CABINET AGENDA

HARTLEPOOL
BOROUGH COUNCIL

Monday 14th May 2007

at 9.00am

in the Red Room, Avondale Centre,
Dyke House, Hartlepool
(Raby Road entrance)

MEMBERS: CABINET:

The Mayor, Stuart Drummond

Councillors Hargreaves, Hill, Jackson, Payne and Tumilty

1. **APOLOGIES FOR ABSENCE**

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

3. **MINUTES**
   To receive the Record of Decision in respect of the meeting held on 30th April 2007 (already circulated)

4. **BUDGET AND POLICY FRAMEWORK**
   No items

5. **KEY DECISIONS**
   No items

6. **OTHER ITEMS REQUIRING DECISION**
   6.1   Draft Annual Library Plan – *Director of Adult and Community Services*

7. **ITEMS FOR DISCUSSION / INFORMATION**
   7.1   Hartlepool Local Development Scheme March 2007 – *Director of Regeneration and Planning Services*

8.   **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**
No items

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│              CABINET REPORT                       │
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│               May 14ᵗʰ 2007                       │
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CABINET REPORT

May 14th 2007

Report of: Director of Adult & Community Services

Subject: DRAFT ANNUAL LIBRARY PLAN

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SUMMARY

1.   PURPOSE OF REPORT

Submission of the Annual Library Plan for Consultation

2.   SUMMARY OF CONTENTS

The Plan describes the priorities and actions of the library service during 2007/8 and how they contribute to delivery of the Departmental and Corporate plans.

3.   RELEVANCE TO CABINET

The Annual Library Plan is part of the Budget and Policy Framework proposed by the Executive Cabinet for approval by Council.

4.   TYPE OF DECISION

Non-key

5.   DECISION MAKING ROUTE

Cabinet 14 May 2007

6.   DECISION(S) REQUIRED

The Cabinet is requested to approve the draft Annual Library Plan for consultation

Report of: Director of Adult & Community Services

Subject: DRAFT ANNUAL LIBRARY PLAN

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1. PURPOSE OF REPORT

1.1 To consider the draft Annual Library Plan (**Appendix 1**) for consultation.

2. BACKGROUND

2.1 The Plan describes the proposed priorities and actions of the library service during 2007/8 and how they contribute to delivery of the Departmental and Corporate plans. Consultation with stakeholders, library users and the public including a presentation the Council's Neighbourhood Forums provides a root for engaging the public in planning and scrutinising the way library services are delivered.

3. ANNUAL LIBRARY PLAN

3.1 DCMS highlights 3 principle service areas for public libraries,

- The promotion of reading and informal learning,
- Access to digital skills and services including E-Government
- Measures to tackle social exclusion, build community identity and develop citizenship.

3.2 Library services in these areas contribute to delivering Corporate Plan Objectives: LAA29 - 'Enrich individual lives, strengthen communities and improve places where people live through enjoyment of leisure, culture and sport' and LAA30 'Cultural and Leisure Services, including libraries, better meet the needs of the community, especially disadvantaged areas', also Corporate Plan Objective 'Increase provision of high quality learning and skills opportunities that drive economic competitiveness, include participation, and build social justice participation of adults in learning' and Corporate Plan Objective: LAA12. Mental Wellbeing: 'To promote a positive approach to the mental wellbeing of Hartlepool residents.'

3.3 The plan highlights actions to be undertaken this year, which include the introduction of the restructured vehicle services, improvement of family history services, increased use of libraries as venues for literary and author hosted events and close working with Children's Services to support children's literacy and family learning.

3.4   The Museums, Libraries and Archives Council (MLA) is the lead national strategic agency for museums, libraries and archives. It has published a consultation paper on policy and strategy for public libraries post 2008, 'Blueprint for Excellence' (**Appendix 2)**, which contains both proposals, and a request for broad consultation to develop a new national forward strategy for libraries.

3.5   Locally the Annual Library Plan proposes a review of library service provision in Hartlepool and the development of a forward strategy. The Hartlepool review will take place alongside, and will also contribute to, the national process.

4.   CONSULTATION

4.1   Consultation with the public and with stakeholders is part of the planning process. This will be through the Neighbourhood Consultative Forums, through library-based consultations, consultation with stakeholders and the use of Council consultation and engagement mechanisms.

5.   DIVERSITY

5.1   The Annual Library Plan includes actions specific to the Council's diversity policies and procedures and seeks to mainstream diversity considerations into all activities

6.   TIMETABLE

6.1   Subject to Cabinet approval the Annual Library Plan will be consulted on during June and July. This consultation will be of the Plan, but will also be part of the review proposed. This will invite citizens of Hartlepool to become involved in the planning of future Library Services in Hartlepool.

7.   RECOMMENDATIONS

Members of the Cabinet are requested to approve:

i)   The draft Annual Library Plan for consultation.

CONTACT OFFICER: Graham Jarritt, Borough Librarian

Background papers

Framework for the Future DCMS 2003
Blueprint for Excellence MLA 2007

Library Service

Annual Library Plan
(draft)

2007/08
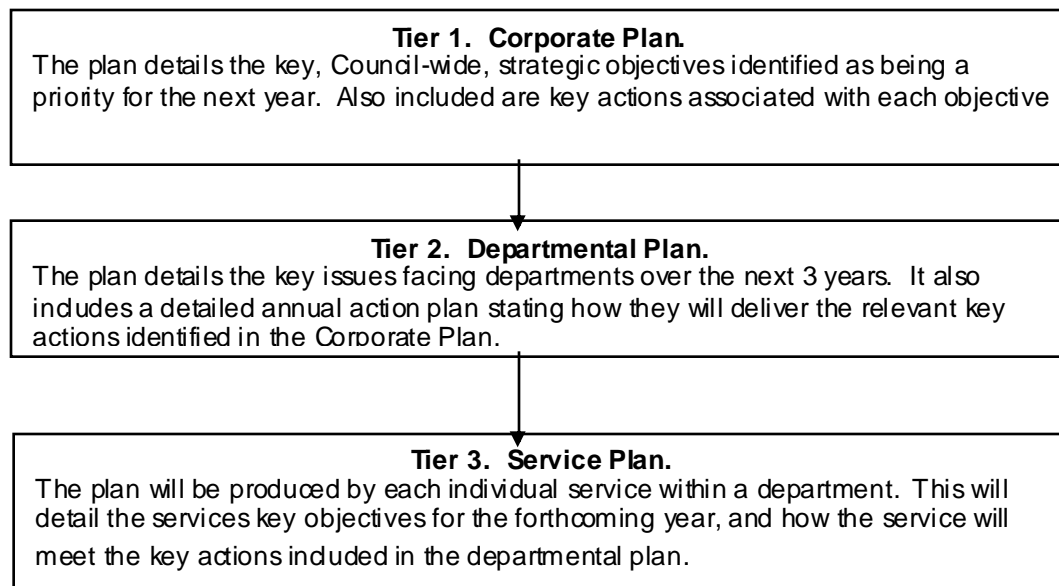
Contents

Introduction

This document is the LIbrary Service Plan for 2007/08 and forms part of the Council's overall Service Planning arrangements. The plan details the key priorities and issues facing the Library Service over the next year, and includes a detailed action plan showing how these priorities will be delivered.
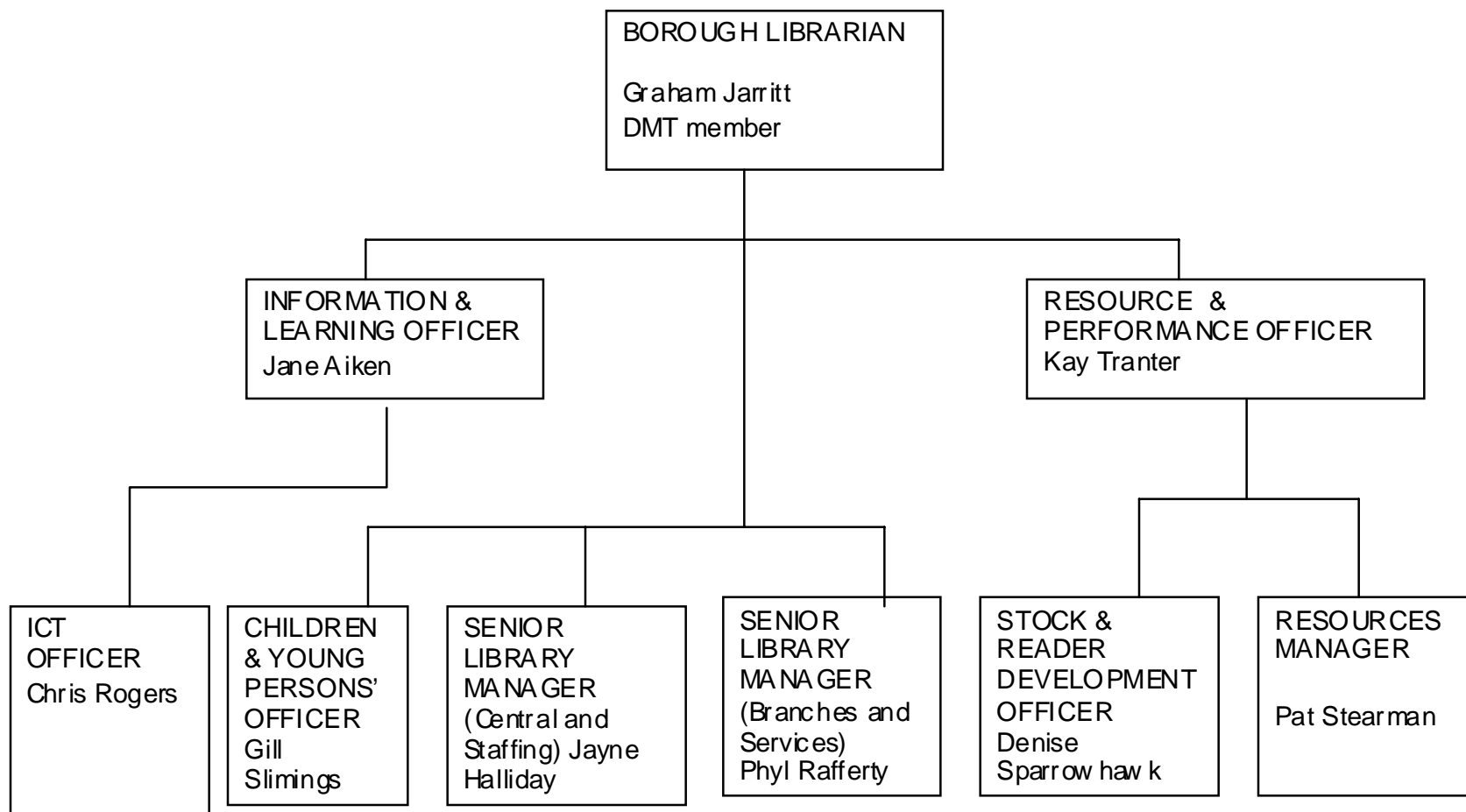
The plan details how the Library Service will meet the Council's key priorities as stated in the Corporate Plan and the Adult & Community Services Department's key priorities as stated in the Adult & Community Services Departmental Plan 2007/08-2009/10.

This plan should be looked at in conjunction with both the Council's Corporate Plan, and the Adult & Community Services Departmental Plan, that together form part of the Council's overall Service Planning Arrangements. Figure 1, below, demonstrates how the plans are linked: -

Tier 1. Corporate Plan.
The plan details the key, Council-wide, strategic objectives identified as being a priority for the next year. Also included are key actions associated with each objective

Tier 2. Departmental Plan.
The plan details the key issues facing departments over the next 3 years. It also includes a detailed annual action plan stating how they will deliver the relevant key actions identified in the Corporate Plan.

Tier 3. Service Plan.
The plan will be produced by each individual service within a department. This will detail the services key objectives for the forthcoming year, and how the service will meet the key actions included in the departmental plan.
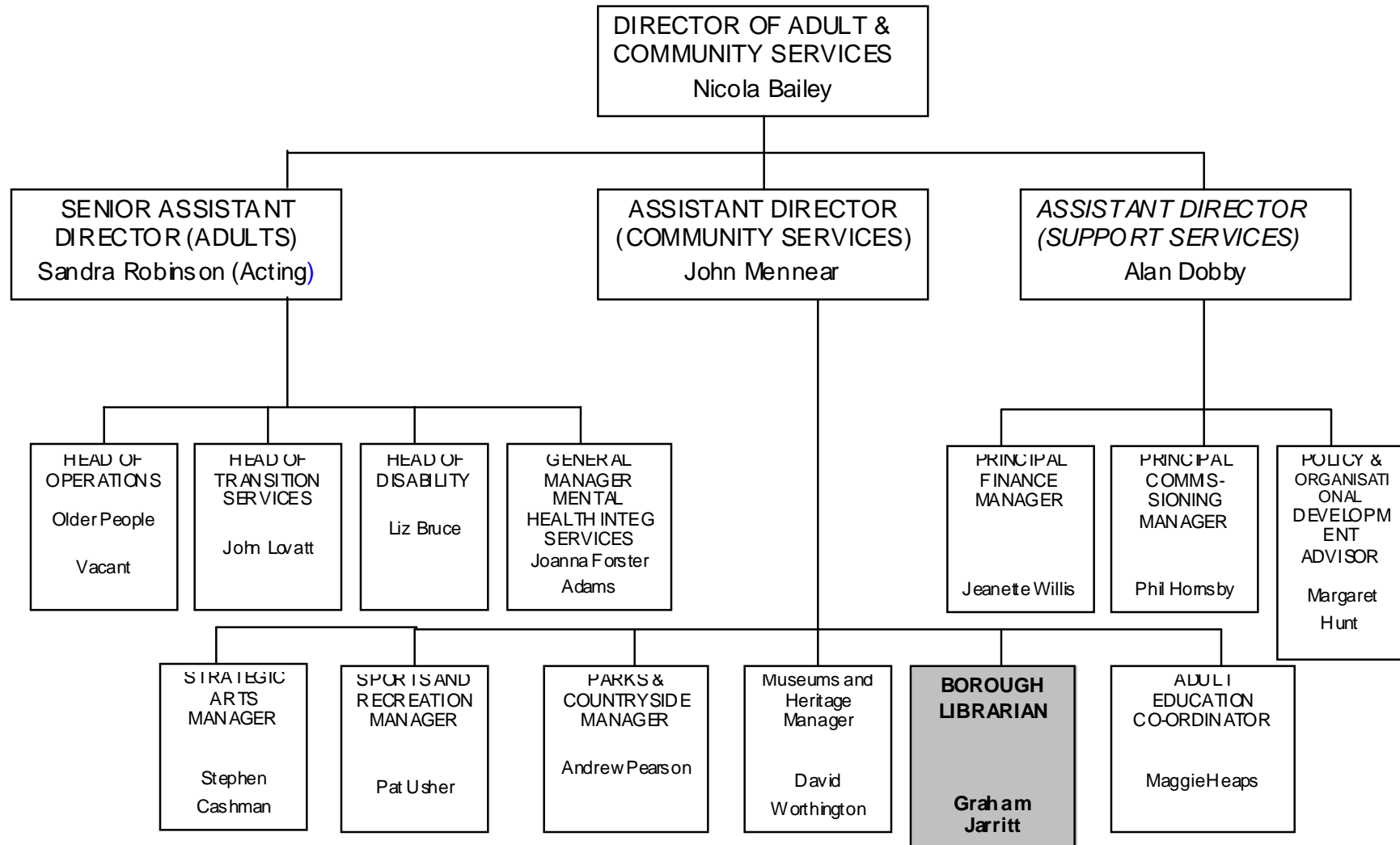
This approach ensures that any objective that appears in the Corporate Plan can be traced through the Departmental plan to specific actions in the service plan, and vice versa. It allows the employees delivering services to explicitly see how their actions contribute to the Council's overall objectives.

Library Service Senior Management Structure

BOROUGH LIBRARIAN

Graham Jarritt
DMT member

INFORMATION &
LEARNING OFFICER
Jane Aiken

RESOURCE &
PERFORMANCE OFFICER
Kay Tranter

ICT
OFFICER
Chris Rogers

CHILDREN
& YOUNG
PERSONS'
OFFICER
Gill
Slimings

SENIOR
LIBRARY
MANAGER
(Central and
Staffing) Jayne
Halliday

SENIOR
LIBRARY
MANAGER
(Branches and
Services)
Phyl Rafferty

STOCK &
READER
DEVELOPMENT
OFFICER
Denise
Sparrowhawk

RESOURCES
MANAGER

Pat Stearman

Where Libraries fit within Adult and Community Services Departmental Management

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                          DIRECTOR OF ADULT &
                          COMMUNITY SERVICES
                             Nicola Bailey
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SENIOR ASSISTANT DIRECTOR (ADULTS) Sandra Robinson (Acting)	ASSISTANT DIRECTOR (COMMUNITY SERVICES) John Mennear	ASSISTANT DIRECTOR (SUPPORT SERVICES) Alan Dobby

HEAD OF OPERATIONS Older People Vacant	HEAD OF TRANSITION SERVICES John Lovatt	HEAD OF DISABILITY Liz Bruce	GENERAL MANAGER MENTAL HEALTH INTEG SERVICES Joanna Forster Adams

PRINCIPAL FINANCE MANAGER Jeanette Willis	PRINCIPAL COMMS-SIONING MANAGER Phil Hornsby	POLICY & ORGANISATIONAL DEVELOPMENT ADVISOR Margaret Hunt

STRATEGIC ARTS MANAGER Stephen Cashman	SPORTS AND RECREATION MANAGER Pat Usher	PARKS & COUNTRYSIDE MANAGER Andrew Pearson	Museums and Heritage Manager David Worthington	**BOROUGH LIBRARIAN** **Graham Jarritt**	ADULT EDUCATION CO-ORDINATOR Maggie Heaps

Performance Management

- **Monitoring and Reporting**
The action plan detailing how the department will meet it's main objectives for the forthcoming year will be monitored constantly, and reported regularly to Departmental Management Team on a quarterly basis.

    Throughout the year, in certain circumstances, it may become necessary to either remove or amend an objective or specific action from the action plan. This could be for a number of reasons, such as changing priorities or a delay in implementing a particular scheme through unforeseen circumstances. Any amendments to the plan will only be made with full agreement of DMT.

- **Reviewing the Plan**
As previously explained the action plan will be constantly monitored and reviewed, with any proposed changes being presented to DMT for agreement.

    The plan will also be used as a management tool to monitor library senior managers' performance through the monthly update meeting.

- **Communication**

    The Library will communicate performance internally through the staff newsletter, through the library section heads meetings, through the library managers' service team meetings and through individual and collective staff-update meetings.

    Externally, the library will communicate and consult on its plan, aims and objectives directly with the public, through the Neighbourhood Forums, with users at all service points and with stakeholders through electronic or postal communication.

The Library Service

The Library in Hartlepool provides services from the Central Library and six branches. It also operates a mobile library bus and a van delivered home library service. It supports and provides stock for Brougham Annexe Library, which is run by the voluntary Wharton Trust.

Although traditionally seen as somewhere that lends books and provides a place to study, the public library provides a far broader range of services. Framework for the Future, the ten year forward plan for libraries sets the priorities for library provision as:

- The promotion of reading and informal learning.

- Access to digital skills and services including E-Government

- Measures to tackle social exclusion, build community identity and develop citizenship.

The library promotes and supports reading and literacy for all ages . For adults there are reading groups, literary events and creative writing projects as well as a large range of books and materials in other formats. Children and young people are supported through a large selection of reading materials, homework clubs and a robust programme of events throughout the school holidays. The Summer Reading Challenge annually encourages reading throughout the summer school break. Bookstart, run by a partnership of the Library, Childrens' Services and Health Visitors, provides special packs of books and other materials to encourage development of reading and learning throughout the early years.

The library supports learners. It provides study places, books and materials, public free access to ICT and a number of online databases. It also works with Adult Education in the hosting of training courses and works closely with Hartlepool College of Further Education. The library is the principal provider of free, open public access to computers and the internet in Hartlepool.

The library seeks to provide services to hard to reach groups. In Partnership with the Tees, Wear and Esk Valleys Mental health Trust and MIND it provides mental wellbeing book collections for information and self help and runs a reading group for people with mental health issues. The Library supports basic skills learning and works with the Youth Service to provide services to young people at risk. The library is open to all and is highly regarded by many people in the town who value its services and role as a community resource.

The Library in Hartlepool scores well in satisfaction ratings and national standards measurement. At the same time, within a broader national debate it is necessary to consider the appropriate direction of travel to ensure a sustainable and high quality library service in the town. In 2007/8 the library will produce a strategic document to consider the longer-term development of the town's library services

Priorities

Library Service Priorities for this 2007/8 are

- Ensure Library Services are easily accessible to vulnerable groups and contribute to the preventative mental wellbeing agenda.

- Develop milestones and strategies to deliver improvements of facilities and services areas.

- To contribute to the review of all Community Services literature

- Contribute to the establishment of key centralised information points across the town and publicise these.

- Implement the delivered library services review and action plan.

- Provide Library services targeted towards hard to reach groups and individuals

- Reduce sickness levels within the library service

- Implement policies and actions that contribute to the Council's Diversity Action Plan

- To increase community engagement in planning and delivering library services.

- Improve the library service's capacity to provide strategic management and its ability develop strategic forward planning

- To develop a strategic forward plan for library services in Hartlepool

The actions the library service will take to work towards delivering these priorities are detailed in the Action Plan section of the Service Plan

Library Service Action Plan 2007/08

The Library Service Action Plan identifies actions that are linked to the Corporate Plan through the Adult and Community Services Departmental Plan. The action plan expands on both of these and gives more detail as to how this will be achieved.

Objectives that are linked to the Corporate Plan, through the Adult & Community Services Departmental Plan

SERVICE/TEAM (IF APPLICABLE)				
Corporate Plan Objective: LAA12. Mental Wellbeing: To promote a positive approach to the mental wellbeing of Hartlepool residents (Ref: CO)				
Departmental Plan Objective: To increase social inclusion of people with mental health issues (Ref:) HC 13.1				
Service Plan Objective: Ensure Community Services are easily accessible to vulnerable groups and contribute to the mental wellbeing agenda				
Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Establish Alzheimers Bookchat group	Sept 07	Phyl Rafferty	BV 220
	Explore establishment a Reading group in Sandwell Park mental health unit	Dec 07	Phyl Rafferty	BV 220
Corporate Plan Objective: LAA29 Enrich individual lives, strengthen communities and improve places where people live through enjoyment of leisure, culture and sport				
Departmental Plan Objective: Develop and improve cultural and leisure facilities and events (Ref:) CL2.1				
Service Plan Objective: Develop milestones and strategies to deliver improvements of facilities and services areas.				
	Achieve Matrix Standard for information and Guidance provision for Central Reference Library	Mar 08	Jane Aiken	BV 220

	To gain Investing in Children status for one library service point.	Mar 08	Gill Slimings	
	Establish a library strategic planning group	May 07	Graham Jarritt	
	Develop a library community engagement strategy	Sept 07	Graham Jarritt	
	Develop a library forward strategy for Hartlepool taking into account local need and national strategies and policies	Oct 07	Graham Jarritt	
	Implement staff training plan & ensure that staff receive appropriate training for their role.	April 07	Jayne Halliday	
	Regularly monitor performance against PLSS targets and CIPFA indicators and propose remedial actions if required	Mar 08	Kay Tranter	BV 220 LPI ACS 6
	Explore potential funding sources and potential partners for a project to organise and preserve the special collections. Produce a timeframe and plan	Mar 2008	Jane Aiken	
	Maritime Archive – work with the NEEMARA project team to catalogue their collection on Talis.. Train a member of staff to input records . Create a Maritime Archive web link from the portal to the catalogue	Sept 07	Jane Aiken	
	Promote Ancestry.com and Britannica on-line. Total of 14 workshops to be held through year across all static service points	Mar 08	Jane Aiken	BV 220
	Organise an event to promote learning/local history in partnership with Middleton Grange & Hartlepool Hospice	May 2007	Jane Aiken	
	To deliver a minimum of 4 literary events	March 08	Denise Sparrowhawk	BV 220

	To review library support services and library stock procurement within Hartlepool Libraries with reference to national/MLA *'Better Stock, Better Libraries'* proposals	Dec 07	Kay Tranter	
	To take part in a regional pilot within national/MLA *'Better Stock, Better Libraries'* proposals	Mar 08 (within regional timeframe)	Kay Tranter Graham Jarritt	
	Analysise current stock issues ,and identify performance of different formats. Draw up revised stock purchasing plan and plan to improve performance of underachieving stock	Dec 07	Kay Tranter Denise Sparrowhawk Chris Rogers	BV 220
	Conduct Children's PLUS survey	Sept 07	Gill Slimings	BV 220
	Monitor customer care and service standards in all service points, and take any remedial or training actions as may be indicated	Sept 07	Jayne Halliday Phyl Raffertty	BV 220 BV 118 BV 119C

Departmental Plan Objective: Ensure the public have access to a wide range of information about leisure, culture and sporting opportunities in a variety of accessible mediums.
 (Ref:)

Service Plan Objective: Revision of all Cultural Services service literature to be undertaken to confirm information availability and identify gaps.

Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Take part in Cultural services literature and publicity review	Mar 2008	Graham Jarritt	
	Three 'How to guides' & three 'Facilities and services guides to be published (in hard copy and on the portal)	Mar 2008	Jane Aiken	

	Revise Bookstart and children's library service literature to market new initiatives and expanding services.	Mar 2008	Gill Slimings	BV 220
	Produce quarterly events programme posters for each library.	April 07	Chris Rogers	
	To participate in the Departmental Portal Development Group to ensure continual development and updating of the Portal	Mar 2008	Chris Rogers	

Service Plan Objective: Establish key centralised information points across the town and publicise these				
Ref:	Action	Milestone	Responsible Officer	Associated PIs
	Working with other Section Heads, establish key centralised points, a method of information gathering and coordinating the distribution of materials to these	May 2007	ADCS/Graham Jarritt	
	Agree method of publicising key information sites	May 2007	ADCS/Graham Jarritt	

Corporate Plan Objective: – LAA30 Cultural and Leisure Services, including libraries, better meet the needs of the community, especially disadvantaged areas

Departmental Plan Objective: To increase opportunities for participation in a wide range of cultural and leisure activity focussing on areas of disadvantage (Ref:).

Service Plan Objective: Conduct review of concessionary charging policy across Community Services with a view to establishing one consistent approach. CL6.1				
	Contribute to the review of the Community Services concessionary charging policy	April 2007	Graham Jarritt	

	Ensure any management information systems are reprogrammed to meet any new service requirements	Mar 2008	Chris Rogers	
Service Plan Objective: Implement the delivered library services improvement plan CL 6.1				
	Monitor implementation of new routes and timetables and service user reactions	May 07	Phyl Rafferty	BV 220 LPI CS 12a
	Respond to any user concerns and make adjustments to service delivery as appropriate and possible	July 07	Phyl Rafferty	BV 220 LPI CS 12a
	Carry out 6 month user survey to measure effectiveness of implementation	Oct 07	Phyl Rafferty	BV 220 LPI CS 12a
Service Plan Objective: Provide library services targeted towards hard to reach groups and individuals				
	Deliver 3 family learning weekends in library service points	Mar 08	Gill Slimings	BV 220
	Expand read and rhyme sessions and toys and tales to include village stops on mobile library route.	Mar 08	Gill Slimings	BV 220
	Develop and deliver family learning package 'Learning is Fun Together (LIFT)' to disadvantaged families in partnership with Early Years consultants.	Mar 08	Gill Slimings	BV 220
	To establish further reading/book groups for specific users VIP Sheltered Accomodation	 Oct 07 Nov 07	Phyl Rafferty	BV 220
	Work with Adult Services to explore opportunities for partnership working, including hosting DIRS group	July 07	Graham Jarritt	

Ref:	Action	Date to be Completed	Responsible Officer	Associated PIs
	Work with Commissioning Team to draw up Service Level Agreement between Libraries, Adult Services and DIRS	Nov 07	Graham Jarritt, Phil Hornsby	
	Establish children's reading group in Central library	Mar 08	Gill Slimings	BV 220
	Work with NDC to develop Connecting Communities programme	Oct 07	Phyl Rafferty	

Corporate Plan Objective: Increase provision of high quality learning and skills opportunities that drive economic competitiveness, include participation, and build social justice participation of adults in learning

Departmental Plan Objective:

(Ref:) To increase universal access to high quality learning and skills opportunities.

Service Plan Objective:

LL 9.2 Increase percentage of adults holding nationally recognised qualifications

Ref:	Action	Date to be Completed	Responsible Officer	Associated PIs
	Work with Adult Ed. and organise learning events in Adult Learners' Week and in Family Learning Week	May 07 Oct 07	Jane Aiken	
	Liaise with Adult Ed./HCFE tutors for start of 2007/8 academic year and use reading lists to inform stock selection.	Oct 07	Jane Aiken	
	Work with HCFE and Adult Education Dept to run The Quick Reads 6 Book Challenge with Skills for Life Students. Launch in Adult learners week in May 07.	Mar 08	Denise Sparrowhawk	

Corporate Plan Objective:				
Links to the Corporate Plan – Implement the People Strategy and the Workforce Development Strategy				
Departmental Plan Objective:				
Effectively use resources and invest in the future				
Service Plan Objective:				
Lower Departmental Sickness Levels				
Ref:	**Action**	**Date to be Completed**	**Responsible Officer**	**Associated PIs**
	Ensure sickness procedures are carried out and that all new managers receive appropriate training	**April 07**	**Jayne Halliday**	

Corporate Plan Objective: Links to Corporate Plan – Enhance Equality and Diversity arrangements and mainstream into all Council activities				
Departmental Plan Objective: Improve Service delivery and customer care (Ref:)				
Service Plan Objective: Complete INRA's for all services and DIA's as agreed				
Ref:	**Action**	**Date to be Completed**	**Responsible Officer**	**Associated PIs**
	Complete INRA's and DIA's for library service	May 2007	Graham Jarritt	
	Work with NDC to develop Connecting Cultures project	May 2007	Graham Jarritt	
	Work with Disability Information Resource Service and Adult Services to establish DIRS in Central Library	May 2007	Jane Halliday	

Performance Indicators

The action plan detailed a number of Performance Indicators that will be used to measure the successful implementation of the actions. Those indicators are included in more detail in the table below.

Ref	Definition	Responsible Officer	Outturn 2006/07	Target 2007/08
BVPI 220	Public Library Services Standards checklist		4	
LPI ACS 6	Number of physical visits per 1000 population to public libraries		6924	
LPI CS 12a	Number of housebound people receiving a home visit from the home library service once every three weeks, for as long as they require the service		508	
BVPI 118a	Percentage of library users who found the book they wanted		82.4%	
BVPI 118b	Percentage of library users *(who reserved the book they wanted and were satisfied with the outcome)* – who found the information they were looking for		80.1%	
BVPI 118c	Percentage of library users who were satisfied with overall service		95.4%	
BVPI 119c	Percentage of residents by targeted group satisfied with the local authority's cultural and recreational activities: Libraries		80%	

A blueprint for excellence

Public Libraries 2008-2011

"Connecting People to Knowledge and Inspiration"

John Dolan

February 2007

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section one
purpose, context, process
</div>

Through consultation on *A Blueprint for Excellence,* the Museums, Libraries and Archives Council (MLA) will set out a shared universal understanding of the role of the modern public library and of the core services that the public can expect.

The core offer will be a universal entitlement for children, young people, families and communities to:

- an accessible local library – in village, town, suburb, city centre – as a place of resource and expertise at the centre of community life
- a library service working in partnership to engage with communities and enable people to access resources and expertise, information and knowledge
- a global, interactive information, resources and communications service, 24/7, for learning knowledge and inspiration.

To reach this goal requires challenge and change so that public libraries will have:

- the right level and quality of resources, services and facilities
- a culture of responding to and leading on community expectations and need
- effective and efficient leadership and management
- ongoing improvement and contribution to the priorities of local government provision and performance
- recognition by national, regional and local policy makers of the vital importance of public libraries to personal, family and community development.

Introduction

The purpose of this document is to describe a process of consultation on the improvement of England's public library service during the next four years. It outlines the existing strengths and weaknesses of the services and improvement work already undertaken nationally through MLA's Framework for the Future programme. In the first section of the paper there is also a proposal for the process and timescale of consultation and the subsequent steps necessary to the preparation of an action plan for guide investment until 2011.

The second part of the paper presents a series of propositions that will form the basis for the process of consultation. Critical to the future success of the public library service will be a clear sense of purpose and value shared by policymakers, service managers and staff, communities and stakeholders of every variety. It is only with this shared sense of purpose that it will be possible

to develop a strong and compelling narrative about the worth of public libraries that will put them at the heart of future policies.

The propositions for consultation

One   –   The Purpose of the Public Library.

Two   –   The Key Roles of the Public Library.

Three –   Eight Key Challenges for Improvement.

Four   –   Essential Elements for Success.

Five   –   What Excellence Will Look Like for People, Communities
               and for Funders.

Six   –   Actions and Outcomes 2008-2011.

Strengths and Weaknesses

The network of public libraries in England is a unique resource provided by all metropolitan and county councils which reaches into every community in the country. Libraries are places where children learn to love books and reading, where people of all ages have access to the knowledge and information they need to enrich their lives and the world about them. Libraries are at the heart of formal and personal learning, building individual and community identity and enabling creativity. They help young people observe and learn community and citizenship values and older people to stay young at heart and in mind. Through static, mobile, outreach and electronic services public libraries reach remote or excluded communities that may have little regular local contact with other community services. In these ways public libraries support the aims of local authorities helping sustain community life, support education, learning, regeneration and the national strategies for children, young people and families.

However, it is certainly the case that the quality of library services varies across the country, as reflected in the achievement against national service standards, and in the need to improve the efficiency and impact, identified in studies commissioned by the MLA. Furthermore there is justifiable concern about the quality of resources, notably book stocks and the state of many buildings. It is also clear that, with increased competition for public resources, there is a need to place future activities within a clear narrative that offers wide support for compelling messages about the ways in which public libraries are able to enrich the lives of everyone.

Recent steps and achievements

Between 2003 and 2007 the *Framework for the Future* policy and associated action plan has sought to sustain improvement across England's public

libraries. Much has been achieved. *Framework for the Future* has enabled over 450 senior staff in libraries to undertake professional development and leadership training. It has funded peer reviews of library services to lead to significant improvements in participating authorities, research to identify need and barriers to progress and it has commissioned studies to improve efficiency and audit the library estate. Between 2000 and 2003 public libraries successfully demonstrated their ability to work to a common goal in the creation of the Lottery funded *People's Network* that, in the words of the David Lammy, Minister for Culture, "created for millions a bridge across the digital divide"; it provides millions of people with supported access to the Internet and online information and learning in every library in the country. The evaluation of the first phase of *Framework* observes that library programmes in literacy, children's and family reading have "helped library services to develop better quality customer services"; national reading and learning activities have enabled libraries "to make a strong contribution to shared, local public policy priorities".

The need for improvement, the need for change

Libraries continue to be highly regarded and popular. Making 290 million visit last year a significant percentage of the population uses the library. But are they getting the service they need and want; what about others who are not using the service? At a time of increasing pressure on local authority budgets, even more expectations of efficiency savings and with the Local Government White Paper calling for improved models of delivery and more customer focus, it is time for the public library service to take a hard look at both its role in society and the services it can and should be providing.

This approach to future improvement does not call for complete re-invention of public libraries as we know them today but makes an explicit commitment to ensuring the services of the best public libraries are supported and provided to every citizen, everywhere. To achieve this requires two things.

First an unequivocal statement of purpose and second a funded action plan to encourage improvement and innovation. The former is essential to performance and to strong advocacy nationally, regionally and locally, while the latter will be the mechanism to help poorer performing services to gain the competency to achieve the quality of the very best.

Process and timeline

As the government's lead strategic body for libraries MLA is mandated to drive public library improvement. The MLA Partnership will therefore be the delivery mechanism for the action plan that will be needed, working with stakeholders and partners with appropriate experience and expertise.

The essential first step will be consultation and engagement to form the consensus on purpose and roles that will deliver real improvement. This calls for wide involvement. MLA proposes the following outline timetable:

February	Preparation of a communications plan
	Focus group testing of A Blueprint for Excellence, including confirmation of key stakeholder list
March	Public consultation begins
March – May	Consultation seminars and discussions across England
June – July	Revision of the purpose, roles, priorities, etc to produce the action plan and narrative
September	Circulation of final documents to key stakeholders
Autumn	Launch campaign to promote public libraries and to gain support for continued improvement

six propositions for public libraries

Proposition One – The Purpose of the Public Library

The purpose of the Public Library is to be a trusted community resource providing a universal entitlement to:

- The skills and joy of reading.
- Knowledge in all its forms, including print, audio, visual and digital media.
- Essential information, learning and knowledge at all stages of life.
- Involvement in the social, learning and creative life of the community.

It will achieve this by being at the very heart of the community, engaging with local people, offering informed guidance to them and supporting their needs, interests and aspirations.

Proposition Two – The Key Roles of the Public Library

1. Community Place: a place for the whole community to come together as individuals, in families and as a community to read, learn and discover – providing books, newspapers, magazines, information and study resources, learning & communications technologies with help from trained staff, a place to meet, learn and discover.

2. Development Agency: joining with partner agencies for targeted interventions to develop the skills and knowledge of individuals, families and communities. Whether for learning to read, growing skills, learning for life, or supporting disadvantaged and vulnerable groups, the public library is uniquely placed to provide information, practical solutions and leadership.

3. The Digital Library: moving with urgency and excitement to the digital age, create a universal entitlement to remote and 24 hour, interactive access, trusted library resources and expert help to explore global resources and to solve urgent questions online, anywhere, anytime.

Proposition Three – Nine Key Challenges for Improvement

A national entitlement – an unequivocal definition of the library service with a clear expression of what users and communities can expect and the performance evaluation to enable informed public response.

1. Funding – adequate to deliver effective, responsive services.

2. Partnership – working increasingly in partnership – with public, private and third sector partners – to deliver shared outcomes from jointly secured financial and other resources.

3. <u>Improved buildings and access</u> – up to 70% of community library buildings do not meet the needs of disability access or safety standards. They are dated and deter potential users. Well designed libraries are 'attractors' both externally and in the configuration and presentation of services. Opening hours and staffing must reflect diverse user needs and contemporary lifestyles.

4. <u>What users want</u> – to counter the continuing decline in spend on books and other resources and secure sustained investment to provide current and comprehensive stocks to meet demand and need.

5. <u>The Digital Library</u> – an entitlement to 24/7 online access to catalogues, resources, interactive content, communications and expert help through sustained information, learning and communications technologies.

6. <u>Staff</u> – enabled and empowered to lead and deliver customer-focused services that meet the national entitlement.

7. <u>Innovation</u> – exploring new service models and new partnerships better to meet changing customer needs and offer new approaches to service delivery and evaluation.

8. <u>Awareness raising and celebrating success</u> – the narrative, the research and the evidence to raise political and public awareness of library services; to increase the user base and to energise policy makers, stakeholders and funders in promoting the value of libraries.

Proposition Four – Essential Elements for Success

1. Focus on the user, potential users and the community.

2. *Agreement of DCMS and the sector on a shared purpose and an action plan to achieve it.*

3. Public libraries firmly established at the heart of national, regional and local policy agendas.

4. Adequate funding to for improvement and innovation.

5. A well resourced communications strategy.

6. Mechanisms to provide and coordinate national programmes that achieve buy in locally.

7. Motivated and skilled workforce.

8. Means to foster partnership working nationally and regionally.

Proposition Five – What Excellence Will Look Like for People, Communities and for Funders

Improvement in all library services towards:

1. Services that are accessible, inviting, match community need provide a modern, active and attractive experience both in the community and online.

2. Sustained increase in library use across all services.

3. A universal understanding of the library's role and core offer.

4. Provision of books, other materials and media and digital resources and facilities of adequate quality and range to meet the needs of all users.

5. Attractive well located libraries that are a source of pride and community identity.

6. Staff enabled and competent to lead the development of new ways of maximising the potential of public libraries to change and enrich people's lives and to support communities.

7. Increased efficiency and ongoing improvement in management and service delivery.

8. Contributing to the priorities of Local Area Agreements (LAA) for children and young people, safer and stronger communities, healthier communities and older people, and economic development and environment.[1]

9. Contributing to excellent local authority performance and citizen satisfaction in the emerging Comprehensive Area Assessments.

10. Recognition by national, regional and local policy makers of the vital importance of public libraries to individual, family and community development, and funding to match that recognition.

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[1] At the time of writing the LAA priorities were under review.

Proposition Six – Actions and Outcomes 2008-2011

People and communities

1. Engage local communities in the development of and priorities for their local library service generating a transformational change in service quality.

2. Define a core offer setting out what every citizen can expect from their local library service promoted through a public communications plan.

3. Build the case for a national capital programme for library buildings renewal as well as the successful delivery of the Big Lottery Fund's Community Libraries Programme.

4. Support for the creation of long-term partnerships locally, regionally and nationally focused on individual, family and community development.

5. A programme of targeted national offers around reading and literacy.

Improvement and innovation

1. Customer-focused standards and outcome indicators and an improvement tool that aligns with local government performance assessment.

2. Workforce culture change to build commitment to modernisation, efficiency, innovation, customer focus and community engagement.

3. Establish structures and systems for procurement and service innovation for increased productivity, efficiency savings and a greater customer focus in services and resource management.

4. Help for failing services to reach a state of continuous improvement; with support and advice in partnership with regional MLAs.

5. Campaign for increased investment in stock, training for staff and longer opening hours.

6. Horizon scanning in digital, learning and communications technologies to capture and adopt emerging opportunities.

7. Programme to create evidence base of good practice for advocacy.

**To respond to *A Blueprint for Excellence*, please visit
http://mla.wufoo.com/forms/blueprint/
and complete our online questionnaire by Thursday 31 May 2007.**

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│              CABINET REPORT                       │
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│                14 May 2007                        │
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Report of: Director of Regeneration and Planning Services

Subject: HARTLEPOOL LOCAL DEVELOPMENT SCHEME
                      MARCH 2007

SUMMARY

1.   PURPOSE OF REPORT

1.1   To advise that the 2007 Local Development Scheme (LDS) was submitted to the Secretary of State and became effective from 28 March 2007.

2.   SUMMARY OF CONTENTS

2.1   As agreed at the Cabinet meetings on 22 January and 19 February 2007 a number of revisions were made to the draft document to reflect the current position with regard to the preparation of the Local Development Framework and related documents.

2.2   Following an additional minor amendment relating to the Travel Plans Supplementary Planning Document the revised Local Development Scheme was submitted to the Secretary of State.   The Secretary of State has indicated that she does not intend to intervene and so the submitted Local Development Scheme (LDS) dated March 2007 became effective from 28 March 2007.

3.   RELEVANCE TO CABINET

3.1   The Local Development Scheme sets out the Council's programme for the preparation of development plan documents forming part of the Development Plan which is part of the Budget and Policy Framework.

4.   TYPE OF DECISION

4.1   Non Key Decision

5.   **DECISION MAKING ROUTE**

5.1   Cabinet 14 May 2007

6.   **DECISION(S) REQUIRED**

None

Report of: Director of Regeneration and Planning Services

Subject: HARTLEPOOL LOCAL DEVELOPMENT SCHEME MARCH 2007

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1. PURPOSE OF REPORT

1.1. To advise that the Local Development Scheme (LDS) of March 2007 was submitted to the Secretary of State and became effective from 28 March 2007.

2. BACKGROUND

2.1 The preparation of a Local Development Scheme is a requirement under the new planning system. Its main purpose is to identify a rolling programme for the Council's proposals for producing policy documents over the next three years and to highlight the stages in the preparation of planning policy documents particularly with regard to public participation with the community and major stakeholders.

2.2 The Secretary of State approved the original Local Development Scheme in March 2005 together with a Revision of July 2006.

3. REVISIONS TO THE LOCAL DEVELOPMENT SCHEME

3.1 Cabinet on 22 January and 19 February 2007 agreed a number of changes to the Draft Local Development Scheme to reflect the up to date position. In particular the document was revised to take account of the need to coordinate the public consultation of both the Core Strategy of the Local Development Framework with that of the Community Strategy.

3.2 The draft Local Development Scheme has been amended incorporating the agreed revisions. In addition a further minor change was made to the timing of the Travel Plans Supplementary Planning Document to ensure sufficient time was allowed for its Sustainability Appraisal and Strategic Environmental Assessment.

3.3 The Local Development Scheme was submitted to the Secretary of State who has indicated that she does not intend to intervene. Consequently the submitted Local Development Scheme (LDS) dated March 2007 became effective from 28 March 2007.

3.4   A copy of the Local Development Scheme of March 2007 is attached as **Appendix 1.**

4.   OFFICER ADVICE

4.1   To note that the Hartlepool Local Development Scheme became effective on 28 March 2007.

LOCAL DEVELOPMENT SCHEME

March 2007

HARTLEPOOL BOROUGH COUNCIL
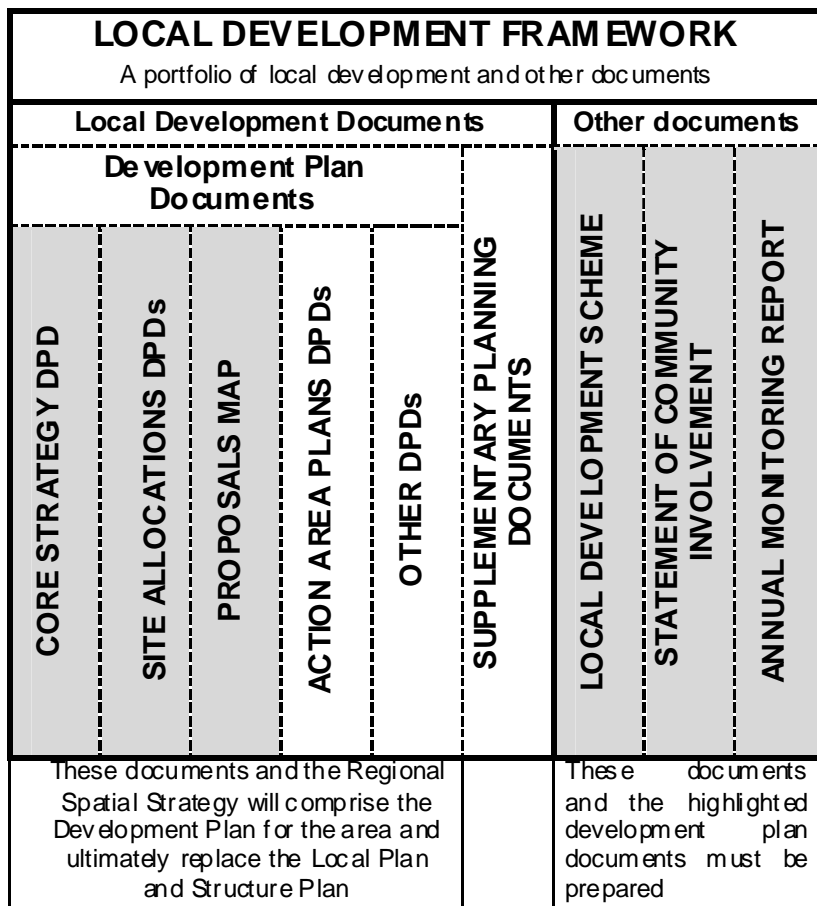
Hartlepool Local Development Scheme:
Contents

1. Introduction

1.1. This local development scheme sets out a rolling programme for the preparation of documents relating to forward planning in Hartlepool. It is specifically concerned with documents being prepared over the next three years or so, but also highlights those which are likely to be prepared in the future. The scheme will be reviewed as necessary as circumstances change (see section 9).

1.2. The local development scheme was first published in March 2005. It was subsequently reviewed in July 2006 to take account of the proposal to prepare a joint Minerals and Waste Local Development Framework and also to exclude from the programme, the Hartlepool Local Plan, which had been adopted in April 2006. This further review relates mainly to changes to the timetable for the preparation of the Planning Obligations SPD and the preparation of a new SPD on Transport Assessment & Travel Plan Guidance.

1.3. The scheme acts as the starting point for the community, key stakeholders and others with an interest in the development process, to find out about the status of existing and emerging planning policies. It sets out the timetable and highlights the key stages for the preparation of new policy documents and when they are proposed to be subject to public consultation.

1.4. Statutory planning policies for Hartlepool are presently set out in the 2004 Tees Valley Structure Plan and the 2006 Hartlepool Local Plan including Mineral and Waste policies.

1.5. The Planning and Compulsory Purchase Act 2004 has resulted in major changes to the way the planning policy system operates and in the future new types of planning document will be prepared. Local Development Documents (LDDs) contained within a Local Development Framework (LDF) will progressively replace the Local Plan and Supplementary Planning Guidance, whilst at the regional level, a new Regional Spatial Strategy currently under preparation will replace the Regional Planning Guidance for the North East.

1.6. Acronyms and terminology used in this document are explained in Appendix 1.

1.7. The Local Development Scheme describes the main features of the new planning system and then sets out the programme for the production of future planning policies. Important aspects related to the process for the development of planning policies are highlighted in sections 4 to 8 of the Scheme and the final section identifies circumstances in which the scheme will be reviewed.

2. The New Development Planning System

The **Local Development Framework** will comprise a portfolio of **Local Development Documents** which will together deliver the spatial planning strategy for the Hartlepool area (see Diagram 1 below). Initially the Local Development Framework will also include saved policies from the local plan and the structure plan (see paragraphs 3.3 to 3.4).

Diagram 1:

LOCAL DEVELOPMENT FRAMEWORK		
A portfolio of local development and other documents		
Local Development Documents		**Other documents**
Development Plan Documents		

CORE STRATEGY DPD	SITE ALLOCATIONS DPDs	PROPOSALS MAP	ACTION AREA PLANS DPDs	OTHER DPDs	SUPPLEMENTARY PLANNING DOCUMENTS	LOCAL DEVELOPMENT SCHEME	STATEMENT OF COMMUNITY INVOLVEMENT	ANNUAL MONITORING REPORT

These documents and the Regional Spatial Strategy will comprise the Development Plan for the area and ultimately replace the Local Plan and Structure Plan	These documents and the highlighted development plan documents must be prepared

2.2 The documents comprising the Local Development Framework include

- This document – the **Local Development Scheme** (LDS) – setting out the details of each of the Local Development Documents to be started over the next three years or so and the timescales and arrangements for preparation. The scheme also sets out the timetable for the adoption of the new local plan currently at an advanced stage of preparation.

- **Development Plan Documents** (DPDs) – which together with the Regional Spatial Strategy will comprise the statutory Development Plan and deliver the spatial planning strategy for the area. The Development Plan Documents will be subject to independent public examination.

  The completion of the new Hartlepool Local Plan will reduce the necessity for undertaking the preparation of DPDs in the short term, but ultimately there will be a number of different types of Development Plan Documents as follows:

  - o **Core Strategy** setting out the spatial vision, spatial objectives and core policies for the area;
  - o **Site Specific Allocations** of land such as housing and employment sites;
  - o **Action Area Plans** (where needed) relating to specific parts of the area where there will be comprehensive treatment or to protect sensitive areas
  - o **Proposals Map** which will be updated as each new DPD is adopted;
  - o **DPDs** containing waste and minerals policies;
  - o together with any other DPDs considered necessary.

  The Core Strategy must generally conform with the Regional Spatial Strategy and all other DPDs must conform with the Core Strategy.

- **Supplementary Planning Documents** (SPDs) – these are non-statutory documents expanding on or providing further detail to policies in a development plan document – they can take the form of design guides, development briefs, master plans or issue-based documents. Although SPDs will be subject to full public consultation, they will not be independently examined.

- **Statement of Community Involvement** (SCI) – setting out the policy for involving the community and key stakeholders both in the preparation and revision of local development documents and with respect to planning applications.

- **Annual Monitoring Report** – assessing the implementation of the local development scheme and the extent to which policies in local development documents are being achieved.

3.   The Local Development Scheme

The first Local Development Scheme was prepared by the Council in March 2005 with a review approved in July 2006.

This further review of the scheme sets out the programme for the preparation for the first local development documents to be produced under the new planning system.   Diagram 2 provides an overview of the timetable for the production of these documents covering the next three years or so.

Further details on the role and content of proposed local development documents, key dates relating to their production, arrangements for their preparation and review and monitoring are set out in Tables 1 - 6.

Saved Policies

The Act allows policies in structure and local plans to be 'saved'. This can be for a period of at least three years from the date the Act came into force (September 2004) or in the case of plans adopted after then, from the date the plan is adopted (i.e. April 2006 for the Hartlepool Local Plan).   New policies in development plan documents will progressively replace those saved in structure and local plans.   Some policies in the structure plan (such as the housing and employment land requirements for the area) will be replaced by new policies in the Regional Spatial Strategy.

Appendix 2 lists the policies of the 2006 Hartlepool Local Plan and the 2004 Tees Valley Structure Plan which will initially be saved and thus will continue to remain effective until new LDF policies are adopted.

The status of Supplementary Planning Guidance following the commencement of the new planning system remains the same as long as relevant saved policies are in place.   It will continue to be a material consideration in terms of determining planning applications.   The only currently adopted Supplementary Planning Guidance is the Greatham Village Design Statement.   This is included in the 2006 Hartlepool Local Plan as a Supplementary Note and will be saved as part of that plan. Also saved is the Supplementary Planning Guidance for Proposed Housing Redevelopment in West Central Hartlepool which was adopted in April 2005.

Statement of Community Involvement

The Borough Council s that the first priority document to be prepared under the new planning system was the Statement of Community Involvement (SCI).   The SCI document sets out how the council intends to involve the community and other interested parties in the new planning system and provide standards for involving the community in all the different stages of the planning policy process and in the determination of planning applications.

All other local development documents will be prepared in accordance with the arrangements set out in the SCI.

The SCI was submitted to the Secretary of State in January 2006 and was subsequently independently examined for soundness. The document was adopted on 26th October 2006.

Development Plan Documents

The Borough Council has not considered it necessary to make an early start on the preparation of development plan documents as the 2006 Hartlepool Local Plan provides an appropriate spatial strategy that accords with the Tees Valley Structure Plan and current regional guidance. Further, the Local Plan has taken forward those elements of the Hartlepool Community Strategy and the Hartlepool Local Transport Plan that concern physical development and use of land.

However, it is proposed that work will begin within three years on the preparation of a limited number of development plan documents to align with the later stages of the preparation of the new Regional Spatial Strategy. This will also fit in with the review of the Hartlepool Community Strategy. The proposed development plan documents including the Proposals Map, which will be revised as each new development document is prepared, are as follows:

- Core Strategy Development Plan Document
- Housing Sites Allocations Development Plan Document
- The Proposals Map

Core Strategy Development Plan Document: The core strategy DPD is the key element of the new planning system and all other development plan documents should be in conformity with it so it would be appropriate that this DPD be prepared first. The 2006 local plan provides a spatial strategy closely aligned both to existing regional and strategic policy and to the Hartlepool Community Strategy and thus should remain relevant for some time. As the core strategy should be in conformity with the Regional Spatial Strategy, it is considered that initial work on the core strategy DPD should commence when preparation work on the new regional document is well advanced. This will also tie in with the review of the Community Strategy, which is expected to be completed in 2007.

Housing Site Allocations Development Plan Document: Existing strategic policy in the 2001 Regional Planning Guidance and 2004 Tees Valley Structure Plan does not take account of the major mixed use regeneration scheme being developed for Victoria Harbour particularly in terms of housing numbers. The 2006 Hartlepool Local Plan, however, identifies Victoria Harbour as a mixed use site including the provision of 1450 dwellings during the plan period to 2016, but includes no other housing allocations because of the restrictions of this existing strategic policy.

The Submitted Regional Spatial Strategy (RSS) is likely to make provision for a higher number of dwellings and it will be a priority therefore to prepare a DPD on housing allocations to take account of the new regional strategy and to update and replace the housing allocations of the 2006 Hartlepool Local Plan.

<u>Proposals Map:</u> The Proposals Map for the 2006 Hartlepool Local Plan will be saved until the first development plan document is adopted at which time it will be amended to reflect the new development plan document and become a development plan document in its own right.   It will continue to show saved policies and will be amended as each new development plan is adopted or amended.

Joint Development Plan Documents

There has been a need to update the waste policies contained in the 2006 Hartlepool Local Plan at an early date to reflect new priorities for sustainable waste management.   Core Strategy and Site Allocations DPDs are being prepared with the other Tees Valley authorities, such joint documents to include also minerals.   The Tees Valley Joint Strategic Unit is overseeing the preparation of the Joint Minerals and Waste DPDs on behalf of the Tees Valley Authorities although the preparation of these documents has involved the use of specialist consultants

Supplementary Planning Documents

Existing supplementary planning guidance can be used as the basis for the preparation of new supplementary planning documents.   In this respect, however, it is not proposed to replace the Supplementary Planning Guidance for Proposed Housing Redevelopment in West Central Hartlepool with a new document as it will unnecessarily delay the process of acquiring and redeveloping the sites concerned.

The Greatham Village Design Statement was adopted as supplementary planning guidance in 1999 and is included as a Supplementary Note in the 2006 Hartlepool Local Plan.   There are a number of other supplementary notes in the local plan covering a range of topic areas including trees, conservation, wildlife, planning obligations and parking standards.   It is currently proposed that most of these be saved.   However, as government guidance with respect to planning obligations is being amended, it will be appropriate to prepare a supplementary planning document to replace the supplementary note in the 2006 Local Plan.   A supplementary planning document is also being prepared for transport assessments and travel plans. The position with respect to the remaining supplementary notes will be reviewed as part of the annual monitoring process.   Any further supplementary development documents to be prepared will be included in a future review of this local development scheme.

Diagram 2:

TIMETABLE FOR PREPARATION OF LOCAL DEVELOPMENT FRAMEWORK DOCUMENTS

Period	CORE STRATEGY DPD	HOUSING ALLOCATIONS DPD	PLANNING OBLIGATIONS SPD	TRANSPORT / TRAVEL PLANS SPD
2007 (J F M A M J J A S O N D)	Continuing evidence gathering with initial community & stakeholder involvement / Sustainability appraisal of options / Preparation of draft Issues & Options Report / **Consultation on Issues Options + on initial sustainability appraisal**		(Already commenced) Pre-production evidence gathering / Initial community and key stakeholder involvement / Initial sustainability appraisal and preparation of Draft SPD / **Consultation on draft SPD & associated**	(Already commenced) Community & key stakeholder involvement and preparation of Sustainability Appraisal (SA) / **Consultation on draft SPD & associated SA** / Consultation responses considered & SPD approved / **ADOPTION**
2008 (J F M A M J J A S O N D)	Council consideration of comments on Issues etc. and preparation of Preferred Options / **Consultation on Preferred Options** / Council consideration of representations on Preferred Options and preparation of Submission DPD / **Submission of DPD and**	**Commencement** / Pre-production evidence gathering / Initial community and key stakeholder involvement / Sustainability appraisal of options / Council approval to Issues & Options	**sustainability report** / Council consideration of consultation responses and approval of SPD / **ADOPTION**	
2009 (J F M A M J J A S O N D)	**consultation (6 weeks)** / **Pre-Examination Meeting** / **Start of Examination**	Report / **Consultation on Issues Options + on initial sustainability appraisal** / Analysis of comments / Possible further consultation on new sites / Preferred Options prepared / **Consultation on Preferred Options** / Council consideration of representations		
2010 (J F M A)	**Inspector's Report** / **ADOPTION**	and preparation of Submission DPD / **Submission of DPD and consultation (6 weeks)**		

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Diagram 2:

TIMETABLE FOR PREPARATION OF JOINT LOCAL DEVELOPMENT FRAMEWORK DOCUMENTS

		JOINT MINERALS AND WASTE CORE STRATEGY DPD	JOINT MINERALS AND WASTE SITE ALLOCATIONS DPD	
	J	Initial community and	Initial community and	
	F	key stakeholder involvement	key stakeholder involvement	
	M	Sustainablity	Sustainability	
	A	appraisal of options	appraisal of options	
2	M	**Consultation on**	**Consultation on**	
0	J	**Issues and Options**	**Issues and Options**	
0	J	Consideration	Consideration	
7	A	by Tees Valley	by Tees Valley	
	S	Borough Councils	Borough Councils	
	O	of comments received	of comments received	
	N	and	and	
	D	development of	development of	
	J	Preferred Options	Preferred Options	
	F	**Consultation on Preferred**	**Consultation on Preferred**	
	M	**Options**	**Options**	
	A	Consideration	Consideration	
2	M	of representations received	of representations received	
0	J	by all	by all	
0	J	Tees Valley authorities	Tees Valley authorities	
8	A	and	and	
	S	preparation of	preparation of	
	O	Submission DPD	Submission DPD	
	N	for approval by all	for approval by all	
	D	Tees Valley authorities	Tees Valley authorities	
	J	**Submission of DPD and consultation**	**Submission of DPD and consultation**	
	F	**on submitted document (6 weeks)**	**on submitted document (6 weeks)**	
	M			
	A	**Pre-Examination Meeting**	**Pre-Examination Meeting**	
2	M			
0	J			
0	J	**Examination**	**Examination**	
9	A			
	S			
	O			
	N			
	D			
2	J	**Receipt of Inspector's Report**	**Receipt of Inspector's Report**	
0	F	Checking of	Checking of	
1	M	Inspector's Report	Inspector's Report	
0	A	**ADOPTION**	**ADOPTION**	

Table 1: CORE STRATEGY	
OVERVIEW	
Role and content	To set out the vision and spatial strategy for Hartlepool and the objectives and primary policies for meeting the vision.
Geographical Coverage	Borough-wide
Status	Development Plan Document
Conformity	With Regional Spatial Strategy but must also reflect the Hartlepool Community Strategy.
TIMETABLE / KEY DATES	
Stage	**Date**
Commencement – evidence gathering and initial community and key stakeholder involvement	August 2006 – September 2007
Consultation on Issues and Options and initial sustainability analysis	October – December 2007
Consultation on Preferred Options and sustainability report	May – June 2008
Consideration of representations including further discussions with community and key stakeholders	July –November 2008
Submission of DPD and final sustainability report	December 2008
Consultation on submitted document	December 2008 – January 2009
Consideration of representations on submitted document	February –April 2009
Pre examination meeting	May 2009
Commencement of Public Examination	July 2009
Receipt of Inspector's Report	January 2010
Checking of Inspector's Report	January – February 2010
Adoption of DPD and revised proposals map	March 2010
ARRANGEMENTS FOR PRODUCTION	
Lead Organisation	Hartlepool Borough Council
Management arrangements	To be determined (see section 8)
Resources Required	Primarily internal staffing resources with use of consultants if necessary for any special studies required
Community and Stakeholder Involvement	In accordance with the Statement of Community Involvement
POST PRODUCTION / REVIEW	
The effectiveness of the primary policies in relation to the vision and objectives of the core strategy will be assessed in the Annual Monitoring Report and where necessary reviewed. The Core Strategy DPD will be reviewed as a whole in the following circumstances: • A review of the RSS • A further review of the Community Strategy • A significant amendment to the Council's Corporate Vision	

Table 2: HOUSING ALLOCATIONS	
OVERVIEW	
Role and content	To identify housing sites proposed for development to meet the strategic housing requirements of the Regional Spatial Strategy and to set out policies to provide the context for considering residential windfall proposals
Geographical Coverage	Borough-wide
Status	Development Plan Document
Conformity	With Regional Spatial Strategy and with the Core Strategy DPD when adopted
TIMETABLE / KEY DATES	
<u>Stage</u>	<u>Date</u>
Commencement – evidence gathering and initial community and key stakeholder involvement	January 2008 – January 2009
Consultation on Issues and Options and initial sustainability analysis	February – April 2009
Consultation on Preferred Options and sustainability report	September - October 2009
Council consideration of representations including further discussions with community and key stakeholders	November 2009 – February 2010
Submission of DPD and final sustainability report	March 2010
Consultation on submitted document	March – April 2010
Consideration of Representations on submitted document	May – September 2010
Pre examination meeting	September 2010
Commencement of Public Examination	November 2010
Receipt of Inspector's Report	May 2011
Checking of Inspector's Report	May – June 2011
Adoption of DPD and revised proposals map	July 2011
ARRANGEMENTS FOR PRODUCTION	
Lead Organisation	Hartlepool Borough Council (Policy Team)
Management arrangements	To be determined (see section 8)
Evidence Required	To be determined on commencement in consultation with key stakeholders
Resources Required	Primarily internal staffing resources with use of consultants if necessary for any special studies required
Community and Stakeholder Involvement	In accordance with the Statement of Community Involvement
POST PRODUCTION / REVIEW	
The take-up of housing land will be monitored and reported annually in the Annual Monitoring Report. The housing allocations document will be formally reviewed every three years or earlier if monitoring establishes that the policies are not effective.	

Table 3 PLANNING OBLIGATIONS	
OVERVIEW	
Role and content	Will set out guidance and standards on the use of commuted sums through planning agreements, including the circumstances when an agreement will be sought and its basis
Geographical Coverage	Borough-wide
Status	Non-statutory Supplementary Planning Document not subject to independent examination
Conformity	With national guidance, regional spatial strategy and saved Local Plan policy GEP9
TIMETABLE / KEY DATES	
Stage	Date
Commencement – evidence gathering and initial community and key stakeholder involvement	July 2006 - October 2007
Draft and associated sustainability report issued for consultation	November 2007 – January 2008
Consideration of consultation responses	February – April 2008
Adoption and publication	May 2008
ARRANGEMENTS FOR PRODUCTION	
Lead Organisation	Hartlepool Borough Council (Policy Team)
Management arrangements	To be determined
Resources Required	Internal staffing resources with use of consultants if necessary for any special study required
Community and Stakeholder Involvement	In accordance with the Regulations pending adoption of the Statement of Community Involvement
POST PRODUCTION / REVIEW	
The effectiveness of the provisions of the document will be assessed in the annual monitoring report. The document will be reviewed when the annual monitoring report highlights a need or if there is any change in government legislation, policy or advice.	

Table 4: TRANSPORT ASSESSMENT & TRAVEL PLANS	
OVERVIEW	
Role and content	Will set out guidance and standards on the use of Travel Plans & Transport assessment planning agreements, including the circumstances when an agreement will be sought and its basis
Geographical Coverage	Borough-wide
Status	Non-statutory Supplementary Planning Document not subject to independent examination
Conformity	With national guidance, regional spatial strategy and saved Local Plan policies Tra19 & Tra20.
TIMETABLE / KEY DATES	
Stage	Date
Commencement – evidence gathering and initial community and key stakeholder involvement	January-May 2007
Draft and associated sustainability report issued for consultation	August - September 2007
Consideration of consultation responses	October - November 2007
Adoption and publication	December 2007
ARRANGEMENTS FOR PRODUCTION	
Lead Organisation	Hartlepool Borough Council (Transportation Team)
Management arrangements	To be determined
Resources Required	Internal staffing resources
Community and Stakeholder Involvement	In accordance with the adopted Statement of Community Involvement
POST PRODUCTION / REVIEW	
The effectiveness of the provisions of the document will be assessed in the annual monitoring report. The document will be reviewed when the annual monitoring report highlights a need or if there is any change in government legislation, policy or advice.	

Table 5: JOINT MINERALS AND WASTE CORE STRATEGY

OVERVIEW

Role and content	To set out the vision, spatial strategy and strategic policies for meeting known and anticipated waste management and mineral working requirements to 2021
Geographical Coverage	Tees Valley-wide including Hartlepool
Status	Development Plan Document
Conformity	With Regional Spatial Strategy

TIMETABLE / KEY DATES

Stage	Date
Commencement – evidence gathering and initial community and key stakeholder involvement	September 2006 – April 2008
Consultation on Issues and Options and initial sustainability analysis	May 2007 – June 2007
Consultation on Preferred Options and sustainability report	February – March 2008
Consideration of representations including further discussions with community and key stakeholders	April – December 2008
Submission of DPD and final sustainability report	January 2009
Consultation on submitted document	January - February 2009
Consideration of Representations on submitted document	March – May 2009
Pre examination meeting	April 2009
Commencement of Public Examination	July 2009
Receipt of Inspector's Report	January 2010
Checking of Inspector's Report	February – March 2010
Adoption of DPD and revised proposals map	April 2010

ARRANGEMENTS FOR PRODUCTION

Lead Organisation	Tees Valley Joint Strategy Unit
Management arrangements	To be determined (see section 8)
Evidence Required	To be determined on commencement in consultation with key stakeholders
Resources Required	Consultants to be appointed to undertake key research, analysis and preparation.
Community and Stakeholder Involvement	In accordance with the Statement of Community Involvement

POST PRODUCTION / REVIEW

Monitored on an annual basis and subject to review if the monitoring highlights a need. Otherwise the document will be formally reviewed at least once every five years

Table 6: JOINT MINERALS AND WASTE SITE ALLOCATIONS	
OVERVIEW	
Role and content	To set out site specific allocations for minerals workings and waste management across the Tees Valley and the provision of policies to form the basis for considering planning applications for all forms of waste and minerals based development that ensure the efficient use of resources, and the protection of the environment and amenity of those affected.
Geographical Coverage	Tees Valley-wide including Hartlepool
Status	Development Plan Document
Conformity	With Regional Spatial Strategy and with the Minerals and Waste Core Strategy DPD when adopted
TIMETABLE / KEY DATES	
Stage	**Date**
Commencement – evidence gathering and initial community and key stakeholder involvement	September 2006 – April 2008
Consultation on Issues and Options and initial sustainability analysis	May 2007 – June 2007
Consultation on Preferred Options and sustainability report	February – March 2008
Council consideration of representations including further discussions with community and key stakeholders	April – December 2008
Submission of DPD and final sustainability report	January 2009
Consultation on submitted document	January - February 2009
Consideration of Representations on submitted document	March – May 2009
Pre examination meeting	April 2009
Commencement of Public Examination	July 2009
Receipt of Inspector's Report	January 2010
Checking of Inspector's Report	February – March 2010
Adoption of DPD and revised proposals map	April 2010
ARRANGEMENTS FOR PRODUCTION	
Lead Organisation	Tees Valley Joint Strategy Unit
Management arrangements	To be determined (see section 8)
Evidence Required	To be determined on commencement in consultation with key stakeholders
Resources Required	Consultants to be appointed to undertake key research, analysis and preparation.
Community and Stakeholder Involvement	In accordance with the Statement of Community Involvement
POST PRODUCTION / REVIEW	
Monitored on an annual basis and subject to review if the monitoring highlights a need. Otherwise the document will be formally reviewed at least once every five years	

4. Sustainability Appraisal

The new planning regime set up under the Planning and Compulsory Purchase Act requires that local development documents should contribute to the achievement of sustainable development. Further, European Union (Strategic Environmental Assessment) Directive 2001/42/EC requires that a formal strategic environmental assessment is carried out for certain plans and programmes likely to have a significant effect on the environment including planning and land use documents.

Local development documents will therefore be subject to a Sustainability Appraisal which will incorporate the requirements of the Sustainable Environment Assessment (SEA). This will be a continual and integrated process starting when a new (or revised) local development document is to be prepared. Appraisal at each stage of a document's preparation will inform the direction adopted at the next stage and sustainability appraisal reports will be subject to consultation alongside the document as it is developed.

5. Links to other strategies

Local development documents contained within the local development framework should reflect the land use and development objectives of other strategies and programmes. The 2006 Hartlepool Local Plan was developed in close collaboration with in particular the Hartlepool Community Strategy and the Hartlepool Local Transport Plan and gives spatial expression to the elements of these and other strategies that relate to the development and use of land.

Development documents to be prepared under the new system must be in conformity with the Regional Spatial Strategy. They will also take account of and reflect other strategies and programmes - local, sub-regional and regional. A list of such strategies and programmes currently in place which may be of relevance is attached at Appendix 3.

The timing of the preparation of the first development plan documents will be linked to the preparation of the Regional Spatial Strategy and the review of the Hartlepool Community Strategy.

6. Evidence Base

Local planning authorities are required to keep under review the main physical, economic, social and environmental characteristics of their area in order to inform the development of planning policies. The Tees Valley Joint Strategic Unit maintains much base information on behalf of the constituent Borough Councils, including in particular information on the size, composition and distribution of population and other matters covered by the Censuses of Population and Employment. In addition Hartlepool Council maintains information on many other matters including the regular

monitoring of housing and employment land availability and of new developments.

The new planning system requires that local development documents should be founded on sound and reliable evidence which will identify opportunities, constraints and issues in the area. Much of this evidence is already in place although some will need to be updated in relation to the preparation of local development documents.

In terms of on-going and proposed development of the evidence base, the Hartlepool Housing Regeneration Strategy was completed in mid 2005 and the Hartlepool Low Density Housing Study which examined high quality, low density housing and the effects of new housing development on migration and the socio-economic balance in the town was completed in July 2005. The Hartlepool Retail Study was updated in March 2005. A scoping report for the Sustainability Appraisal of new local development documents is to be prepared. Other studies currently being prepared include a Local Housing Assessment (in conjunction with the Council's housing strategy team) and a Strategic Flood Risk Assessment (in association with the other Tees Valley authorities).

A list of current and proposed reports is attached at Appendix 4. The need for additional studies and updating of existing studies will be kept under review as part of the annual monitoring process.

7. Monitoring and Review

Monitoring and review are key aspects of the government's 'plan, monitor and manage' approach to planning and should be undertaken on a continuous basis.

Annual Monitoring Report

A requirement of the new planning system is to produce an annual monitoring report to assess the implementation of the local development scheme and the extent to which policies in local development documents are being met. The first annual monitoring report relating to the period from was published in December 2005. The second Annual Monitoring Report was published in December 2006 for the period 1st April 2005 to 31st March 2006

The implementation of the local development scheme is assessed in each annual monitoring report in terms of the extent to which the targets and key dates (milestones) for the preparation of local development documents have been met and the reasons for any failure to meet these are explained. Any adjustments required to the key milestones for document preparation will need to be incorporated in a subsequent review of the local development scheme.

The local development scheme does not envisage any local development document policies, other than the Statement of Community Involvement,

the Planning Obligations Supplementary Planning Document and the Travel Plan Supplementary Planning Document, being adopted during the first few years of the operation of the new planning system. The annual monitoring report relating to performance over the period 2005 to 2006 has therefore assessed the saved policies of the 1994 Hartlepool Local Plan, and subsequent reports will assess the policies of the 2006 Local Plan particularly in relation to the indicators and targets contained within that plan. The annual monitoring report will also assess the impact of saved local plan policies on relevant national and regional/sub-regional indicators and targets.

As a result of the assessment of policies, the annual monitoring report may highlight areas where policy coverage is insufficient or ineffective or where it does not accord with the latest national or regional policy. In this event it will suggest action that needs to be taken such as the early review of existing documents or preparation of new documents. As a consequence the local development scheme would need to be amended to reflect such action to amend the local development framework.

8. Managing the Process

The Local Development Scheme has been drawn up having regard to resources (both staff and financial), Council processes and an assessment of the likely interest of key stakeholders and the community. Nevertheless there are risks that the timetables set out in this document may slip. The risks have been assessed in this respect but given the size of the authority and its resources not all can be readily overcome.

Staff Resources

The prime responsibility for delivering the local plan and subsequently the local development framework lies with a small policy team within the Urban Policy Section of the Department of Regeneration and Planning Services. This team has close working relationships with and makes full use of the expertise and experience of other sections of the department including development control, regeneration, housing renewal, community strategy, landscape, ecology and conservation. For example, the regeneration team which has long-established working relationships with the community took the lead in the initial preparation of the draft Statement of Community Involvement. Similarly, when it is decided to replace the Supplementary Notes of the Local Plan by supplementary planning documents the conservation officer, ecologist and arboricultural officer will provide the lead as relevant.

In addition, the policy team, as in the past, will continue to liaise closely with officers of other departments of the council including in particular the transport and countryside services teams.

Full use will be made of consultants to provide independent specialist advice or to undertake necessary studies contributing to the information base necessary for the preparation of local development documents.

They may also be engaged to carry out the sustainability appraisals although consideration will also be given in this respect to the use of an in-house multi-discipline team having expertise in the various aspects of sustainable development.

Financial Resources

Resources have been allocated within the Council's mainstream budget to cover the anticipated costs of initial work on local development documents. Provisional costs for future years have been factored into the Council's longer-term budget review. In addition, Planning Delivery Grant is to be used to fund the use of consultants for the preparation of much of the evidence base

Programme Management

The current arrangements for the management of the forward planning process will continue. Basically this comprises weekly meetings of the Core Team and reporting to senior management as necessary. This team will also manage the programme for the production of the Statement of Community Involvement and subsequent local development documents.

Political Process

No special arrangements have as yet been established for Member involvement in the production of local development documents. However, now that the Local Plan has been completed, the new system is increasingly being brought to the attention of Members with a view to fully involving them in the process.

Risk Assessment and Contingencies

The programme for the preparation and production of local development documents set out in the local development scheme is based on a realistic assessment of the capacity of the Council to undertake the work and of the extent and depth of the local community and stakeholder involvement and interest likely to be generated by each document. However, there are two main types of risk that could result in a failure to meet this programme. The first relates to resources (both human and financial) and the second to delays in the process primarily due to external factors.

As noted in paragraph 8.5 above, the Council has endeavoured to ensure that there will be sufficient financial resources made available within its budgetary framework supplemented at least in the short term as necessary by the Planning Delivery Grant. However, in view of the relatively small size of the Council and thus of its staff, the effect of, for example, long-term sickness, of officers obtaining employment elsewhere or of other unforeseen work coming forward, is significant. Whilst every effort would be made to replace staff in such circumstances, including the

use of external consultants, some delay is inevitable as a result of the recruitment process. Further it is not always possible to recruit suitably qualified persons and there is inevitably a period required by new staff for familiarisation.

Account has been taken of the political process relating to the approval of planning documents at the various stages of production. Whilst the scrutiny process provides an open forum for the consideration of issues, it is not possible to predict that Cabinet recommendations will be endorsed at Full Council.

Perhaps the most significant risk to the programming of the development plan documents would be the delay in the preparation of the Regional Spatial Strategy. The Borough Council would be unable to mitigate against this and in the event of a significant delay, would need to reassess its programme in a review of the local development scheme. Further, any delay in the review of the Hartlepool Community Strategy could impact on the programme.

The potential for a delay due to the inability of the Planning Inspectorate to undertake the Examination of development plan documents at the programmed time is minimised by the production of this local development scheme and the associated service level agreement with the Inspectorate.

However, there are risks that adoption of a development plan document could be delayed if the Examination Inspector finds that it is unsound and recommends major changes, or if the Secretary of State intervenes on the basis that it raises issues of national or regional significance. The Council will therefore seek to ensure that the document is sound and conforms as necessary with national and regional policy through close liaison with the government office. The risk of a legal challenge to a document will be minimised by ensuring that it has been produced in accordance with the regulations.

The main risk to the programme for the preparation of the supplementary planning document on planning obligations would be a delay in the publication of the proposed revised circular and good practice guidance.

9. Review of the Local Development Scheme

The Local Development Scheme sets out the position with respect to the development of planning policies as it is envisaged at a particular point of time. It will normally be reviewed annually, but it can be readily reviewed when necessary. In particular it will need to be reviewed in the following circumstances:

- a slippage in the timetables for whatever reason
- a need is identified for a new local development document
- monitoring establishes that an existing document should be reviewed.

APPENDIX 1

LIST OF ACRONYMS AND TECHNICAL TERMS USED IN THIS REPORT

AAP	Action Area Plan	A type of Development Plan Document relating to specific areas of major opportunity and change or conservation.
AMR	Annual Monitoring Report	Report submitted to Government on the progress of preparing the Local Development Framework and the extent to which policies are being achieved.
	Circular	A government publication setting out policy approaches
Core Strategy	Core Strategy Development Plan Document	A Development Plan Document setting out the spatial vision and objective of the planning framework for the area, having regard in particular to the Community Strategy. All other development plan documents must conform with the core strategy.
	Development Plan	Documents setting out the policies and proposals for the development and use of land and buildings. Under the new planning system it comprises the Regional Spatial Strategy and Development Plan Documents, whilst under the transitional arrangements it comprises the Structure Plan and Local Plan.
DPD	Development Plan Document	A local development document in the local development framework which forms part of the statutory development plan. The core strategy, documents dealing with the allocation of land, action area plans and the proposals map are all development plan documents.
LDD	Local Development Document	An individual document in the Local Development Framework. It includes Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.
LDF	Local Development Framework	The overarching term given to the collection of Local Development Documents which collectively will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of the area where this affects the development and use of land and buildings. The LDF also includes the Local Development Scheme and the Annual Monitoring Report.
LDS	Local Development Scheme	A public statement setting out the programme for the preparation of local development documents. Initially it will also identify the programme for the completion of the local plan and also which policies of the local and structure plan are to be saved and/or replaced.
	Local Plan	A statutory development plan prepared under previous legislation, or being prepared under the transitional arrangements of the new Act.
	National policy	Government policy contained within Planning Policy Guidance (PPG) and Planning Policy Statements (PPS).
PPG	Planning Policy Guidance	Government documents providing policy and guidance on a range of planning issues such as housing, transport, conservation etc. PPGs are currently being replaced by Planning Policy Statements.
PPS	Planning Policy Statements	Government documents replacing PPGs and designed to separate policy from wider guidance issues.

	Proposals Map	Illustrating on an Ordnance Survey base the policies and proposals of development plan documents and any 'saved' policies of the local plan.
RPG	Regional Planning Guidance	Planning policy and guidance for the region issued by the Secretary of State. RPG became the Regional Spatial Strategy upon commencement of the Act.
RSS	Regional Spatial Strategy	Statutory regional planning policy forming part of the Development Plan and prepared by the regional planning body. The Local Development Framework must be in conformity with the RSS.
	Saved Policies	Policies within the Local Plan and the Structure Plan that remain in force for a time period pending their replacement as necessary by development plan documents or the Regional Spatial Strategy.
SA	Sustainability Appraisal	Identifies and evaluates social, environmental and economic effects of strategies and policies in a local development document from the outset of the preparation process. It incorporates the requirements of the Strategic Environmental Assessment (SEA) Directive.
SCI	Statement of Community Involvement	Sets out the standards to be achieved in involving the community and other stakeholders in the preparation, alteration and review of local development documents and in significant development control decisions
SEA	Strategic Environmental Assessment	A generic term used internationally to describe environmental assessment as applied to policies, plans and programmes
SPD	Supplementary Planning Document	A local development document providing further detail of policies in development plan documents or of saved local plan policies. They do not have development plan status.
SPG	Supplementary Planning Guidance	Provide additional guidance expanding policies in a local plan. SPGs will remain relevant where they are linked to saved policies but will ultimately be replaced by supplementary planning documents.
	Structure Plan	A statutory development plan setting out strategic policies for environmental protection and development and providing the more detailed framework for local plans. Policies in the structure plan will be saved for a time period under the transitional arrangements of the Act.
The Act	Planning and Compulsory Purchase Act 2004	Government legislation introducing a new approach to development planning.
	Transport Assessments	A process setting out transport issues relating to a proposed development identifying measures to be taken to improve accessibility and safety for all modes of travel, particularly alternatives to the car. Such as walking, cycling & public transport
	Travel Plans	A package of measures to assist in managing transport needs of an organisation principally to encourage sustainable modes of transport and enable greater travel choice.
	Transitional Arrangements	Government regulations describing the process of development plans begun before, and to be completed after, the Planning and Compulsory Purchase Act 2004

APPENDIX 2

SAVED POLICIES

A **Hartlepool Local Plan including mineral and waste policies 2006:**
All policies to be saved.   These are as follows:

- GEP1 to GEP18 (General Environmental Principles)
- Ind1 to Ind11 (Industrial and Business Development)
- Com1 to Com17 (Retail, Commercial & Mixed Use Development)
- To1 to To11 (Tourism)
- Hsg1 to Hsg14 (Housing)
- Tra1 to Tra20 (Transport)
- PU1 to PU11 (Public Utility and Community Facilities)
- Dco1 to Dco2 (Development Constraints)
- Rec1 to Rec14 (Recreation and Leisure)
- GN1 to GN6 (The Green Network)
- WL1 to WL8 ((Wildlife and Natural Features)
- HE1 to HE15 (Conservation of the Historic Environment)
- Rur1 to Rur20 (The Rural Area)
- Min1 to Min5 (Minerals)
- Was1 to Was6 (Waste)

B **Tees Valley Structure Plan 2004**
All policies to be saved until July 2007 and /or are edeleted by the North East Regional Strategy.   These are as follows:

Sustainable Development policies	SUS1 and SUS2
Regeneration policies	REG1 and REG2
Strategy policies	STRAT1 and STRAT2
Employment policies	EMP1-EMP4, EMP4a, EMP4b, EMP5 to EMP6, EMP6a, EMP7 to EMP10
Environment policies	ENV1 to ENV3, ENV3a, ENV4 to ENV30
Housing policies	H1, H1A, H1B, H2, H2A, H4 - H8
Transport policies	T1 to T3, T3A, T3B, T4 to T11, T13 to T17, T18A, T18B, T19 to T24, T24A, T25 to T27
Town Centre and Shopping policies	TC1 to TC5
Leisure policies	L1 to L12
Energy policies	EN1 to EN2, EN2A, EN3 to EN4
Waste policies	W1 to W6
Minerals policies	MIN1 to MIN7, MIN9 to MIN10

C **Supplementary Planning Guidance for Proposed Housing Redevelopment in West Central Hartlepool** (adopted April 2005)

STRATEGIES AND PROGRAMMES TO BE CONSIDERED

REGIONAL STRATEGIES:

- Making It Happen: The Northern Way - Feb. 2004
- Regional Spatial Strategy (programmed for adoption in early 2007)
- North East Regional Housing Strategy - July 2005
- Regional Economic Strategy - Unlocking our Potential

SUB REGIONAL STUDIES / STRATEGIES

- Tees Valley Vision
- Tees Valley Living - Building Sustainable Communities in Tees Valley
- Tees Valley Sub Regional Housing Market Renewal Strategy (January 2006)
- Tees Valley Sub-Regional Housing Strategy (under preparation)
- The Tees Valley Forest Plan 2000
- Tees Valley Biodiversity Plan
- Joint Waste Management Strategy for Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees Borough Councils.
- Hartlepool Cycling Strategy
- Tees Valley Tourism Strategy - February 2003
- Coastal Arc Strategy (Phase 1 - 2004-07)
- Business Link Tees Valley Plan
- Tees Estuary Management Plan
- Cleveland Police Policing Plan

LOCAL STRATEGIES AND PROGRAMMES

Generic

- Hartlepool Community Strategy (to be reviewed 2006/07)
- Neighbourhood Renewal Strategy
- Neighbourhood Action Plans

Housing

- Hartlepool Housing Regeneration Strategy (May 2005)
- Hartlepool Housing Strategy
- NDC Community Housing Plan (2003)
- North Central Hartlepool Masterplan (August 2004)

Jobs and the Economy

- Hartlepool Economic Strategy
- Hartlepool Town Centre Strategy

Tourism

- Hartlepool Tourism Strategy - March 2004
- Seaton Carew Tourism Strategy: 2003 – 2008

Environment and the Arts

- Shoreline Management Plan 1999 Seaham Harbour to Saltburn by the Sea
- Longhill and Sandgate Industrial Estate Landscape Masterplan
- Contaminated Land Strategy
- Hartlepool's Cultural Strategy (April 2003)
- Headland Environmental Improvement and Public Art Strategy

Transport

- Hartlepool Local Transport Plan 2001 – 2006 (under review)

Recreation

- Hartlepool Playing Pitch Strategy
- Sports Development Strategy
- Hartlepool Rights of Way Strategy
- Outdoor Equipped Play Facilities Strategy 2001

Lifelong Learning

- Connexions Strategy
- Cleveland College of Art & Design Strategic Plan
- Hartlepool Adult Learning Plan
- Hartlepool College of Further Education Strategic Plan
- Hartlepool Education Development Plan
- Hartlepool Library Plan
- Hartlepool Sixth Form College Strategic Plan
- Hartlepool Youth Service Strategy
- Learning & Skills Council Tees Valley Strategic Plan

Health

- Vision for Care
- Hartlepool CHD Strategy
- Hartlepool Public Health Strategy
- Hartlepool Teenage Pregnancy Strategy
- Hartlepool Drug Action Team Strategy

Community Safety

- Hartlepool Community Safety Strategy

REPORTS CONTRIBUTING TO THE EVIDENCE BASE FOR NEW LOCAL DEVELOPMENT DOCUMENTS

HOUSING AND HOUSING REGENERATION

Hartlepool Housing Dynamics Study (NLP)	April 2000
Hartlepool Housing Aspirations Study (NLP)	December 2002
West Central Hartlepool NDC Housing Study (NLP)	2000
West Central Hartlepool NDC Options Report (NLP)	March 2002
Hartlepool Housing Urban Capacity Study (C/RG)	May 2002
NDC Community Housing Plan (NLP/SRB)	May 2003
NDC Area Assessment Report (HA)	August 2004
North Central Hartlepool Masterplan	August 2004
Victoria Harbour Housing Demand Study (RTP)	June 2004
Hartlepool Low Density Housing Study (NLP)	July 2005
Hartlepool Housing Regeneration Strategy (NLP)	Mid 2005
Regional Housing Aspirations Study	March 2005
Hartlepool Local Housing Assessment (DC)	Commenced Dec 2006

ECONOMY

Tees Valley Strategic Employment Land Review (JSU)	Draft May 2003-
Hartlepool Retail Study (DJ)	Update March 2005
Hartlepool Employment Land Review	Commenced Jan 2007

ENVIRONMENT

Hartlepool Landscape Assessment	November 1999
Local Air quality management action plan	
NLUD	
Sustainability Appraisal Scoping Report	To be prepared
Strategic Flood Risk Assessment (JBA)	Commenced November 2006

RECREATION AND LEISURE

Outdoor Equipped Play Facilities Strategy	2001
Audit and Assessment of Allotment Provision in Hartlepool	May 2004
Playing Pitch Strategy	March 2004
Multi-Use Games Area Strategy	April 2006
PPG 17 Audit of Open Space (CS)	Commenced Dec 2006
Hartlepool Sports Facilities Strategy	Commenced Dec 2006

NLP	Nathanial Lichfield & Partners
C/RG	Chesterton and Ron Grieg
SRB	Social Regeneration Consultants
HA	Halcrow Group
RTP	Roger Tym and Partners
JSU	Tees Valley Joint Strategic Unit
DJ	Drivers Jonas
JBA	JBA Consulting
DC	David Cumberland
CS	Capita Symonds