



OFFICER DECISION RECORD (Not For Publication)

Department:	Development, N/hoods and Regulatory Servs
Division:	Neighbourhood Services
Date of Decision / Issue of Licence:	26/08/2025
Officer Making Decision:	MR KA BOSTOCK
Subject / Description & Reason for Decision: (for publication)	Extension of licence to occupy of land at Charles St Hartlepool. The property is let on licence to Portakabin Ltd as a site compound for the duration of the construction of the new START service building. The licence is due to expire on 31st October 2025 but the contractor will need to be on site until 19th December due to longer than expected foundation work having delayed the build programme. It is therefore proposed to extend the licence until the 19th of December. As the licence was granted to facilitate a Council building project the fee charged to Portakabin was a nominal £1 and no further fee will be payable.
Subject / Description & Reason for Decision: (not for publication)	
Exemption reason for why the decision is not for publication:	
Type of Decision:	Non Key
Nature of Delegation Being Exercised:	EDDNRS223 Power to approve land and property disposal, leases, lettings, licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters within prescribed thresholds as set out in the Finance and Corporate Affairs Committee arrangements.
Alternative Options Considered & Rejected:	None

Any Declared Register of No
Interest:

OFFICER WITH THE DELEGATION

NAME: MR KA BOSTOCK

POSITION: Assistant Director (Neighbourhood Serv)

IN CONSULTATION WITH...

NAME: KIERAN BOSTOCK

POSITION: Assistant Director (Neighbourhood Serv)