

## Help sheet for Community Value Assessment of Sales & Lettings at less than Market Value

NO#	Question	Further Info	Criteria/ Evidence Required
1	<b>Applicants Name &amp; Address</b>		
2	<b>Name of organisation Organisation's Address/ Postcode Your Name Position in organisation Email address Phone Number</b>		
3	<b>What does your organisation do?</b>	<p>Is the applying organisation eligible i.e. the application must be received from a qualifying community organisation e.g.</p> <ul style="list-style-type: none"> <li>• Parish council, including neighbouring parish council</li> <li>• Unincorporated groups</li> <li>• Community interest groups with a local connection (charity, Community interest company, company limited by guarantee or voluntary group that is non-profit making</li> <li>• Voluntary Group</li> <li>• Local Community Group</li> </ul>	In the case of community interest groups, the constitution, memorandum and articles of association or governing document
4	<b>Organisation type</b>	<ul style="list-style-type: none"> <li>• Parish Council</li> <li>• Neighbourhood Forum</li> <li>• Voluntary organisation</li> <li>• Charity</li> <li>• Unincorporated Community Group</li> <li>• Community Interest Company</li> <li>• Company limited by guarantee</li> <li>• Local Community Group</li> <li>• Other</li> </ul>	
5	<b>What is your intended use of the asset</b>	<p>Can the applicants demonstrate a local connection to the asset Specific details are required for the specific uses/numbers of participants and hours of use. The organisation must also demonstrate that its activities are concerned with the local authority area where the asset is located and that there is both demand and support of the local community for the activities proposed.</p>	Any evidence demonstrating local connection for example websites, publications, reports, maps, events and meetings

## Help sheet for Community Value Assessment of Sales & Lettings at less than Market Value

NO#	Question	Further Info	Criteria/ Evidence Required
6	<b>What is the nature of the social wellbeing and social interest which the asset particularly supports?</b>	<ul style="list-style-type: none"> <li>• Reduce social isolation</li> <li>• Address the needs of disadvantaged members of the community</li> <li>• Reach vulnerable people</li> <li>• Support community cohesion or community involvement</li> <li>• Enable communities to be self supporting</li> <li>• Increase access to positive activities</li> <li>• Provide opportunities for volunteering</li> <li>• Improve health &amp; wellbeing</li> <li>• Address family poverty</li> <li>• Improve community safety.</li> </ul>	Evidence of the organisations previous track record in relation to this criteria e.g. Statements from current or proposed users of the groups assets
7	<b>Does the local community feel strongly that the asset should be used for the proposed use?</b>	Is there evidence of demand for the uses being described in the application	Any evidence of surveys, petitions, awareness raising, publicity, evidence from parish plans, neighbourhood plan or other local document to support the case
8	<b>What is your proposed purchase price/ annual rent</b>	How much money you would be able to pay to purchase or lease the land	
9	<b>Why do you feel that you should be considered to take ownership/ lease the asset for less than its full market value</b>		
10	<b>Please provide evidence that the organisation have the ability to operate the asset and generate sufficient funds to maintain and manage the organisation.</b>		Provision of business plans, previous trading information and references from previous landlords/financial institutions.

### ASSESSMENT CRITERIA

<p>The Council will consider subsidising appropriate organisations up to a maximum of 75% of the market value for sales and lettings subject to key criteria being achieved.</p>	<p>The key criteria for assessment relates to contributions to 4 key priority themes within the Councils Plan being;</p> <ol style="list-style-type: none"> <li>1. Health &amp; Wellbeing – 25%</li> <li>2. Family poverty - 25%</li> <li>3. Community Safety – 25%</li> </ol> <p>The level of discount to be applied is dependent on the extent of compliance with the assessment criteria.</p>	<p>Further information in relation to the detail of the key criteria is contained in the Councils Plan which is available on the Councils website at  <a href="https://www.hartlepool.gov.uk/info/20004/council_and_democracy/432/council_performance/2">https://www.hartlepool.gov.uk/info/20004/council_and_democracy/432/council_performance/2</a></p>
--	--	---