



Hartlepool
Borough Council

OFFICER DECISION RECORD

Department:	Finance, IT and Digital Services
Division:	
Date Input to System:	26/03/2026
Officer Making Decision:	MR J MAGOG
Subject / Description & Reason for Decision: (for publication)	<p>To agree the Court Fees chargeable for Council Tax and NNDR debt for 2026/27</p> <p>To formally record the planned court fees to be applied for when a liability order is requested at the magistrates court for the collection of council tax or NNDR (Business Rates).</p> <p>Council Tax The reasonable costs for the 26/27 financial year to be applied are £80 (£50 upon summons stage and £30 upon granting of the Liability Order).</p> <p>Where costs are applied to a claimant in receipt of Local Council Tax Support, the £30 charge will be removed where payment is made in full, or a Direct Debit or similar agreement is established and maintained, or where an attachment of benefits is entered into.</p> <p>NNDR (Business Rates) The reasonable costs for the 26/27 financial year to be applied are £250 (£100 upon summons stage and £150 upon granting of the Liability Order).</p>
Type of Decision:	Non Key
Nature of Delegation Being Exercised:	<p>This decision is being made to discharge the s151 officers primary duty to ensure lawfulness and financial prudence of decision making. In doing so the following delegated powers have been exercised:</p> <p>DFID51 - Power to levy reasonable costs for court action in relation to all debts due to the Council and subject to legal recovery proceedings in consultation with the Director of Legal, Governance and Human Resources.</p>

Alternative Options Considered & Rejected: No alternative options have been considered. The charges are based on an established methodology.

Any Declared Register of Interest: No

Other Considerations:

OFFICER WITH THE DELEGATION

NAME: MR J MAGOG

POSITION:

IN CONSULTATION WITH...

NAME: HAYLEY MARTIN

POSITION: Director of Legal, Governance & HR

AUTHORISED BY

NAME: MR J MAGOG

POSITION:

DATE: 01/04/2026