

# **CONTRACT SCRUTINY PANEL AGENDA**



**Monday 21<sup>st</sup> May 2007**

**at 10.00 a.m.**

**in the Vision Room, Avondale Centre,  
Dyke House, Hartlepool  
(Raby Road entrance)**

**MEMBERS: CONTRACT SCRUTINY PANEL:**

**Councillors Fleet, Griffin, Hall, Lilley and Wright**

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 8<sup>th</sup> May 2007 (*attached*).
- 4. ITEMS FOR INFORMATION**
  - 4.1 Highway Planing and Resurfacing Tender – *Head of Neighbourhood Management*
- 5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

**7. OPENING OF TENDERS**

- 7.1 Opening of Tenders for Remediation of Contaminated Land at Coronation Drive (ref 218) – *Principal Engineer*
- 7.2 Opening of Tenders for Headland Paving 2 (ref 222) – *Senior Project Engineer*

**8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

- i) **Date of Next Meeting Monday 4<sup>th</sup> June 2007 commencing at 11.00am in Conference Room 3, Belle Vue Community Sports and Youth Centre**

## **CONTRACT SCRUTINY PANEL**

### **MINUTES AND DECISION RECORD**

8<sup>th</sup> May 2007

The meeting commenced at 10.00 a.m. at the Municipal Buildings, Hartlepool

**PRESENT:** Councillors Mary Fleet and Edna Wright

**OFFICERS:** Denise Ogden, Head of Neighbourhood Management  
Roger Kennedy, Quantity Surveying Team Leader  
Cyril Winskill, Consultant Architect  
Jo Wilson, Democratic Services Officer

#### **113. ADJOURNMENT OF MEETING**

##### **Decision**

The meeting was adjourned to be reconvened at 1.30pm

**8<sup>th</sup> May 2007 at 1.30pm**

On reconvening, the following were present:

Councillors Mary Fleet and Edna Wright

Also Present: In accordance with Council Procedure Rule 4.2 Councillor Carl Richardson attended as substitute for Councillor Sheila Griffin.

**Officers:** Denise Ogden, Head of Neighbourhood Management  
Colin Bolton, Building Consultancy Manager  
Jo Wilson, Democratic Services Officer

#### **114. APPOINTMENT OF CHAIRMAN**

Councillor Carl Richardson was appointed as Chairman for this meeting.

#### **115. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Sandra Fenwick, Sheila Griffin and Geoff Lilley.

**116. DECLARATIONS OF INTEREST**

None

**117. MINUTES**

The minutes of the meeting held on 23<sup>rd</sup> April 2007 were confirmed.

**118. LOCAL GOVERNMENT ACCESS TO INFORMATION**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 119 – Opening of Tenders for Kerbside Recycling Collection Services (ref 154) (para 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

Minute 120 – Opening of Tenders for War Memorial, Victory Square (ref 221) (para 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

**119. OPENING OF TENDERS FOR KERBSIDE RECYCLING COLLECTION SERVICES – *Head of Neighbourhood Management***

Members were informed that tenders had been invited in respect of the above project.

**120. OPENING OF TENDERS FOR WAR MEMORIAL, VICTORY SQUARE– *Building Consultancy Manager***

Members were informed that tenders had been invited in respect of the above project.

CARL RICHARDSON

CHAIRMAN

## CONTRACT SCRUTINY PANEL

21<sup>st</sup> May 2007



**Report of:** Head of Neighbourhood Management

**Subject:** HIGHWAY PLANING AND RESURFACING  
TENDER

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### 1. PURPOSE OF REPORT

To advise members of the shortlisting process carried out for a Highway Surfacing Partnership and to seek approval to use the shortlist to tender for a new term contract.

### 2. BACKGROUND

In the financial year 2004/2005, a significant amount of work was carried out to shortlist four companies specialising in highway planing and resurfacing for a potential three way partnership between Hartlepool Borough Council (as Clients), the Technical Services Joint Venture Company (as Consultants) and the resurfacing company (as Contractors for resurfacing). The longlisting involved carrying out Technical, Financial and Health and Safety analyses and all successful companies then attended a shortlisting interview prior to selection.

Unfortunately, the process did not continue into the year 05/06 due to uncertainty with respect to the JVC as well as a restructure of the Technical Services Division, which took Highway Services into Neighbourhood Management. Changes in personnel and other priorities have also prevented this development from being concluded.

It is now clear that a partnership is not going to be possible in the way that it was originally intended, however it is still possible to proceed with the four shortlisted companies to a tender for a traditional style planing and resurfacing annual contract. This will save the expense of repeating the shortlisting exercise and will make use of the work carried out to date and will make best use of the circumstances.

**3. RECOMMENDATIONS**

That Contract Scrutiny Panel approve the use of the existing shortlist of contractors for the tendering of the new annual planing and resurfacing contract.