



Hartlepool Borough Council

Application for a pavement licence to place removable tables and chairs on the public highway

Email: Highways@Hartlepool.gov.uk

Telephone: 01429 284141

Name/Address of Premises:	
Name of Applicant(s):	
Contact Email:	
Contact Phone number:	
Breakdown of quantity of items required	
Specific location in relation to your premises (i.e. front, rear, side etc)	
Size/Dimension of affected area	
Operating Times (days/times on which items are requested to be positioned Note: The location of the business may result in restricted hours of use enforced by the Council.	

Do you require planning permission?

Yes

☐

If yes, enter your planning reference number

No

☐

Are you licenced to sell alcohol from these premises?

Yes

☐

No

☐

Details of adjoining premises (the Council is required to notify any respective owners)	
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In addition to this application form please also provide the following information;

- A current copy of your public liability insurance.
- A drawing/photograph showing the intended location of your tables and Chairs.
- A photograph/example of the tables and chairs that you intend to use.

Please email all this information to Highways@Hartlepool.gov.uk

Specific queries can be forwarded to the above email addresses or by telephoning:

01429 284141.