

FINANCE PORTFOLIO DECISION RECORD

15th May, 2007

The meeting commenced at 10.00 a.m. at the Avondale Centre, Dyke House School, Raby Road Entrance, Hartlepool

Present: The Mayor, Stuart Drummond (In the absence of the Finance Portfolio Holder Councillor R Payne)

Officers: Mike Ward, Chief Financial Officer
Pat Watson, Democratic Services Officer

18. Chief Executive's Departmental Plan 2007/08 (*Chief Financial Officer and Chef Solicitor*)

Type of decision

Non Key

Purpose of report

To report to the Portfolio Holder the Chief Executive's Departmental Plan containing the key objectives and actions for 2007/08..

Issue(s) considered

The report and appendix A set out the key objectives and actions within an Action Plan that showed what was to be achieved by the department in the coming year. The Plan also described how the department would contribute to the Organisational Development objectives as identified in the 2007/08 Corporate Plan which would be published in June 2007.

The Plan included proposals from all four divisions within the Chief Executives Department, as well as procurement issues that fall within the remit of the Procurement and Property Services Division within the Neighbourhood Services Department. The Plan would also be used as the basis for the quarterly monitoring reports to the Portfolio Holder.

The report indicated that the Plan would also be considered by the Performance Management Portfolio Holder at the meeting on 21st May 2007.

Decision

The Mayor approved the Chief Executive's Departmental Plan 2007/08 for distribution.

19. Chief Executive's Departmental Plan 2006/07 – 4th Quarter Report *(Chief Financial Officer and Chief Solicitor)*

Type of decision

For information.

Purpose of report

To inform the Portfolio Holder of the progress made against the Chief Executive's Departmental Plan 2006/07 in the fourth quarter of the year.

Issue(s) considered

The report detailed the progress against the actions contained in the Chief Executive's Departmental Plan 2006/07 and the fourth quarter outturns of key performance indicators.

Decision

The Mayor noted the achievement on actions and indicators detailed in the report.

J A BROWN

CHIEF SOLICITOR

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