



HARTLEPOOL BOROUGH COUNCIL

OFFICER DECISION RECORD

Department:	Development, N/hoods and Regulatory Servs
Division:	Neighbourhood Services
Date of Decision / Issue of Licence:	01/10/2025
Officer Making Decision:	MR KA BOSTOCK
Subject / Description & Reason for Decision: (for publication)	<p>Burbank Community Centre, Hartlepool</p> <p>The lease of the above-mentioned property ended on 30th September 2025, and the property is to be advertised to let on the open market by informal tender.</p> <p>Community Links Hartlepool, one of the occupiers of the Centre, have asked if they can be allowed to remain in the property as they have no alternative accommodation to move to.</p> <p>It has therefore been agreed to grant them a licence for 4 months with effect from 3rd October 2025.</p> <p>This will not impact the marketing process as the property will be marketed for 2 months, and legal formalities will take at least 2 months to complete.</p> <p>It is therefore recommended that delegated authority is exercised to approve the licence.</p>
Type of Decision:	Non Key
Nature of Delegation Being Exercised:	<p>EDDNRS223</p> <p>Power to approve land and property disposal, leases, lettings, licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters within prescribed thresholds as set out in the Finance and Policy committee arrangements</p>
Alternative Options Considered & Rejected:	<p>The Council could have refused to the request but to do so would impact the users of the Licensee's service and the Licensee will provide a security presence in a building.</p>

Any Declared Register of No
Interest:

OFFICER WITH THE DELEGATION

NAME: MR KA BOSTOCK

POSITION: Assistant Director (Neighbourhood Serv)

IN CONSULTATION WITH...

NAME: KIERAN BOSTOCK

POSITION: Assistant Director (Neighbourhood Serv)