BUSINESS SERVICES.

L. E. Danks
Business Services

Palatine House

Blue House Point Rd

Stockton-on-Tees

TS18 2PJ

T: 01642 634400

F: 01642 634404

E: L.Danks@anthanetl.com

Official Use - Date of receipt of application	27/09/2006
Application No.	11



Neighbourhood
Renewal Unit

HARTLEPOOL COMMUNITY SAFETY GRANT POOL

Name of
Group:

HARTLEPOOL EXECUTIVE DISTRICT SCOUT COUNCIL

Name

Activity/Project:

SECURITY

of

Please be specific and confine your answers to the spaces
provided.

Do not use continuation sheets

1 Describe the activity that you wish to do

INSTAL. WALL SPIKES. AROUND THE
SCOUT CENTRE BUILDING.

2 Why is this activity needed?

WE, OVER RECENT WEEK HAVE EXPERIENCED A
GREAT DEAL OF VANDALISM;
WE ARE HAVING TO RENEW GUTTERING & FELT
ON A REGULAR BASIS: THE LOCAL CRIME
PREVENTION OFFICER HAS RECOMMENDED SPIKES
WITH NOTICES AS THE BEST DETERANT.

3 When will the activity paid for by the Community Safety
Grant Pool

BEGIN ?

SOON AS POSSIBLE

END ?

ONE OFF.

4 What difference will the activity make to your local area? Describe how the activity will help
to meet one or more of the Objectives of the Community Chest enclosed with this application form

SPECIFIC CRITERIA: 2/3/4/5/6/7/8

- OBJECTIVES:
- ① REDUCING BURGLARY
 - ② " LEVEL OF ANTI-SOCIAL BEHAVIOR
 - ③ PROMOTING REASSURANCE & CREATING A FEELING OF SAFETY
 - ④ 1/ TO HELP COMMUNITY GROUPS TO IMPROVE LOCAL NEIGHBOURHOODS
 - ⑤ 1/ TO SUPPORT OTHER ACTIVITIES OF LOCAL GROUPS.

HARTLEPOOL BOROUGH COUNCIL
DEPARTMENT OF REGEN & PLANNING
COMM. SAFETY OFFICE

27 SEP 2006

5 How will you measure how successful you have been?

REDUCTION IN MAINTENANCE COSTS.

6 Please estimate how many people will benefit from the activity/project

NOT JUST SCOUTS & GUIDES USE THEM ARE IT IS USED BY VARIOUS LOCAL GROUPS

7 How much Community Safety Grant Pool Funding do you need for this activity?

£ 938.75

8 Will the proposed Community Safety Grant Pool funding cover the total cost of your activity?

☐ YES (please go straight to question 11)

☒ NO

9 How much will the activity cost in total?

£ 1938.75

10 How do you intend to finance the costs not covered by Community Safety Grant Pool funding?

WE HAVE AN APPLICATION AT THE CONNECTIONS COMMUNITY POOL FOR £1,000

11 Please give a breakdown of how much will be spent on different aspects of the activity/project:

£

WALL SPIKES & NOTICES.
(SUPPLY & INSTALLATION)

1938.75

WALL SPIKES.

£ 1938.75 inc VAT.

COST FOR SUPPLY
& INSTALLATION - 75m.

5

TOTAL COSTS £1938.75

(2)

About you and your group

Name of Contact	TOM.SANT.
-----------------	-----------

Contact Address	107.CATCOTE.ROAD BROOKE ESTATE HARTLEPOOL Postcode: TS25.4HQ
-----------------	---

Contact details	Tel no. 299993/07977345142 (day) Tel no. 299993 (evening) email: tom.sant@ntlworld.com
-----------------	--

When was your group formed?	1995
-----------------------------	------

What are the best times to contact you?	ANYTIME
---	---------

If you have any communication needs, what are they? (please tick as appropriate)	
Textphone <input type="checkbox"/>	Sign Language <input type="checkbox"/> Other language <input type="checkbox"/> please say which:
Other (please specify)	

In which geographical area(s) (e.g. district, borough, ward, or estate) does your group work?	TOWN.WIDE.
--	------------

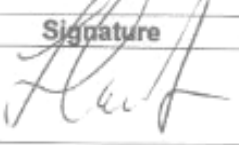

Please describe what your group does: THE EDUCATION OF YOUNG PERSONS, MALE AND FEMALE, IN GOOD CITIZENSHIP AND PERSONAL RESPONSIBILITIES AS LAID DOWN IN THE SCOUT ASSOCIATIONS. P.O.R.'s. ENCLOSED LOCAL P.O.R.'s. OUR ACCOUNTS ARE NOW BEING PROCESSED DUE TO THE RETIREMENT OF OUR TREASURER. WE CAN GIVE LAST YEARS A.G.M. IF REQUIRED. PLEASE ENCLOSE A COPY OF YOUR CONSTITUTION OR SET OF RULES

Please enclose a set of your most recent accounts. If your group does not have accounts then please enclose a breakdown of income and expenditure for the past 12 months.

Name of group's bank account to which cheque will be made payable	HARTLEPOOL DISTRICT SCOUTS. (660485)
---	---

Declaration: to be signed by two authorised signatories of the group, one of whom should be the main contact person for the application.

We, the undersigned representatives of the group making this application, confirm that the information provided is accurate to the best of our knowledge. Should the application be successful we agree to ensure that proper records are maintained of the funded activities and to provide monitoring and financial information as and when required.

Signature	Name in Block Capitals	Position in Group	Date
1 	TOM SANT	CHAIRPERSON	27/09/06
2 	Simon Thompson SALES	DISCOUNT Commissioner	27/09/06

Check list:

Have you included the following documents (where applicable) with this application (✓)

Your group's rules or constitution	✓
Your annual accounts or statement of income and expenditure for the last 12 months	✓

Please return the complete application to Katie Sheehan, Community Safety Project Assistant, 8 Church Street, Hartlepool

Tel. 01429 405577 Fax. 01429 405588
E: mail katie.sheehan@hartlepool.gov.uk

PLEASE NOTE: Information in this form will be used for monitoring purposes and will be recorded in a database. However, individual details will not be made public without permission.

NAME OF
GROUP.....

TO ASSIST THE COMMUNITY SAFETY GRANTS POOL PANEL MAKE THEIR
DECISION THEY NEED TO KNOW THE TYPES OF PEOPLE WHO WILL BENEFIT
FROM YOUR PROJECT

Please indicate the expected/estimated number of people in each category who are likely to benefit from your project. It is likely that the people that your project will benefit can be classed under a number of categories.

PLEASE SEE SECTION 6.

Categories of beneficiary	Number
Local Residents	
Women	
Children (up to 13 years)	
Young People aged 13 - 25	
People aged 26 - 49	
People over 50 years	
People who are from black and ethnic minorities	
People with disabilities	
Unemployed people	
Lone Parents	
Ex-offenders	
Drug users	
Refugees/Asylum seekers	
Homeless people/rough sleepers	
People with basic skills needs	
Travellers	
People with Gay and lesbian needs	
Other (please describe)	

IF YOUR APPLICATION IS SUCCESSFUL YOU WILL NEED TO KEEP:

- Records of the number of people who benefit under the categories that you have indicated above
- Copies of relevant receipts/invoices for items or services purchased with the Award

THIS INFORMATION WILL BE REQUIRED TO COMPLETE A MONITORING FORM
APPROXIMATELY 3 MONTHS AFTER YOUR PROJECT ENDS.

DOCUMENTS RELATING TO GRANT APPLICATIONS MAY BE INSPECTED BY
AUDITORS TO ENSURE THAT THE DECISIONS MADE BY THE GRANTS PANEL
HAVE BEEN BASED UPON THE APPROPRIATE CRITERIA AND THAT THE FUNDED
ACTIVITY HAD TAKEN PLACE AND WAS PAID FOR BY THE AWARD

FOSTER, LAWS & COMPANY Ltd.

Metal Fabrications and Architectural Metalwork

Mr T. Sant
107 Catcote Road
Brooke Estate
Hartlepool
TS25 4HQ

Unit BT97/9D,
Park View Industrial Estate,
Brenda Road, Hartlepool,
TS25 1PE.
Tel: (01429) 275541
Fax: (01429) 869177

Dear Sir, Re: Proposed Wall Spikes to the Scouts Centre Brierton Lane

Further our conversation please find quotation for the supply and installation of anti climb wall spikes:

To supply and install approximately 75 linear metres of galvanised steel anti climb wall spikes. The spikes are to be plug and screw fixed to fascia and brick as applicable.

All works carried out for the sum of £1650.00. + VAT

All prices are exclusive of vat, which will be charged at the rate ruling at the time of invoice.

Trusting this meets with your approval and assuring you of our best attention at all times.

Yours Faithfully
for FOSTER LAWS & Co, Ltd.



Mr T Leighton
Estimator

HARTLEPOOL BOROUGH COUNCIL
DEPARTMENT OF REGEN & PLANNING
COMM. SAFETY OFFICE

- 3 OCT 2006

GRANTS COMMITTEE

12th March, 2007



Report of: Director of Adult and Community Services

Subject: COMMUNITY POOL 2007/2008

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise and seek approval for the level of grant awards to community groups and voluntary organisations from the Community Pool for 2007/2008.

2. SUMMARY OF CONTENTS

Applications to the Community Pool have been invited for services provided in the 2007/2008 financial year from community groups and voluntary organisations. 27 applications have been made, totalling requests of £577,617.

The Community Pool budget for the 2007/2008 financial year has been set at £437,109 which includes an inflationary rise of 3% on the previous year's budget.

At a meeting of the Grants Committee on 25th January, 2007, Members agreed the accrual of the balance of the 2006/2007 Community Pool budget into the 2007/2008 budget. If the final round application(s) for funding from the 2006/2007 budget are approved at this meeting, the balance of the 2006/2007 Community Pool will be £66,329, which when added to the 2007/2008 budget, will give a total of £503,438 available for distribution at this meeting.

Within the Community Pool budget it is usual practice to allocate funding for Directed Lettings: support to groups for the hire of premises. The Directed Letting allocation for 2007/2008 has been frozen at £4,000, the same level as 2006/2007.

In the 2005/2006 financial year, 7 awards from the Community Pool were approved on a tapering basis, consequently 2007/2008 is the final year of these awards. As they were agreed in principle in 2005/2006 and as funding

is available, the total of these awards £24,605 is being taken from the total budget available.

4 applications have been received which are not recommended for funding at this time. The details of the applications are included in the body of the report.

After the deduction of the Directed Lettings allocation and funding for the tapered awards, this will leave a balance for distribution at this meeting of £474,833.

However, it has become increasingly apparent that some groups may require consideration of further in-year support to safeguard their future. It would therefore be prudent to have a contingency reserve; therefore a balance of funding has been retained to be committed at a later meeting of the Grants Committee when further information has been obtained relating to the sustainability of applicant organisations that have been identified as providing services that are of strategic importance.

Careful examination of all applications has been made, with the result of recommendations as follows:-

3 Year revenue tapered grants:

<u>Organisation</u>	<u>Amount</u> <u>Approved</u> <u>2005/2006</u>	<u>Amount</u> <u>Recommended</u> <u>2007/2008 upto</u>
Hartlepool Access Group	£6,650.00	£3,325.00
Victim Support	£4,750.00	£2,375.00
Headland Development Trust	£9,785.00	£4,892.50
Manor Residents Association	£6,650.00	£3,325.00
Headland Future	£11,400.00	£5,700.00
Hartlepool Families First	£4,750.00	£2,375.00
Blakelock Day Care Centre	£5,225.00	£2,612.50

One Year revenue tapered grants:

<u>Organisation</u>	<u>Amount</u> <u>Approved</u> <u>2005/2006</u>	<u>Amount</u> <u>Recommended</u> <u>2007/2008 upto</u>
West View Advice & Resource Centre	£40,889.00	£30,324.00
Citizens Advice Bureau	£74,801.00	£74,801.00
North Tees Women's Aid	£21,638.00	£20,671.00
Relate North East	£5,573.00	£5,573.00
Hartlepool Access Group Shopmobility	£21,917.00	£21,917.00
Owton Fens Community Association	£22,442.00	£22,192.00
Hartlepool Voluntary Development Agency	£55,173.00	£29,714.00
The Wharton Trust	£14,492.00	£14,492.00
Hartlepool People (Deferred)	£24,118.00	£23,118.00
West View Project	£39,415.00	£23,636.00
Belle View Community Sports & YC	£23,750.00	£23,750.00
The Orb Centre (formerly Oxygen)	£7,500.00	£6,850.00
Hartlepool Community Studio	£30,000.00	£21,360.00

Epilepsy Outlook	£10,803.00	£7,109.00
Hartlepool Deaf Centre	£22,328.00	£13,720.00
3 Year revenue tapered funding grants (2007 -2010)		
<u>Organisation</u>	<u>Amount Approved 2005/2006</u>	<u>Amount Recommended 2007/2008 upto</u>
Ow ton Manor W NW & Res As n (Deferred)	£8,171.00	£8,171.00

Applications not recommended for funding:
Organisation

RESPECT	Rejected
Hartlepool & District Hospice	Rejected
Making a Difference	Rejected
Hartlepool Access Group: All Ability Forum	Rejected

3. RELEVANCE TO PORTFOLIO MEMBER

The Grants Committee is responsible for determining the level of grant awards from the Community Pool to the voluntary sector.

4. TYPE OF DECISION

Non-key.

5. DECISION MAKING ROUTE

Grants Committee to determine awards at meeting, 12th March, 2007.

6. DECISION(S) REQUIRED

Members are requested to approve:-

1. The levels of budget allocated for directed lettings.
2. Grant aid to those organisations as detailed in **Appendix 2** (excluding the 2 deferred applications to be considered at the next Grants Committee).
3. Any allocation of grant aid to groups known to be experiencing financial difficulties to be released in monthly/quarterly instalments, as appropriate, in order to safeguard the Council's investment and minimise risk.
4. The rejection of applications from 4 groups as detailed in paragraph 4.4 of this report.
5. Retention of the balance of the Community Pool £127,435 as a contingency to be disbursed later in the financial year.
6. Agreement to a 3 year commitment to Hartlepool Access Group for Shopmobility.

Report of: Director of Adult and Community Services

Subject: COMMUNITY POOL 2007/2008

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise and seek approval for the level of grant awards to community groups and voluntary organisations from the Community Pool for 2007/2008.

2. BACKGROUND

- 2.1 The Community Pool provides financial assistance to support those aspects of the activities of the voluntary/community/not for profit sector that clearly reflect the aspirations of the Council's Community Strategy.
- 2.2 The Council has identified, within the Community Strategy's aims and themes, a number of corporate strategy priorities. The main objective of the Community Pool is to support the activity of strengthening communities.
- 2.3 Applications are processed against set criteria, which can be found as **Appendix 1**.
- 2.4 Preference is given to those groups based in the town, however, where there is no local provider or there is a need for a specialist expertise, then support to organisations based outside the town is considered.
- 2.5 Grant aid awarded is generally provided as a contribution towards the core costs of an organisation's operation and in many instances helps to match other funding streams.
- 2.6 The Community Pool budget for 2007/2008 has been set at £437,109, which includes an inflationary rise of 3% on the previous year's budget. However, at a meeting of the Grants Committee on 25 January 2007, Members agreed that the balance of the 2006/2007 Community Pool budget should be accrued into the 2007/2008 budget. If the final round application from HAG : Shopmobility for funding from the 2006/2007 budget is approved at this meeting (see separate report), the balance of the 2006/2007 Community Pool will be £66,329. When added to the 2007/2008 budget this will give a total of £503,438 available for distribution at this meeting.

3. CONSIDERATION OF AWARDS

- 3.1 Application to the Community Pool is open to all, however, the majority of the applications for 2007/2008 are from groups that have received grant aid

previously and are somewhat **dependant** on financial support from the Council to ensure their sustainability.

- 3.2 Applicants can apply for a one-year revenue grant or a three-year tapering revenue grant and as part of the assessment process, applications have been categorised to ensure that financial support is maintained to those groups providing services that complement the Authority's strategic aims and objectives. **Appendix 1** Criteria and guidance notes for applicants provides information for applicants relating to what can be funded and how applications are assessed.
- 3.3 In accordance with the criteria, applications have been categorised as follows:-
- (i) Providers of services that are of strategic importance.
 - (ii) Community development/capacity building initiatives.
 - (iii) Established groups who have not been previously supported from the Community Pool
 - (iv) Other organisations/groups.
- 3.4 The determination of levels of grant aid involves officers collating information and negotiating with applicants to determine an individual service specification/grant acceptance. Upon confirmation of grant aid, this agreement confirms expected outcomes and targets to be achieved, then forms part of the monitoring process.
- 3.5 Consideration is given to the group's operational activity with funding provided as a proportion of the core costs and the potential of the group to access other funding in order to achieve a complete financial package for their activities.
- 3.6 Some groups have applied for substantially larger grants compared to those approved for 2006/2007. In some cases these increases are being requested to replace the loss of funding from other sources, including the European Regional Development Fund, North Hartlepool Partnership Single Regeneration Fund and New Deal for Communities.
- 3.7 Some groups have taken action to cope with the reduction in funding from other sources, including measures to reconfigure the activities of the organisation, proactively seeking other funding and making plans to sell their services to the Local Authority and other agencies in order to ensure the sustainability of the organisation. In some cases the outcome of other fundraising applications is imminent and in some cases is dependant on the outcome of any application to the Community Pool.
- 3.8 In order to protect previous Council investment, groups may need additional resources during the financial year to safeguard their future. Therefore, a balance of funding has been retained to be committed at a later meeting of

the Grants Committee, when it has become apparent which groups require additional support

- 3.9 The enquiry of the Council's Scrutiny Co-ordinating Committee into the withdrawal of European Regional Development Funding and the effects on the voluntary/community sector, given the current financial climate, is still on going. A report including the base-line information for the enquiry was presented to the Committee in October 2006. Since then Scrutiny Co-ordinating Committee have had other meetings where representatives from ESFVON and Tees Valley Joint Strategy Unit and local voluntary/community sector groups have informed the enquiry. It would appear that the enquiry is coming to a conclusion, this being the case, the findings of the Scrutiny Co-ordinating Committee could inform the distribution of the remainder of the Community Pool later in the financial year.
- 3.10 Some research, although somewhat limited, has been carried out in relation to the level of salary costs of key staff of voluntary/community groups as generally these are the posts which the Council is being asked to contribute to through grant aid from the Community Pool. Comparisons have been made with public sector and voluntary sector salary levels and it does appear that some requests for grant aid for salary costs could be artificially high. Where this seems to be the case, as resources are limited, Officers have made recommendations based on public sector salary levels for similar positions. Any contribution from the Local Authority should, however, assist the applicant organisation to lever in funding from other sources in order to make up any shortfall in core costs. Evidence also suggests that other costs attributed to the core operation of groups, including rent and lease costs, also seem to be above market rate, although no specific action has been taken as a result of this.
- 3.11 Where grant aid has been approved and where it is considered to be appropriate, in order to safeguard the Council's investment and minimise risk, Officers would suggest that Members of the Grants Committee allow Officers to make an informed decision about the frequency of payments to grant recipients. Normally grant aid is paid out in 2 instalments, but this could be tailored according to the prevailing circumstances of the group to monthly or quarterly payments.

4. GRANT APPLICATIONS FOR 2007/2008

- 4.1 As detailed in paragraph 2.6 of this report, the available 2007/2008 budget for distribution is £503,438. To date, a total of 27 applications have been submitted by community groups and voluntary organisations that provide services in Hartlepool. The value of these applications totals £577,617, far exceeding the total budget available.
- 4.2 **Appendix 2** provides a list of all the applications to the Community Pool for 2007/2008 and details the recommendations relating to those applications. Where funding is being recommended, information relating to the spend of the grant is also provided. Detailed below, however, are the 3 broad areas

into which these applications fall; those that have already been committed to, those that fall outside of the criteria and those that are recommended for approval for new funding.

4.3 Ongoing Commitments

4.3.1 Within the Community Pool budget it is usual practice to allocate funding for Directed Lettings: support to groups for the hire of premises. Based on demand in the 2006/2007 financial year, officers have frozen the Directed Lettings allocation at £4,000.

4.3.2 In the 2005/2006 financial year 7 awards from the Community Pool were approved on a tapering basis, consequently 2007/2008 is the final year of these awards. As they were agreed in principle in 2005/2006 and as funding is available for 2007/2008 the total of these awards, £24,605, is being allocated from the 2007/2008 budget before other applications are considered. All the groups who applied for tapered funding for 2005/2006 have been contacted by letter informing them that if resources are available, the recommendation for the 2007/2008 financial year will be 50% of their 2005/2006 award irrespective of any increased bid within their applications.

4.4 Applications Not Meeting Criteria

4.4.1 Four applications have been received which are not being recommended for funding at this time:-

(i) RESPECT

- RESPECT (Reach Every Social Personal Effect Concerning Teenagers) is a local organisation, constituted in August 2004. Their main aim is to offer social emotional and personal support to young people, 11 to 19 years old by providing a mentoring and befriending service with counselling support. RESPECT also refer clients to external agencies for specialised assessment by other agencies and statutory services.
- RESPECT have applied to the Community Pool for £33,600 to contribute toward the salary costs of a Mentor/Co-ordinator and a Counsellor/Supervisor, rent and the costs of training and support for volunteers. The application from RESPECT falls into category 3 of the criteria of the Community Pool as the group has not been funded previously.
- After careful consideration Officers are recommending rejection of this application. As RESPECT is based in the Stranton ward and currently benefits from funding from New Deal for Communities, as a new application, it would receive a lower priority for funding and as resources are limited this must be taken into consideration.

- Also, Officers feel that a more appropriate source of funding for RESPECT would be the Children's Services Department or other more appropriate funding streams. It would seem that schools are referring young people to this service and yet it would seem that at the moment Children's Services do not fund this work.
- RESPECT are planning to offer their services to the Children's Services Department as potential commissioners of services. Support could be sourced to enable RESPECT to develop their capacity to enable them to "sell" their services and thereby reduce their dependency on grant aid in the long term.

(ii) Hartlepool and District Hospice

- Hartlepool and District Hospice provides a range of palliative care services to improve the quality of life for adults and their families living with severe and progressive incurable illness.
- The application from the Hartlepool and District Hospice falls into category 3 of the Community Pool criteria because the group has not been funded from the Community Pool since the review and adoption of the new criteria.
- The Hospice have applied to the Community Pool for a 3 year tapered revenue grant of £20,000 per year to contribute towards the salary costs of a specialist nurse, a ward clerk and utility costs for the in-patient unit.
- The Hospice has a ten-bed in patient unit and patients are admitted for pain relief, symptom control, respite care and terminal care. Specialist nursing staff are required for the unit, funding for which does not come from mainstream provision although it is one of the Hospices core functions.
- After careful consideration, Officers are recommending rejection of this application. Whilst the services which are being provided in the in-patient day unit may contribute towards the objectives of the Health Care theme of the Community Strategy, they do not reflect the Strengthening Communities theme and as Strengthening Communities is the main objective of the Community Pool and as resources are limited they must be targeted to activities which clearly assist the council to meet the Strengthening Communities objective.

(iii) Hartlepool Access Group : All Ability Forum

- Hartlepool Access Group (HAG) has made an additional application to the Community Pool for the work of the All Ability Forum.

- The All Ability Forum, which has been established for 3 years, is a vehicle for consultation with disabled people, including those with sensory loss. Groups representing people with a disability attend the forum and disabled people themselves use the forum to influence Local Authority planning and service delivery.
- HAG have recently been successful in securing a Service Level Agreement with the Adult and Community Services Department for the work they are doing in relation to the “Improving Life Chances for Disabled People” strategy, which is part of the work of the All Ability Forum.
- As HAG have also requested funding for its core operation and for Shopmobility for 2007/2008 and as this application is for a new project, which has not been funded from the Community Pool previously, as resources are limited, Officers are recommending that this application be rejected.

(iv) Making a Difference

- Making a Difference is an organisation which provides support to young people, aged 13-25 years who are isolated, disadvantaged and marginalised within society by providing counselling sessions and practical support, including shower, laundry and kitchen facilities.
- Making a Difference have applied to the Community Pool for £26,407 to contribute towards the salary costs of a Project Co-ordinator and 2 Support Workers. The application from Making a Difference falls into category 3 of the criteria of the Community Pool as the group have not been funded previously.
- However, the constitution of Making a Difference was adopted on 5th September, 2005. The Community Pool criteria states that funding can only be awarded to groups considered to be established, i.e. who have been fully constituted for in excess of 2 years. As Making a Difference does not meet this criteria, Officers are recommending rejection of their application at this time.

4.5 Recommended for Funding : One Year Revenue Grant

4.5.1 Of the 27 applications received, 16 groups have requested a one year revenue grant for 2007/2008 14 groups applying for a one year revenue grant are being recommended for approval at this meeting.

4.5.2 Details of these applications can be found as **Appendix 2**.

- 4.5.3 The Officer recommendations for these awards is, in a number of instances, an increase on last year's awards, usually in line with inflation; however, there are some instances where the recommendation is more than an inflationary rise because the application is for additional core costs which the group has identified as being essential to the sustainability of the groups core operation.

4.6 Specific Issues - Hartlepool Access Group : Shopmobility

- 4.6.1 Members will be aware from the other Grants Committee report of 12th March, 2007 entitled "Community Pool 2006/2007 Hartlepool Access Group : Shopmobility", that Hartlepool Access Group (HAG) has had some difficulty securing funding to sustain their Shopmobility project till the end of this financial year.

- 4.6.2 However, it has recently been confirmed that PPG Metro have agreed to commit to a three year funding package from 2007-2010, to match Local Authority funding pound for pound (including an inflationary rise) if the Local Authority is prepared to make the same commitment.

- 4.6.3 This being the case, Officers would recommend that Members of the Grants Committee would consider a request from HAG to approve a three year funding commitment, in principle, with effect from the 2007/2008 financial year. Approval of this request will enable HAG to draw down the funding from PPG Metro and will mean that HAG has secured most of the funding required for Shopmobility to operate a basic service for the next 3 years. Any shortfall will be made up from charges for the use of the equipment, motorised scooter, wheelchairs etc. and membership fees.

- 4.6.4 Members are asked to consider this request, although a three year funding commitment is not usually awarded, unless it is on a tapering basis, in light of what Officers consider to be very special circumstances.

4.7 Specific Issues : Deferred Applications

- 4.7.1 There are 2 applications from Hartlepool People and Owton Manor Neighbourhood Watch and Residents Association for funding for 2007/2008 which have been deferred till the next meeting of the Grants Committee. This action has been taken because the groups have not been in a position to provide some of the information required to process their applications at this time.

- 4.7.2 **Appendix 2** provides details of those applications that have been deferred and includes a reserved ringfenced amount for the 2007/2008 financial year, based on the information already provided, in order to "ring fence" potential resources for those groups.

4.8 Specific Issues : The Salaam Resource Centre : Request for Funding for 2007/2008

- 4.8.1 In addition to those applications already received, a letter was received on 12th February, 2007 by the Chief Executive's Department from The Salaam Resource Centre containing a request for support for the work of the centre for 3 years from April, 2007.
- 4.8.2 The letter contains some detailed information, which would indicate that The Salaam Centre could qualify for part funding from the Community Pool for its work with minority ethnic groups. However, as the letter was not received until February and an application to the Community Pool has not been completed, Officers are not able to process an application for funding at this time and a further report will be submitted to the Grants Committee for consideration. At this point in time, no funding has been "ring fenced" from the 2007/2008 allocation. Officers are also concerned that the withdrawal of NDC funding is contributing to the financial difficulties of this group and would suggest that the Scrutiny Review outcome will be relevant in future determinations.
- 4.9 A cautious approach has been taken in the recommendations for funding as in some cases substantial increases on last years levels have been requested usually because a funding stream which was used to match local authority funding has come to an end. However in the current financial climate this could result in some groups making supplementary applications to the Community Pool quite early in the new financial year to sustain the delivery of their core services.
- 4.10 With previous allocations for Directed Lettings, tapered funding awards (approved 2005/2006) and recommendations relating to the 14 groups applying for one year revenue grants and one group applying for a 3 year tapered revenue grant, with effect from 2007/2008, the total amount recommended for approval at this meeting is £376,003 (including ring fenced amount), this leaves a contingency reserve of £127,435 for consideration against need, later in the financial year.

5. CONCLUSION

- 5.1 For the 2007/2008 financial year, a total of 27 applications have been made by community groups and voluntary organisations that provide services in Hartlepool. The value of the applications totals £577,617 this far exceeds the budget available of £503,438. **Appendix 2** provides a list of all the applications to the Community Pool for 2007/2008.
- 5.2 In a number of instances, the recommendations are increased in line with inflation on last year's awards, however, there are some instances where the recommendation is substantially increased, over and over an inflationary rise on last year's awards due to the group identifying a need which has been identified as being essential to the sustainability of the groups core service provision.

5.3 To summarise the financial position, taking into consideration the recommendations included in this report.

5.4 Community Pool budget 2007/2008, £437,109, plus balance of 2006/2007 Community Pool budget accrued into the 2007/2008 budget means the total available for distribution today is £503,438.

Specific allocations: Directed Lettings	£4,000.00
3 year tapered funding awards allocation (05/06)	£24,605.00
One year revenue applications recommended (inc. ring fenced)	£339,227.00
3 year tapered funding 2007/2008 (ring fenced)	£8,171.00
TOTAL	£376,003.00
Balance remaining as a contingency	£127,435.00

6. RECOMMENDATIONS

Members are requested to approve:-

1. The levels of budget allocated for directed lettings.
2. Grant aid to those organisations as detailed in **Appendix 2** (excluding the 2 deferred applications to be considered at the next Grants Committee).
3. Any allocation of grant aid to groups known to be experiencing financial difficulties to be released in monthly/quarterly instalments, as appropriate, in order to safeguard the Council's investment and minimise risk.
4. The rejection of applications from 4 groups as detailed in paragraph 4.4 of this report.
5. Retention of the balance of the Community Pool £127,435 as a contingency to be disbursed later in the financial year.
6. Agreement to a 3 year commitment to Hartlepool Access Group for Shopmobility.

CONTACT OFFICER: John Mennear, Assistant Director (Community Services)

Background Papers

Applications to the Community Pool 2007/2008.
Report to Council's Scrutiny Co-ordinating Committee, October 2006.



HARTLEPOOL BOROUGH COUNCIL

COMMUNITY POOL 2007/2008

CRITERIA AND GUIDANCE NOTES FOR APPLICANTS

The main aim of the Community Pool is to support those aspects of the activities of the voluntary/ community not for profit sector that clearly reflect the aspirations of the Council's Community Strategy.

COMMUNITY STRATEGY

Within the main strategic document, the Community Strategy, there are 7 aims and themes, which are clearly set out as priorities -

- Jobs and the Economy
- Life Long Learning and Skills
- Health Care
- Community Safety
- Environment and Housing
- Culture and Leisure
- Strengthening the Communities

CORPORATE STRATEGY

The Council has identified within the Community Strategy's aims and themes a number of corporate strategy priorities. The main objective of the Community Pool is to support the activity of strengthening communities. This supports both the Community Strategy and the Neighbourhood Renewal Strategy's aspirations.

Community Pool resources are targeted to vulnerable sectors of the community and to those organisations delivering effective and appropriate services that complement the Authority's strategic aims, "to empower individuals, groups and communities and increase the involvement of citizens in all decisions that affect their lives".

Within the Strengthening Communities theme are a number of objectives which groups funded from the Community Pool can collaborate with the Council to achieve its corporate objectives:-

- To empower communities, develop community capacity and opportunities for residents to take a greater role in determining, planning and delivering services
- To increase opportunities for everyone to participate in consultation, especially "hard to reach groups".
- To improve the accessibility of services and information to residents and businesses.
- To increase understanding and collaboration between communities of interest and generations.

The Neighbourhood Renewal Strategy states that:-

- All the poorest neighbourhoods should have a common goal of lower worklessness rates and crime and better health, skills, housing and the physical environment.
- We should endeavour to narrow the gap on these measures between the most deprived neighbourhoods and the rest of the country.

In order to identify the poorest communities for the purposes of assessing applications to the Community Pool. The rankings found in the Index of Multiple Deprivation will be used to ascertain the geographical ranking of the nature of deprivation in Hartlepool.

The following ward is in the top 1% of deprived wards nationally: **Stanton**.

The following wards are in the top 5% of deprived wards nationally: **Owton, Dyke House, Brus, St Hilda, Rift House**.

The following wards are in the top **10%** of deprived wards nationally: **Grange, Rossmere.**

Weightings will be applied to grant applications depending on the location of the applicant organisation and the area they serve.

Organisations applying to the Community Pool must offer services and support to the local community to complement the work of the Local Authority and to assist the Local Authority to achieve its corporate objectives.

The Community Pool funding categories are as follows:-

(i) PROVIDERS OF SERVICES THAT ARE OF STRATEGIC IMPORTANCE

Groups/organisations that provide services to support disadvantaged individuals. These groups may require specialist expertise, e.g. Legal advice, debt counselling, and self-improvement opportunities. Groups targeting areas of greatest disadvantage in the town will receive a higher priority for funding;

Applications from those groups providing services that directly complement the services provided by the local authority and are considered strategically important will receive priority including:-

- Legal advice and guidance.
- Income generation and credit union support.
- Voluntary sector infrastructure support: accreditation, management, fundraising.
- Counselling services.

(ii) COMMUNITY DEVELOPMENT/CAPACITY BUILDING INITIATIVES

Those groups which support the development of community capacity, including the formation of tenants and residents groups, and seek to improve interaction between local residents and statutory service providers, including local partnerships and networks:

Applications from local community groups, particularly those who actively provide:-

- Advocacy in relation to issues affecting the voluntary sector.
- Support to strengthen voluntary sector infrastructure; accreditation, management.
- Support with fundraising.
- Support to volunteers.
- Development of capacity building projects/activities.

Applications will be welcome from groups working proactively to facilitate the engagement of disadvantaged sectors, to encourage them on to the first step and then signpost them onto provision elsewhere, if necessary, providing support and training to encourage self help will be given priority.

(iii) ESTABLISHED GROUPS WHO HAVE NOT PREVIOUSLY BEEN SUPPORTED FROM THE COMMUNITY POOL

Groups who are considered to be established i.e. who have been fully constituted for in excess of 2 years, who have not been awarded grant aid from the Community Pool previously can apply for financial support if they are meeting the aims and objectives of the Community Pool.

(iv) OTHER ORGANISATIONS/GROUPS

All applications which do not fall into the other 3 categories, but provide valuable services with measurable outcomes for the benefit of Hartlepool residents living in the most disadvantaged wards, can be considered for funding.

ALLOCATION OF FUNDING

Funding to support these services is offered on a two-tier system.

- Groups can apply for a 3 year tapered funding agreement in principle subject to budgetary availability. In the second and third years of the agreement, grant recipients will be afforded, in principle, 75% and then 50% of the award made in Year 1.
- 1 year funding with applications being processed alongside all others in subsequent years.

Grant aid will be approved to support organisational running costs. A funding formula will be applied with the main priority being the staffing costs of a group. Key posts within an organisation, as identified by the Grants Officer, can be supported with a percentage of salary costs.

Applicants should note that

- New applications for initiatives in areas currently benefiting from regeneration initiative funding will receive a lower priority.
- Play initiatives will receive a lower priority because of the alternative funding sources e.g. Sure Start, Play Opportunities Pool.
- Capital works will not be supported.
- Applications for less than £5,000 will not be considered from the Community Pool but will be signposted to other funders.

MONITORING OF GRANT AID

All grant aid is managed through a funding agreement, which includes the terms and conditions under which grant aid has been awarded.

The spend and the outputs/benefits relating to the grant will be monitored and if it is found that grant aid has not been spent appropriately or outputs/benefits not achieved then measures may be taken to reclaim the grant.

APPEALS PROCEDURE

Groups applying to the Community Pool will be given the opportunity to appeal against a recommendation made to the Grants Committee in respect of their application for funding. Applicants will be informed of the proposed recommendation prior to the meeting of the Grants Committee and the timetable for the submission of an appeal. An appeal must be made in writing, as it will be presented to the Grants Committee for their consideration along with a report detailing Officers recommendations.

THE APPLICATION PROCESS

These guidance notes are here to help you complete the application form.

Please read through them and refer to them while you complete the application.

WHO MAY APPLY?

- Voluntary and community organisations serving residents of Hartlepool who have been constituted for in excess of 2 years.
- Organisations whose aims and objectives fit within the Council's strategic objectives (see criteria) and the main objective of the Community Pool which is to support the activity of strengthening communities.

WHAT DOES THE APPLICATION PROCESS INVOLVE?

The process consists of a tiered approach:-

1. The Grants Officer makes an assessment of the application to establish if it meets the criteria of the Community Pool.
2. If the application meets the criteria, then a level of grant aid is formulated based on information provided and allowing for Council priorities and the circumstances relating to the application.
3. If a grant is to be recommended, the proposed level of grant aid is communicated to the applicant organisation, who is asked to consider the proposal and provide any comments feedback to the Grants Officer, which will also be used to inform the process. Letters of appeal can be submitted at this stage.
4. A report detailing the recommendations is presented to the Members of the Grants Committee for their approval.
5. Applicant organisations will be informed of the Grants Committee decision when the minutes of the meeting have been published and have come into effect.
6. Documentation relating to any grant award is prepared by the Grants Officer and despatched to the applicant organisation, who must accept the terms and conditions of the award before any payment of grant can be made.
7. Once the grant terms and conditions have been accepted, funding can be released. Normally grant aid is paid in 2 instalments via the BACS system.

WHAT CAN YOU USE GRANT FOR?

Core running costs – salary costs of key staff, rent, gas, electricity, water bills

HOW IS YOUR APPLICATION ASSESSED?

We will look at:-

- Whether your application fits the aims of the Council and the criteria and objectives of the Community Pool.
- Who in the community will benefit and whether there is a real need for your services or activities.
- Your financial status.
- Other financing arrangements and fundraising activities.
- Whether the budget of the organisation is realistic.

YOUR RESPONSIBILITY

- All successful applicants are expected to monitor their services provision and activities and expenditure of grant aid in relation to these services. An annual monitoring form must be completed.
- Successful applicants are required to acknowledge the Council's support in any publicity material produced.
- You must notify the Grants Officer immediately if for any reason you are not able to comply with the terms and conditions of grant aid.

COMPLETING THE APPLICATION FORM

- Applicants are required to complete all sections of the application form. If this is not possible, please explain why on a separate sheet.
- The next part of these guidance notes attempts to further explain certain questions in the application form. Not all questions are listed here, as we consider they are self explanatory.

Section 1

Tell us about your organisation

Question 2

The main applicant or contact must be someone who we can contact during the day in office hours about this application.

Question 3

Your aim is a brief sentence about what your organisation hopes to achieve.

Question 11

The Council needs to be assured that you are in a stable financial situation and that your Accounts are in order. *Please attach supporting documents.*

Section 2

Tell us about the grant you are requesting

Question 13

Please provide information relating to what your organisation will be able to achieve if you were awarded a grant from the Community Pool.

Question 14

Please provide evidence of need for the services your organisation provides. Information relating to specific outputs and outcomes will assist you to demonstrate the need.

Question 15

Please identify which grant you are applying for. A one-year grant award will be considered with no onus on the Local Authority to fund the organisation in subsequent years. A three-year tapered grant can be offered (with no formal agreement being made for years 2 and 3 because the Council's budget setting is done on an annual basis). In the second and third years of the agreement grant recipients will be offered, in principle, 75% and then 50% of the award made in Year 1.

Question 18

The Council would like evidence that you are proactively trying to raise money from other non Council sources.

Section 3

Tell us about who will benefit from this grant

Question 20

Please give a realistic figure for the number of people and type of groups who will benefit. Do not put 'all members of the public'.

Question 22

Only organisations that are based in Hartlepool or serve Hartlepool residents may apply.

The Council wants to distribute funds to areas in need. We need to know where the people live who will be able to access your services.

Question 24

Be realistic. Please only tick those categories that your organisation really serves. You will not increase your chances of receiving a grant by ticking more boxes.

Section 4

Questions 26 and 27

Be realistic. Please only tick those themes and objectives that relate to the services or activities your organisation carries out.

Question 28

Please attach a separate sheet if necessary. **Be sure to include quantitative and qualitative outputs as this information will form the basis of any offer of grant aid.**

Section 5

Declaration

The application form must be signed by the main contact person and the organisation's Chairperson and dated or it will not be considered.

Section 6

Enclosures

Failure to provide additional documentation, as requested, could result in a delay in the processing of your application.

COMMUNITY POOL 2007/2008					
GROUP	2006/2007 GRANT	2007/08 REQUEST	2007/2008 RECOMMENDATION	ONE YEAR/TAPERED FUNDING/DEFER	Notes
	£	£	upto £		Contributions towards the costs of /outcomes
CATEGORY 1 PROVIDERS OF SERVICES THAT ARE OF STRATEGIC IMPORTANCE					
WEST VIEW ADVICE & RESOURCE CENTRE	£ 25,077.00	£ 40,889.40	£ 30,324.00	ONE	50% contribution to salary costs Manager, Advice Manager, & general advice worker. To sustain core operation 5 day a week advice service. Fundraising on going.
CITIZENS ADVICE BUREAU	£ 73,514.00	£ 74,801.00	£ 74,801.00	ONE	Contribution to salary costs Manager, Deputy Manager, Finance Officer and core running costs. To provide a basic 5 day per week town wide service
NORTH TEES WOMENS AID	£ 19,422.00	£ 21,638.00	£ 20,671.00	ONE	Contribution to salary costs of 2 counsellors, clinical supervision and training of counsellors and contribution to admin costs
					Funding from Stockton Borough Council approved which contributes to running costs of service. Specialist service provision.
RELATE NORTH EAST	£ 5,000.00	£ 5,573.00	£ 5,573.00	ONE	Counsellors costs & venue hire, travel & clinical supervision to facilitate satellite service provision in Hartlepool. Grant to make up projected shortfall in clients voluntary contributions
SHOPMOBILITY	£ 21,917.00	£ 21,917.00	£ 21,917.00	ONE	Contribution to salary costs Equipment Worker & Administrator
HARTLEPOOL ACCESS GROUP	£ 4,987.00	£ 2,493.75	£ 3,325.00	TAPER 3rd YEAR	Match funding agreed from PPG Metro (shopping centre managers) Contribution to salary costs Auditor Quality & Auditor Administration
VICTIM SUPPORT & WITNESS SERVICE	£ 3,562.00	£ 4,750.00	£ 2,375.00	TAPER 3rd YEAR	Contribution to salary costs Manager & Deputy Manager. Tapered funding approved 05/06
	£ 153,479.00	£ 172,062.15	£ 158,986.00		
CATEGORY 2 COMMUNITY DEVELOPMENT/CAPACITY BUILDING INITIATIVES					
HEADLAND DEVELOPMENT TRUST	£ 7,339.00	£ 18,000.00	£ 4,892.50	TAPER 3rd YEAR	Contribution to Community Initiatives Coordinator salary costs. Tapered funding approved 05/06
OWTON FENS COMMUNITY ASN	£ 21,849.00	£ 22,442.00	£ 22,192.00	ONE	Contribution to salary costs Project Manager & Finance Manager posts and running costs.
MANOR RESIDENTS ASN	£ 4,987.50	£ 11,284.00	£ 3,325.00	TAPER 3rd YEAR	Contribution towards Insurance costs. Tapered funding approved 2005/2006
HPOOL VOLUNTARY DEVELOPMENT AGCY	£ 42,646.00	£ 55,173.00	£ 29,714.00	ONE	Contribution to salary costs Manager and Finance Officer. Key posts recommended for support. Fundraising on going to make up shortfall in core costs.
THE WHARTON TRUST	£ 14,646.00	£ 14,492.00	£ 14,492.00	ONE	Contribution salary costs Development Officer & 2 p/t Resouce Assistants.
HARTLEPOOL PEOPLE	£ 20,095.00	£ 24,118.48	£ 23,118.00	DEFER	Contribution to Managers and Administrators salary costs
	£ 111,562.50	£ 145,509.48	£ 97,733.50		

CATEGORY 3: ESTABLISHED GROUPS WHO HAVE NOT BEEN PREVIOUSLY SUPPORTED					
HARTLEPOOL HOSPICE	£ -	£ 20,000.00	£0	TAPER 3 YEAR	
RESPECT	£ -	£ 33,600.00	£0	ONE	
HAG ALL ABILITY FORUM	£ -	£ 19,258.50	£0	ONE	
MAKING A DIFFERENCE	£ -	£ 26,407.00	£0	TAPER 3 YEAR	
OWTON MANOR WEST NW & RES ASN	£ -	£ 8,171.07	£8,171	DEFER	
	£ -	£ 107,436.57	£8,171		
CATEGORY 4: OTHER ORGANISATIONS/GROUPS					
WEST VIEW PROJECT	£ 20,977.00	£ 39,415.00	£ 23,636.00	ONE	Contribution to Project Development Manager's salary.
BELLE VUE COMM SPORTS & YOUTH CTRE	£ 23,750.00	£ 23,750.00	£ 23,750.00	ONE	Contribution to salary costs Operations Manager & Caretakers salary.
THE ORB CENTRE	£ 6,650.00	£ 7,500.00	£ 6,850.00	ONE	Contribution to f/t youth workers salary costs.
HEADLAND FUTURE	£ 8,550.00	£ 5,700.00	£ 5,700.00	TAPER 3rd YEAR	Contribution to salary costs Operations Manager.
THE STUDIO	£ 22,818.00	£ 30,000.00	£ 21,360.00	ONE	50% contribution to salary costs Manager and Administrator & contribution to insurance costs
HARTLEPOOL FAMILIES FIRST	£ 3,562.50	£ 10,500.00	£ 2,375.00	TAPER 3rd YEAR	Contribution Salary costs Manager .
EPILEPSY OUTLOOK	£ 12,157.00	£ 10,803.00	£ 7,109.00	ONE	Contribution to salary costs Volunteer Co-ordinator.
HARTLEPOOL DEAF CENTRE	£ 13,720.00	£ 22,328.00	£ 13,720.00	ONE	50% contribution to Manager's salary costs.
BLAKELOCK DAY CARE CENTRE	£ 3,918.75	£ 2,612.50	£ 2,612.50	TAPER 3rd YEAR	Contribution to core costs. Adult Services contract with group for day care services.Taper funding approved 05/06
	£ 116,103.25	£ 152,608.50	£ 107,112.50		
INCLUDES SUPPLEMENTARY GRANT					
TOTAL APPLICATIONS TO DATE 2007/2008		£ 577,616.70			
RECOMMENDATIONS 07/08 (ex Specific Activities)			£ 372,003.00		
BUDGET 2007/2008:				£ 437,109.00	
ACCRUAL FROM 2006/07 BUDGET				£ 66,329.00	
TOTAL BUDGET AVAILABLE FOR 07/08				£ 503,438.00	
COMMITMENTS:					
ALLOCATIONS FOR SPECIFIC ACTIVITIES				£ 4,000.00	
TOTAL RECOMMENDATIONS 12/3/07				£ 376,003.00	
BALANCE AS A CONTINGENCY				£ 127,435.00	