

Community Right To Bid

Nomination Form

If you need assistance completing this form please refer to the guidance document that can be downloaded from the website www.Hartlepool.gov.uk/CRTB or alternatively phone 01429 523386

Section 1 About the property to be nominated

Name & Address Property

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.....
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Postcode

.....

Property owners name

Property owners Address

.....
.....
.....

Property owners Postcode

.....

Current Occupiers Name

.....

Section 2 About your community organisation

Name of organisation

Name

Position in organisation

Email address

Address

.....
.....
.....
.....
.....
.....

Postcode

Phone Numbers

.....
.....
.....

Organisation type

- | | |
|---|---|
| <input type="checkbox"/> Parish Council | <input type="checkbox"/> Unincorporated Community Group |
| <input type="checkbox"/> Neighbourhood Forum | <input type="checkbox"/> Community Interest Company |
| <input type="checkbox"/> Industrial & Provident Society | <input type="checkbox"/> Company limited by guarantee |
| <input type="checkbox"/> Charity | |

How many members do you have?

If this application is made by an unincorporated group please provide a full list of members on a separate sheet

Please send your completed form to either
Estates@Hartlepool.gov.uk or
Estates & Asset Manager
Civic Centre, Victoria Road, Hartlepool, TS24 8AY





Section 3 Reasons for Nomination

Why do you feel the property is an asset of community value? Please give as much information as possible. Supporting documentation should also be included and referred to. **Please Note, any information entered in this section may be passed onto the owner of the property that you are nominating**

Section 4 Boundary of Property

What do you consider to be the boundary of the property? Please give as much detail as you can, being as descriptive as possible where available use a plan. This is particularly important where a Land Registry plan cannot be supplied

Data protection

We will process the information provided in accordance with the data protection act 1998 and in line with the Council's data protection policy. Information is stored securely for six years after which time it will be destroyed.

The information provided will be subject to the Freedom of Information Act but personal information (names and contact details) will not be released in response to requests



Section 5 Attachment Checklist

- Copy of group constitution (If you area constituted group)
- Name and home addresses of 21 members registered to vote in nomination area (if group is not incorporated)
- Supporting Documents (Please state the number documents included)
- Completed Qualifying Criteria Assessment
- Boundary plan

Section 6 Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is accurate and complete

Signed Date

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