



Hartlepool
Borough Council

Application to apply for a licence to use a freestanding advertising board on the Highway

Version: 1

Date: 28.08.2026

Highways Act 1980

Notice is hereby given that on **(submission date)**

I/We **(applicant)** have applied to Hartlepool Borough Council for a licence to use an advertising board on the Highway in respect of the premises known as;

Name/Business Name (This will be used on the invoice for the permit):

Address:

Email address:

Telephone Number:

Please advise which permit you require?

Yes/No	£75 for the initial licence application (This two year licence allows freestanding advertising board to be used on the highway. Unused months will not be refunded)
Yes/No	£50 every two years to renew after the initial licence application has been paid for
Yes/No	You have read and understood the Guidance for the use of freestanding advertisements boards on the highway and will apply them when using this equipment on the highway

This application must be made in writing to Highways@hartlepool.gov.uk